

**REORGANIZATIONAL MEETING  
AGENDA  
January 2, 2024 at 8:00 pm**

- 1. Meeting called to Order**
- 2. Announcement of Newly Elected Officials**  
Supervisor, Dennis Grubb – 6 year term (2024-2029)  
Auditor, Kelly Hetrick – 6 year term (2024-2029)  
Auditor, Jenny Arnold – 4 year term (2024-2027)
- 3. Nominate/Elect Chairman**
- 4. Nominate/Elect Vice-Chairman**
- 5. Nominate/Elect Secretary/Treasurer**
- 6. Public Forum**  
(Please state name and address; \*\*5 minute limit per resident\*\*)
- 7. Acknowledgement of 2024 Meeting Dates/Times**  
(\*approved at the December 18, 2023 BOS Meeting)

**2024 Meeting Dates:**

**(All meetings will be held at the Township Municipal Building)**

Tues., January 2 Reorganization Meeting @ 8:00 pm	
Mon, January 29	Mon, July 29
Mon, February 26	Mon, August 26
Mon, March 25	Mon, September 30
Mon, April 29	Mon, October 28
Mon, May 20 (Memorial Day 30 <sup>th</sup> )	Mon, November 25
Mon, June 24	Mon, December 30

**2024 Meeting Times:**

6:15 pm caucus  
7:30 pm meeting

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**2024 Planning Commission Meeting Dates:**

**(All meetings will be held at the Township Municipal Building.)**

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|--------------------|---------------------|
| Thurs, January 18  | Thurs, July 18      |
| Thurs, February 15 | Thurs, August 15    |
| Thurs, March 21    | Thurs, September 19 |
| Thurs, April 18    | Thurs, October 17   |
| Thurs, May 16      | Thurs, November 21  |
| Thurs, June 20     | Thurs, December 19  |

**2024 Planning Commission Meeting Time:**

7:30 pm meeting

\*Highlighted dates are out of the ordinary routine of meeting days

8. **Name 2024 Depository** – Jonestown Bank & Trust Co.
9. **Name 2024 Solicitor** – Attorney Colleen Gallo, Barley Snyder
10. **Name 2024 Public Sewer Engineer & Township Planning Consultant** – Hanover Engineering Associates  
Hanover Engineering 2024 Fee Schedule Provided
11. **Name 2024 Traffic Engineer**
12. **Name 2024 Zoning Officer** – Erik Harmon  
**Alternate Zoning Officer** – Light-Heigel & Associates
13. **Name 2024:**  
**Subdivision and Land Development Review** -Light-Heigel & Associates  
**Property Maintenance Code Enforcement** – Light-Heigel & Associates  
**Building Code Enforcement Officer** - Light -Heigel & Associates  
**Floodplain Administrator** – Ligh-Heigel & Associates  
Light-Heigel & Associates 2024 Fee Schedule Provided
14. **Name 2024 On-Lot Sewer Administration and Enforcement**  
- Lebanon County Planning Department
15. **Name Auditing Firm** – SEK CPAs and Advisors
16. **Name 2024 Vacancy Board Member** – Jay Wenger (1 year term)
17. **Name Zoning Hearing Board Solicitor** – Attorney Amy Leonard
18. **Zoning Hearing Board** - Mike Long (3 year term, 2024-2026)
19. **Zoning Hearing Board First Alternate Member** -  
(3 year term, \_\_\_\_\_)
20. **Planning Commission** - Ken Moyer (5 year term, 2024-2028)
21. **Name UCC Appeals Board** – Lee Shuey & Andy Martin (2 year term)  
(2024-2025)
22. **Name Agricultural Security Area Board (5 members)**  
**Supervisor Ed Heagy, Erik Harmon, Daniel Seaman, Lawanda Hostetter,**  
**Jeff Wenger**  
**Discuss 2024 Open Enrollment Period**
23. **Name 2024 Dog Pound**  
PA Dept. of Agriculture – Lauren Vincent, State Dog Warden, Lebanon County

- 24. Tax Collection Committee Board (TCC) – James Shotzberger (indefinite term)  
Alternate: Jennifer Harding**
- 25. EMA Coordinator Acknowledgement – Brent Hostetter**
- 26. Acknowledge GLRA Representative – Frankleen Gibson  
(5 year term, 2022-2026)**
- 27. Open Records Representative – Erik Harmon  
Alternate – Sheila Seaman**
- 28. Treasurer’s Bond - \$2,500,000, covering Dennis Grubb**
- 29. Set 2024 Employee Wages**
- 30. Name Pension Administrators - R.J. Hall Company, Inc. Carlisle, PA  
Approval of Pension Package:
  - For any employee working more than 500 hours/year
  - 9% of base pay & overtime**
- 31. Resolution #2024-01 - Escalator Clause for all bituminous and oil products**
- 32. Resolution #2024-02 - Disposition of Records**
- 33. Name Northern Lebanon Fire and Emergency Services - Fire Police for 2024  
2024 Personnel List has been provided.**
- 34. Acknowledge Life Lion – Ambulance Service Provider  
Contract term 2020-2025**
- 35. Acknowledge Elected Auditors:  
Kelly McFeaters – 6 year term (2020-2025)  
Jenny Arnold – 4 year term (2024-2027)  
Kelly Hetrick – 6 year term ( 2024-2029)  
  
Auditors will meet Wednesday, January 3, 2024 at 7:00 pm**
- 36. Winter Workshop for Committee Members/Employees**
- 37. Insurance Package  
Permission to begin looking at insurance for the new year.**
- 38. Approval to pay normal and customary bills as needed prior to final approval at  
Board of Supervisors monthly meeting.**
- 39. Name Voting Delegate – 2024 PSATS Annual Conference April 14-17, 2024  
Registration opens January 9<sup>th</sup>**

- 40. Financial Securities – Increase all active Financial Securities 10% as permitted by MPC**
- 41. 2024 Mileage Rate - IRS Mileage Rate for 2024 (Currently 65.5 cents per mile)**
- 42. Other Business:**  
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- 43. Upcoming Meeting Dates:**
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|----------------------|----------------------------------------|
| Auditor Meeting      | Wednesday, January 3, 2024 @ 7:00 p.m. |
| Planning Commission  | Thursday, January 18, 2024 @ 7:30 p.m. |
| Board of Supervisors | Monday, January 29, 2024 @ 7:30 p.m.   |
- 44. Adjourn**