

East Hanover Township, Lebanon County
Municipal Building
1117 School House Road
Annville, PA 17003
October 16, 2023

The Board of Supervisors met in Special Session at 7:00 pm for the purposes of planning the 2024 Budget for East Hanover Township and to discuss any other pertinent Township matters. The meeting was recorded to aid in minute preparation. In attendance at the meeting were the following persons:

Chairman	-	Edward Heagy
Vice-Chairman	-	Stefan Wentling
Secretary/Treasurer	-	Dennis Grubb
Township Manager	-	Erik Harmon
Administrative Assistant	-	Sheila Seaman
Residents:	-	Frankleen Gibson
	-	Mary Evans

2024 Budget Preparation -

The attendees discussed the 2024 budget needs for the following funds:

Ono Sewer Fund
State Fund
Recreation Fund

Highlights of the items discussed for each fund are indicated below.

Ono Sewer Fund -

Re. Increase in Usage Fees and Reservation Fees - Harmon advised that the Township has been advised by officials at Fort Indiantown Gap that the sewer treatment charges will be increased effective January 1, 2024 from \$3.25 per one thousand gallons of wastewater (KGAL), to \$4.70 per KGAL. That will result in approximately a \$9,000 increase in expense for the Township in 2024. In light of this information, and considering the loss of the Ono Family Restaurant from the sewer usage service, the Board of Supervisors are aware that they will need to consider an increase in the usage rates and reservation fees for the sewer usage in 2024. Harmon advised that we currently have 115 EDU and 3 Reservations that are funding the sewer system. Harmon suggested considering increases in the fees as follows:

Active EDU's	Increase in Quarterly Fee from \$160 per EDU, to \$170 per EDU
Reservation EDU's	Increase in Quarterly Fee from \$90 per EDU, to \$100 per EDU

Re. Repayment of Loan to General Fund - Harmon stated that the Board of Supervisors received information that the interest rate for the sewer loan was set to increase from 2.6% to 5.1%. After being made aware of this increase the Board of Supervisors unanimously agreed to pay off the balance due on the sewer loan with funds from the General Fund reserves. The amount paid was \$109,789.20. Harmon indicated that for the 2024 Budget, the Board of Supervisors will need to determine the rate they wish to set for the Sewer Fund to reimburse the General Fund for these monies. The Board of Supervisors suggested setting the payment at \$10,000 per year beginning in 2024. The Board acknowledged that this amount could be reviewed annually and adjusted if it is determined at a later date that additional funds could be made available for repayment of the General Fund monies.

Re. Purchase of Autodialer - Harmon advised that he was waiting on a price for an additional piece of equipment with a radar device to measure waste level at the Ono Sanitary Sewer Pump Station. The

already approved price for the autodialer was \$1,636.67. The updated price received by Harmon is \$2,288.96.

Grubb moved to approve the purchase of the \$2,288.96 autodialer with the radar device. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

State Fund –

Harmon advised that the road crew had planned to do more “in house” work during 2023, however, they will most likely not be completing all that they had planned for 2023. Harmon asked the Board of Supervisors to agree to roll-over the following project to 2024 State Fund Budget: ***Pine Road Bridge Repairs***. The Supervisors unanimously agreed.

Recreation Fund -

Harmon advised the Board of Supervisors of the following needs/wants for the 2024 Budget period:

1. Building of new picnic tables for use at H.M. Levitz Memorial Park
2. Shade structure installation at the large playground.
3. Repair to roof on one pavilion
4. New XMark mower
5. New pick-up truck for park use
6. Concrete Pad near Pavilion 3 for games (i.e. 4-square)

These items, and several others, were considered for inclusion in the 2024 Budget.

The next budget meeting will be Monday, October 23, 2023 at 7:00 pm.

With no other business to discuss for this meeting, the Board of Supervisors unanimously agreed to adjourn the meeting at 8:50 p.m.

Respectfully Submitted,

Sheila M. Seaman
Administrative Assistant