

# EAST HANOVER TOWNSHIP

LEBANON COUNTY, PENNSYLVANIA  
 1117 SCHOOL HOUSE ROAD ANNVILLE, PA 17003  
 PHONE: (717) 865-3614 ZONING OFFICER (717) 838-1351

## Home Occupation and No-Impact Home-Based Business Questionnaire

**Subject Property**

Assessor's Parcel Number(s)

Property Address or Site Location

Owners Name:	Phone:
Address:	Fax:
City/State:	ZIP: <span style="margin-left: 100px;">Email:</span>

In order for the zoning officer to determine if the proposed home occupation is permitted under the East Hanover Township Zoning Ordinance, the applicant will need to provide some information that is directly related to the review of a proposed home occupation use.

**INSTRUCTIONS**

Please review the definitions of a Home Occupation and No-Impact Home-Based Business listed below and **answer all** of the questions for the appropriate section of the questionnaire. When utilizing a separate sheet of your response to a given question, **you must** indicate the question number that your answer is associated with.

**DEFINITIONS**

**HOME OCCUPATION:** Any gainful occupation conducted within a dwelling which is of a service or professional nature such that the following conditions are met, as applicable: (1) the proprietor engages primarily in the sale of a service, (2) the handling of any durable goods is limited to primarily repairing or hand-crafting, and (3) the handling of non-durable or consumable goods for sale is incidental to the service. Such home occupations include but are not limited to: physicians, dentists, lawyers, architects, engineers and accountants; insurance, real estate or securities broker; barbers and beauticians; photographers; tutors of individual students; seamstresses and tailors; and other occupations meeting these criteria which are not otherwise prohibited by law. Occupations of a nature that involve the stocking of items for retail or wholesale transfer, or use of facilities that involve a gathering of people, or occupations that normally use large areas, or customarily are not compatible with dwellings, by virtue of creating excessive noise, fumes, odor, dust, electrical interference, or substantially more than normal residential levels of traffic are prohibited. Prohibited home occupations include but are not limited to: retail and wholesale stores; instructional classes of all types; shops and equipment storage of contractors; auto, truck or engine repair; medical or dental clinics. (See also "No-Impact Home-Based Business")

**NO-IMPACT HOME-BASED BUSINESS:** A no-impact home-based business is a business or commercial activity administered or conducted as an accessory use which is clearly secondary to the use as a residential dwelling and which involves no customer, client or patient traffic, whether vehicular or pedestrian, pickup, delivery or removal functions to or from the premises, in excess of those normally associated with residential use. (See also "Home Occupation")

- Yes  No (If yes, please explain on a separate sheet of paper)

**SECTION C – No-Impact Home Based Business**

1. Will there be any employees other than the proprietor of the home or their family members who reside in the home?  
 Yes  No (If yes, please explain on a separate sheet of paper)
2. Will there be any display or sale of any retail goods?  
 Yes  No (If yes, please explain on a separate sheet of paper)
3. Will there be any stockpiling and or inventory of goods or materials associated with the No-Impact Home Based Business?  
 Yes  No (If yes, please explain on a separate sheet of paper)
4. Will there be any outside appearance of a business such as, but not limited to, parking, signs or lights?  
 Yes  No (If yes, please explain on a separate sheet of paper)
5. Will No-Impact Home Based Business create any objectionable noise, fume, odor, dust, electrical interference?  
 Yes  No (If yes, please explain on a separate sheet of paper)
6. Will the No-Impact Home Based Business create any solid waste or sewer discharge which is not associated with that of a normal residential use?  
 Yes  No (If yes, please explain on a separate sheet of paper)
7. Will the No-Impact Home Based Business occupy more than 25 percent of the habitable floor area of the residence?  
 Yes  No (If yes, please explain on a separate sheet of paper)
8. Will there be any illegal activity associated with the No-Impact Home Based Business?  
 Yes  No (If yes, please explain on a separate sheet of paper)

**Owner / Applicant Certification**

By my signature below, I hereby certify the following:

1. I understand that if my application is denied, there is no refund of fees paid.
2. I understand that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of the applicant, such as might or would operate to cause a refusal of this application, or any change in the location, size or use of structure or land made subsequent to the issuance of this permit, without the approval of the zoning office, shall constitute sufficient ground for the revocation of the permit.
3. I understand that this permit applies to East Hanover Township Zoning only and shall not relieve me from obtaining such other permits as may be required by law.
4. I certify that the information provided in this application, including attachments, is accurate and correct to the best of my knowledge.
5. I certify that I am authorized by the owner to make the foregoing application and that, before I accept any permit for which this application is made, the owner shall be made aware of all of the conditions of the permit.
6. I understand that if I unknowingly make any false statements herein I am subject to such penalties as may be prescribed by law or ordinance.

Signature (Blue Ink):	Date:
Print Name:	Phone: