

**REORGANIZATIONAL MEETING
AGENDA
January 6, 2025 at 8:00 pm**

- 1. Meeting called to Order**
- 2. Announcement of Newly Elected Officials**
No newly elected officials.
- 3. Nominate/Elect Chairman**
- 4. Nominate/Elect Vice-Chairman**
- 5. Nominate/Elect Secretary/Treasurer**
- 6. Public Forum**
(Please state name and address; **5 minute limit per resident)**
- 7. Acknowledgement of 2025 Meeting Dates/Times**
(*approved at the December 30, 2024 BOS Meeting)

2025 Meeting Dates:

(All meetings will be held at the Township Municipal Building)

Mon, January 6, Reorganization Meeting @ 8:00 pm	
Mon, January 27	Mon, July 28
Mon, February 24	Mon, August 25
Mon, March 31	Mon, September 29
Mon, April 28	Mon, October 27
Tue, May 27 (Memorial Day 26 th)	Mon, November 24
Mon, June 23	Mon, December 29

2025 Meeting Times:

6:15 pm caucus
7:30 pm meeting

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**2025 Planning Commission Meeting Dates:**

**(All meetings will be held at the Township Municipal Building.)**

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|--------------------|---------------------|
| Thurs, January 16  | Thurs, July 17      |
| Thurs, February 20 | Thurs, August 21    |
| Thurs, March 20    | Thurs, September 18 |
| Thurs, April 17    | Thurs, October 16   |
| Thurs, May 15      | Thurs, November 20  |
| Thurs, June 19     | Thurs, December 18  |

**2025 Planning Commission Meeting Time:**

7:30 pm meeting

**\*Highlighted dates are out of the ordinary routine of meeting days**

8. **Name 2025 Depository** – Jonestown Bank & Trust Co.
9. **Name 2025 Solicitor** – Attorney Colleen Gallo, Barley Snyder
10. **Name 2025 Public Sewer Engineer & Township Planning Consultant** – Hanover Engineering Associates  
Hanover Engineering 2025 Fee Schedule Provided
11. **Name 2025 Traffic Engineer**  
Rettew Associates, Inc.  
2025 Fee Schedule Provided
12. **Name 2025 Zoning Officer – Erik Harmon**  
**Alternate Zoning Officer – Light-Heigel & Associates**
13. **Name 2025:**  
**Subdivision and Land Development Review** -Light-Heigel & Associates  
**Property Maintenance Code Enforcement** – Light-Heigel & Associates  
**Building Code Enforcement Officer** - Light -Heigel & Associates  
**Floodplain Administrator** – Ligh-Heigel & Associates  
Light-Heigel & Associates 2025 Fee Schedule Provided
14. **Name 2025 On-Lot Sewer Administration and Enforcement**  
- Lebanon County Planning Department
15. **Name Auditing Firm – SEK CPAs and Advisors**
16. **Name 2025 Vacancy Board Member – Jay Wenger (1 year term)**
17. **Name Zoning Hearing Board Solicitor – Attorney Amy Leonard**
18. **Zoning Hearing Board - Nate Erdman (3 year term, 2025-2027)**
19. **Zoning Hearing Board Alternate Members**  
Matt Hossler (3-year term, 2024-2026)  
Delton Sensenig (3-year term, 2025-2027)
20. **Planning Commission - Dennis Grubb (5 year term, 2025-2029)**
21. **Name UCC Appeals Board – Cory Bomgardner (2 year term, 2025-2026)**
22. **Name Agricultural Security Area Board (5 members)**  
**Supervisor Ed Heagy, Erik Harmon, Daniel Seaman, Lawanda Hostetter,**  
**Jeff Wenger**  
**Discuss 2025 Open Enrollment Period**
23. **Name 2025 Dog Pound**  
PA Dept. of Agriculture – Lauren Vincent, State Dog Warden, Lebanon County

24. **Tax Collection Committee Board (TCC) – James Shotzberger (indefinite term)**  
**Alternate: Jennifer Harding**
25. **EMA Coordinator Acknowledgement – Brent Hostetter**
26. **Acknowledge GLRA Representative – Frankleen Gibson**  
**(5 year term, 2022-2026)**
27. **Open Records Representative – Erik Harmon**  
**Alternate – Sheila Seaman**
28. **Treasurer’s Bond - \$2,500,000, covering Dennis Grubb**
29. **Set 2025 Employee Wages**
30. **Name Pension Administrators - R.J. Hall Company, Inc. Carlisle, PA**  
Approval of Pension Package:
  - For any employee working more than 500 hours/year
  - 9% of base pay & overtime
31. **Resolution #2025-01 - Escalator Clause for all bituminous and oil products**
32. **Resolution #2025-02 - Disposition of Records**
33. **Name Northern Lebanon Fire and Emergency Services - Fire Police for 2025**  
2025 Personnel List has been provided.
34. **Acknowledge Life Lion – Ambulance Service Provider**  
**Contract term 2020-2025**
35. **Acknowledge Elected Auditors:**  
Kelly McFeaters – 6 year term (2020-2025)  
Jenny Arnold – 4 year term (2024-2027)
36. **Appointing Auditor to Fill Vacancy:**  
  
Auditors will meet Tuesday, January 7, 2025 at 7:00 pm
37. **Winter Workshop for Committee Members/Employees**
38. **Insurance Package**  
Permission to begin looking at insurance for the new year.
39. **Approval to pay normal and customary bills as needed prior to final approval at Board of Supervisors monthly meeting.**
40. **Name Voting Delegate – 2025 PSATS Annual Conference May 4-7, 2025**

Registration opens January 14<sup>th</sup>

**41. Financial Securities – Increase all active Financial Securities 10% as permitted by MPC**

**42. 2025 Mileage Rate - IRS Mileage Rate for 2025 (Currently 70 cents per mile)**

**43. Other Business:**

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**44. Upcoming Meeting Dates:**

Auditor Meeting

Planning Commission

Board of Supervisors

Tuesday, January 7, 2025 @ 7:00 p.m.

Thursday, January 16, 2025 @ 7:30 p.m.

Monday, January 27, 2025 @ 7:30 p.m.

**45. Adjourn**