

East Hanover Township, Lebanon County
Municipal Building
1117 School House Road
Annville, PA 17003
October 28, 2024

The Board of Supervisors convened in regular session at 7:44 pm, following the Public Hearing that was held at 7:00 p.m. on this same date. The meeting was open for the public to attend in person or via ZOOM. The meeting was recorded in order to aid in minute preparation afterwards.

| | | | |
|---------------------|---|-----------------|---------|
| Chairman | - | Edward Heagy | Present |
| Vice-Chairman | - | Stefan Wentling | Present |
| Secretary/Treasurer | - | Dennis Grubb | Present |

The Board of Supervisors excused themselves into an Executive Session at 7:45 pm, to discuss the information they received at the Public Hearing that was held just prior to this meeting.

After the Executive Session, the Board of Supervisors' Meeting was called back to order at 7:53 pm.

Resident's Forum

Heagy invited questions/comments from the public.

Beth Geppert – 53 Pleasant View Road – Gebhard indicated that she was present to express her concerns with the Kreider Farms Poultry Plan.

She advised that Kreider Farms representatives stopped in at their home and brought papers, asking them to sign over their land for road improvements that would accommodate Kreider Farms's necessary requirements with PennDOT to utilize Pleasant View Road for their business-related traffic in a safer manner.

Heagy confirmed with Geppert that the meeting was to address road right-of-way and stormwater needs.

Geppert asked if she is opposed to granting Kreider Farms the portion of her property that they need, can the Township take the land by eminent domain?

Harmon explained that PennDOT informed him that the State won't forcibly take the land, but, that the Township could do so. Grubb and Heagy expressed that they, as Township Supervisors, are not willing to take private land for a developer's project.

Geppert asked, "So, if we don't give it, is his (Kreider's) plan scratched?"

Harmon explained that, if it came to that extent, PennDOT could reopen the design review and look for another way to remedy roadway safety matters.

Geppert also inquired about other requirements for this project ... "How about the volume of water he would be pulling from the water table?"

Harmon advised that he has made some inquiries regarding these requirements and is waiting for a call back from someone on that. There are requirements that must be met when you reach a certain level of water usage.

Attorney Gallo advised that there may be some directives that they will have to follow regarding water consumption/usage. However, if they meet the planning specification, the Township has to grant approval of the project. If the neighbor's water does end up being affected, the matter will need to be handled between the two landowners.

Geppert also expressed her concerns with losing land in the front of her home to this project. She feels she will be left with very minimal land frontage if this development takes place.

Jared & Emily Breckbill – 56 Pleasant View Road – Jared Breckbill wondered why all of the paperwork submitted to PennDOT has East Hanover Township named on it if it's just Kreider Farms taking the action.

Harmon advised that PennDOT requires the Township to be the applicant for the Highway Occupancy Permit, in this situation.

Emily Breckbill stated that they have not received any indication from Kreider Farms that they will accommodate moving the Breckbill's fence. The roadway changes will cause about 3 feet of grass between the road and the fence making it difficult/dangerous to mow.

Sally Worm - 84 Pleasant View Road – Worm expressed her concerns about the increased traffic that the Kreider Poultry Project will bring to Pleasant View Road. She stated that she is now receiving increased numbers for estimated truck traffic on the road than were first reported. She is concerned about having no berms along the road for the walkers, horses & riders and bicyclists who frequent that roadway.

The Board of Supervisors indicated that Pleasant View Road is a state road and those administrators are responsible for the roadway determinations.

Heagy asked if Kreider Farms has offered to pay property owners for the easements needed and property adjustments needed? All property owners present indicated that they were not offered any monetary compensation. They stated that a notary was among the representatives who visited them, in order that they could sign the papers presented to them at that time. Heagy expressed that he would expect Kreider Farms to negotiate with them, to compensate them fairly. He advised that when he and Harmon met with Ron Kreider previously, they indicated that the Township would not negotiate for them....they would have to contact the property owners themselves to determine appropriate agreements.

Emily Breckbill asked, “When will you give the conditional plan approval?”

Harmon advised that there is no set schedule for that.

Attorney Gallo commented, “They can’t proceed with the building of this facility, without the PennDOT approvals.”

Tony Geppert - 53 Pleasant View Road stated that when Kreider came to their home to discuss this matter, Geppert did not understand any compensation to be offered. Geppert said that Kreider indicated that they would be breaking ground this spring for the project.

The question was asked, “If all of this is getting pushed back on PennDOT, who can we contact with them?”

The answer - Bill Warden with District 8.

Emily Breckbill indicated that she hasn’t received much assistance when she tried that contact.

Zoning Ordinance and Map Amendment – A Public Hearing was held at 7:00 pm on this date to hear comments regarding the proposed Zoning Ordinance and Map Amendments prepared by the Township’s Planning Commission. These items were properly advertised and are ready for adoption by the Board of Supervisors, if they so choose. However, after hearing the public comments at the Public Hearing, the Board of Supervisors unanimously felt compelled to table the matter for additional consideration to be given to the matters.

Grubb moved that based on the comments received at the Public Hearing held at 7:00 pm on this date, the Zoning Ordinance and Map amendments be tabled for further consideration. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Meeting Minutes Approval

Heagy advised that the Meeting Minutes from the Board of Supervisors’ regular, monthly meeting held September 30, 2024 @ 7:30 p.m. and from the Special Session held October 21, 2024 @ 7:00 p.m. were prepared and ready for approval.

Wentling motioned to approve both of the Meeting Minutes listed in the above paragraph. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Payment of Bills

The following payments were presented for approval:

| | | | |
|---------------------------------|--|------------------|--------------|
| Township checks | #10439 through #10490 | in the amount of | \$45,543.20 |
| | Automatic withdrawals | in the amount of | \$12,957.60 |
| Ono Sewer Fund checks | #3345 through #3348 | in the amount of | \$2,470.48 |
| | Automatic withdrawals | in the amount of | \$1,500.00 |
| Ono Sewer – Capital Expenditure | No Checks were written from this account in October. | | |
| Recreation checks | #2006 through #2015 | in the amount of | \$2,292.95 |
| Recreation – New Dev. check | No Checks were written from this account in October. | | |
| State check | No Checks were written from this account in October. | | |
| Fire Tax Account checks | No Checks were written from this account in October. | | |
| Gaming Revenue check | #258 through #260 | in the amount of | \$32,523.17 |
| | Transfer into C.D. | in the amount of | \$300,000.00 |

Grubb motioned to pay the bills as presented. Wentling 2nd the motion and with all three Supervisors voting in favor, approval to pay the bills as presented was granted.

Solicitor’s Report – Attorney Colleen Gallo

Re. 10255 Jonestown Road – Request received regarding rezoning property to General Commercial.

Attorney Andrew Race was present at the meeting, along with the property owner, Dean Kline. The property is currently in the Agricultural Zoning District. On the premises is a lawful pre-existing non-conforming use. Across the street from this location, property is zoned General Commercial. The property owner is requesting that this property be re-zoned to be included in the General Commercial District as he would like to build an additional building on the site to be used for equipment storage.

As the Board of Supervisors are already looking to update the Township Zoning Map, they unanimously agreed to take this matter under advisement and ask the Planning Commission to look at that request when they consider the whole matter. Harmon will keep Mr. Kline’s engineer advised as this consideration progresses.

Re. Local Services Tax – Harmon advised that he was contacted by the Life Lion EMS personnel advising that they will be proposing an increase in fees for their services in the near future. Based on this information, the Board of Supervisors are pursuing the implementation of a Local Service Tax to help cover the increase that will be coming for emergency ambulance services. Harmon has been in contact with Keystone Municipal Services to determine how to create and proceed with such a tax. The tax would be collected from all employees working for a business located within East Hanover Township. The highest amount that could be collected is \$52.00 per person per year. Harmon suggested that the tax be implemented for 2025 at ½ of the allowed rate, which would be \$26 per year for any individual employed within East Hanover Township. By starting the tax in 2025, that would give the Township a start at covering the coming increase in fees that is anticipated for 2026.

Grubb motioned to move forward with plans to implement the Local Service Tax by authorizing Harmon to work with Attorney Gallo to prepare the proper Ordinance and to properly advertise the matter. Wentling 2nd the motion and with three Supervisors voting in favor, the motion passed.

Re. Purchase of 674 Pine Road Property - Attorney Gallo advised that she received a deed for the 674 Pine Road property that the Board of Supervisors are interested in purchasing. She advised that she only received the deed on this date and hasn’t had time to properly review it. She will look over it and get back to Harmon with her suggestions for proceeding.

Township Manager’s Report – Erik Harmon

Harmon submitted a written report for the Boad of Supervisors to review.

Re. Right-to-Know Policy Update – To make sure that we are in compliance with the latest recommendations from the Office of Open Records, Harmon asked the Board of Supervisors to grant permission for him to work with Attorney Gallo on our Right-to-Know policies, including not responding to anonymous Right-to-Know requests.

Wentling moved to allow Harmon and Attorney Gallo to work on updating the Township’s Right-to-Know Policies. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Humane Society Contract – Harmon advised that a contract has been received from the Humane Society of Lebanon for the 2024-2025 Stray Housing Agreement. Harmon indicated that we have not been utilizing this agency in recent years, but rather, that we have been contacting the State Dog Warden for the care of such matters. He asked the Board of Supervisors if they wanted to continue with the State Dog Warden for 2024-2025 season. All three Supervisors were in agreement to continue utilizing the State Dog Warden’s service and to not proceed with the Humane Society of Lebanon.

Road Foreman’s Report – Howard Lerch

Lerch provided a written report for the Board of Supervisors to consider.

Road Projects – Rettew

Nothing new to report.

Planning Commission Report – Marvin Smith, Chairman

Re. Richard & Donna Miller, 7 Coon Creek Road – Stormwater Management Exemption

Smith advised that the Planning Commission has reviewed this matter and recommends that the Board of Supervisors approve the stormwater management exemption contingent upon the applicant satisfactorily addressing all comments in the October 17, 2024, Light-Heigel review memo.

Wentling moved to approve the stormwater management exemption contingent upon the applicant satisfactorily addressing all comments in the October 17, 2024, Light-Heigel review memo. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. AA Solar, LLC, 75 Pleasant View Road – Zoning Hearing Application

The applicant has requested a zoning variance to establish a 1.28 MW DC ground-mounted, fixed tilt, solar array, which constitutes a “Principal Solar Energy System” in accordance with the Zoning Ordinance. Construction of a ground-mounted Principal Solar Energy System in the Agricultural Zoning District requires a variance of Section 250-200.E.(1) of the Zoning Ordinance.

Smith advised that the Planning Commission has reviewed this application, however, they did not find anything in the application that should cause the Zoning Hearing Board to grant it. Smith indicated that the project just appears to be economically driven.

Wentling asked, “Do you remember how much space it will take up on the property?”

Answer - About 1.7 acres in size.

Attorney Gallo suggested that if the installation is allowed, the Township will want to make sure decommissioning of the solar panels is dealt with in the agreement.

Heagy moved to have Attorney Gallo attend the Zoning Hearing Board hearing and represent the Township in this matter. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Grubb will also plan to attend the hearing as a representative of the Board of Supervisors.

Property Maintenance & Zoning Report – Erik Harmon

Harmon provided a written report to the Board of Supervisors for their consideration.

Re. 1792 N. St. Rt. 934 - Harmon advised that there has been an ongoing violation being monitored at the apartment that is located on this property. The owner has addressed the more urgent items, but still has some things outstanding that must be cared for to bring the property into compliance. The property owner spoke with Harmon and advised him that he is looking to sell the property. He doesn’t want to complete the required repairs, because the new owner just wants to tear that building down. Currently, there is no one living in the apartment, he was renting it as a job office for construction workers who were working locally.

The Board of Supervisors unanimously agreed that, as long as no tenant is living in the building, that they will hold off on enforcement, pending the sale of the property.

Ono Sanitary Sewer - Ono Pump Station

Brad Youst, Hanover Engineering

Youst submitted a written report outlining his work on township matters for the past month.

Re. 10791 Jonestown Road – Delinquent Sewer Usage Bills

Harmon requested permission to authorize the Solicitor to proceed with notices and lien filing against this property owner for failure to pay sewer usage fees. We have sent out regular notices to the property owner regarding the charges. Harmon has tried to contact the property owner by telephone, however, the telephone number that we have on file is no longer a working number.

Grubb motioned to grant Attorney Gallo authorization to proceed with filing notices and lien filing against the property owner at 10791 Jonestown Road for failure to pay sewer usage fees. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Recreation Report - H.M. Levitz Memorial Park – Mike & Nicole Rice

The Board of Supervisors was provided with a written report by Mike and Nicole Rice of the business related to H.M. Levitz Memorial Park.

Re. Consider Quotes for New Lawn Mower – Harmon advised that he received notice that decisions have been made and we were not awarded the grant that he applied for to be used toward the purchase of a new mower for the park. Therefore, he is asking the Board of Supervisors to move forward with the purchase of a new mower, understanding that the Township will now have to cover all of the cost to purchase the mower. Mike Rice obtained quotes as follows:

Exmark 72” Diesel Lazer (Model LZS80TDYM724W0):

Eblings: \$25,110.00 (PA COSTARS).

PowerPro: \$25,569.78 (PA COSTARS).

Wentling motioned to purchase the Exmark 72” Diesel Lazer mower from Eblings at the COSTARS price of \$25,110.00. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Consider bids received for New Roofing for Pavilion #1 & the Caretaker’s Garage – Bids have been received for replacing the roofing on Pavilion #1 and the Caretaker’s Garage at H.M. Levitz Memorial Park. They are as follows:

Andrew Martin Builder - ***\$16,430.00***

H.R. Weaver Building Systems - ***\$25,000.00***

Middle Creek Roofing, LLC - ***\$42,897.64***

The Township has been authorized to receive a grant which will cover ½ of the cost to replace the roofing, therefore, leaving the other ½ to be paid by the Township.

Wentling moved to accept the bid from Andrew Martin Builder of \$16,430.00 and award that company the project to replace the roof of Pavilion #1 and the Caretaker’s Garage at Levitz Park.

Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. 2024 Apple Cider Festival Report – Mike and Nicole Rice provided the Board of Supervisors with the Financial Report from the 2024 Apple Cider Festival. They indicated that the event was a great success. They estimate that about 3,000 – 4,000 people were in attendance. The net profit for the event was \$12,751.66.

Harmon thanked Mike and Nicole Rice for all the work that they put into this event to make their first Apple Cider Festival a success.

The Rice’s thanked all who helped with the event. They expressed their great appreciation for Mike Long and family, who handled the kitchen needs ... making and serving the food.

Re. Request to Donate 10% of the Profits from the ACF to a Non-Profit Organization – Mike and Nicole Rice requested permission to donate a percentage of the Apple Cider Festival profits to a non-profit organization in an effort to reinvest into the local community. Some suggestions were as follows:

1. To donate to the Summitt School of Ministry, as their students volunteer to run the children’s games and activities for our Apple Cider Festival.
2. 5 Stones Fight Club – This group was at the Apple Cider Festival as a community club. They are currently doing relief efforts in North Carolina due to the recent flooding.

3. Asking Mike Long’s Family if there is a charity they would like us to give to, in their name, as they ran the kitchen for the Apple Cider Festival.

The Supervisors unanimously agreed that a donation could be given. They asked the Rice’s to think about it and come back to the November Supervisors’ Meeting with a suggestion for the Board of Supervisors to consider.

Northern Lebanon Fire and Emergency Services Reports

The 3rd Quarter Municipal Expense Report and the September Activity Reports have been received and made available to the Board of Supervisors.

The Fireman’s Relief Aid was received in the amount of \$21,566.49 and was forwarded to the NLFES as required.

Greater Lebanon Refuse Authority – Frankleen Gibson

Gibson advised that the new Recycling Roundup pamphlets are prepared and she has made some available at the Township Building for anyone interested.

2025 Budget

Budget workshops were held on September 23, 2024 and October 21, 2024. Harmon has prepared the 1st draft of the 2025 Budget for East Hanover Township and presented it for the Board of Supervisors’ consideration. The proposed budget is approximately \$80,000 more than last year’s budget.

Grubb moved to acknowledge the first reading of the 2025 Budget. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

East Hanover Township
Lebanon County, PA
Proposed Budget for 2025

Revenue

| | |
|---|-----------------------|
| General Fund 702,100 – 38,900 (*Transfer In from Recreation Fund for payroll costs) – 22,000 (* Transfer In from Gaming Fund for Life Lion Services) = 641,200 | 641,200.00 |
| Recreation Fund 89,800 – 40,000 (* Transfer In from Gaming Fund for Recreation Operating Use) = 49,800 | 49,800.00 |
| State Fund | 211,440.00 |
| Fire Tax Fund | 29,000.00 |
| Gaming | 294,000.00 |
| Prior Year Unexpended Funds 1,658,750 (exp) – 1,225,440 (inc) | 433,310.00 |
| TOTAL | \$1,658,750.00 |

Expenditures

| | |
|--|-----------------------|
| General Government <i>G- 209,175</i> <i>GF – 0</i> | 209,175.00 |
| Public Safety <i>G – 62,300</i> <i>F – 10,000</i> <i>GF – 70,000; (*transfer of 22,000 to General Fund for Life Lion Services is not included in this total)</i> | 142,300.00 |
| Public Works – Sanitation <i>G – 12,400</i> | 12,400.00 |
| Public Works – Hwy, Roads & Streets <i>G – 235,825</i> <i>S – 308,000</i> <i>GF – 488,800</i> | 1,032,625.00 |
| Culture & Recreation <i>G – 38,900</i> <i>R – 58,350; (*transfer of 25,000 to General Fund for Recreation Payroll Reimb is not included in this total)</i> <i>GF – 4,000; (*transfer of 40,000 to Recreation Fund for Recreation Operating Expenses is not included in this total)</i> | 101,250.00 |
| Community Development <i>G - 0</i> | 0 |
| Employee Benefits & Twp. Insurance <i>G – 143,500</i> | 143,500.00 |
| Misc. Expense <i>GF – 2,500</i> | 2,500.00 |
| Farmland Preservation <i>GF – 15,000</i> | 15,000.00 |
| TOTAL | \$1,658,750.00 |

**These items represent inter-fund transfers*

Correspondence/Other Items

The following items of correspondence were received at the Township Building and were available for inspection at this meeting:

- FTIG Monthly Newsletter
- PSATS News Bulletin
- 3rd Quarter Table Games payment (\$32,088.40) due to be received
- PURTA payment of \$528.39 received
- Letter received from Matthews Public Library

Upcoming Meeting Dates:

Planning Commission & BOS (Public format)
Board of Supervisors (Public format)

Thursday, November 21, 2024 @ 7:30 p.m.
Monday, November 25, 2024 @ 7:30 p.m.

Plan Expiration Dates:

Scott Stouffer – Minor Subdivision (Lot Addition – Park Drive)
Kreider Farms – Poultrey Plan – Pleasant View/Homestead Roads

December 16, 2024
May 28, 2025

Other Business:

Re. Concrete Pad for Games at H.M. Levitz Memorial Park - Heagy inquired as to whether-or-not the concrete pad was able to be poured at the park yet. Harmon and Rice advised that the concrete pad has been poured and it looks great.

Re. Lebanon County Burn Ban – Harmon advised that a burn ban has been put in place for Lebanon County due to the extreme dry conditions in the area.

October 2024 - List of Checks – General Fund

| Date | Check # | Description | Amount |
|-------------|----------------|----------------------------------|---------------|
| 10/04/2024 | 10442 | Principal Funds | 1,118.85 |
| 10/04/2024 | 10443 | Principal Funds | 7,612.99 |
| 10/14/2024 | 10444 | Bryan Blatt | 1,777.28 |
| 10/14/2024 | 10445 | Daryl Emrich | 204.73 |
| 10/14/2024 | 10446 | Evan C. Schwenk | 1,600.26 |
| 10/14/2024 | 10447 | Howard Lerch | 1,958.65 |
| 10/14/2024 | 10448 | Joshua Kreiser | 364.30 |
| 10/14/2024 | 10449 | Larry Shuey | 233.45 |
| 10/14/2024 | 10450 | Erik A. Harmon | 2,042.45 |
| 10/14/2024 | 10451 | Michael RJ Rice | 783.41 |
| 10/14/2024 | 10452 | Niccole H Rice | 628.42 |
| 10/14/2024 | 10453 | Sheila M. Seaman | 1,070.26 |
| 10/14/2024 | 10454 | G & S Safety Products | 57.08 |
| 10/14/2024 | 10455 | Gannett PA | 48.12 |
| 10/14/2024 | 10456 | Sheila Seaman – reimbursement | 13.77 |
| 10/14/2024 | 10457 | Meyer Oil Co | 497.91 |
| 10/14/2024 | 10458 | PA One Call System | 32.38 |
| 10/14/2024 | 10459 | Moyer’s Service Center | 1,265.00 |
| 10/14/2024 | 10460 | Jonestown Ag Supply | 29.98 |
| 10/14/2024 | 10461 | Barley Snyder LLP | 1,295.44 |
| 10/14/2024 | 10462 | Penn State Health | 4,525.00 |
| 10/14/2024 | 10463 | Crystal Springs | 26.98 |
| 10/15/2024 | 10464 | Hanover Engineering | 479.00 |
| 10/15/2024 | 10465 | Hanover Engineering | 1,789.59 |
| 10/22/2024 | 10466 | Messick’s | 208.66 |
| 10/22/2024 | 10467 | Meyer Oil Company | 504.61 |
| 10/22/2024 | 10468 | Executive Image Solutions | 100.00 |
| 10/22/2024 | 10469 | Executive Image Solutions | 448.50 |
| 10/22/2024 | 10470 | NTouchtel.com | 177.98 |
| 10/22/2024 | 10471 | General Code | 1,737.00 |
| 10/22/2024 | 10472 | Elan Financial Services | 94.26 |
| 10/22/2024 | 10473 | Executive Image Solutions - VOID | 0 |
| 10/28/2024 | 10474 | Bryan Blatt | 1,600.97 |
| 10/28/2024 | 10475 | Evan C. Schwenk | 1,438.75 |
| 10/28/2024 | 10476 | Howard Lerch | 1,763.77 |
| 10/28/2024 | 10477 | Joshua Kreiser | 904.58 |
| 10/28/2024 | 10478 | Larry Shuey | 71.68 |
| 10/28/2024 | 10479 | Michael RJ Rice | 596.46 |
| 10/28/2024 | 10480 | Niccole H Rice | 293.56 |
| 10/28/2024 | 10481 | Erik A Harmon | 2,042.46 |
| 10/28/2024 | 10482 | Dennis L. Grubb | 156.42 |
| 10/28/2024 | 10483 | Dennis L. Grubb | 132.42 |
| 10/28/2024 | 10484 | Edward L. Heagy | 132.42 |
| 10/28/2024 | 10485 | Stefan L. Wentling | 132.42 |
| 10/28/2024 | 10486 | Sheila M. Seaman | 841.42 |
| 10/28/2024 | 10487 | Met-Ed | 327.22 |

| | | | |
|------------|-------|---------------------|--------------------|
| 10/28/2024 | 10488 | Zimmey's Auto Parts | 107.88 |
| 10/28/2024 | 10489 | Verizon Wireless | 297.92 |
| 10/28/2024 | 10490 | Principal Funds | 738.05 |
| | | TOTAL | \$44,304.71 |

October 2024 – “ACH Transactions” – General Fund

| Date | Check # | Description | Amount |
|-------------|----------------|--------------------------------|--------------------|
| 10/01/2024 | ACH | Pennsylvania Dept. of Revenue | 579.29 |
| 10/01/2024 | ACH | Dept. of the Treasury | 4,185.28 |
| 10/01/2024 | ACH | Dept. of the Treasury | 271.66 |
| 10/04/2024 | ACH | PA UC Fund | 62.13 |
| 10/04/2024 | ACH | Keystone Municipal Collections | 949.65 |
| 10/14/2024 | ACH | Pennsylvania Dept. of Revenue | 420.85 |
| 10/14/2024 | ACH | Dept. of the Treasury | 3,126.86 |
| 10/28/2024 | ACH | Pennsylvania Dept. of Revenue | 398.18 |
| 10/28/2024 | ACH | Dept. of the Treasury | 2,963.70 |
| | | TOTAL | \$12,957.60 |

October 2024 – “ACH Transactions” – General Fund – Prime Investor

| Date | Check # | Description | Amount |
|-------------|----------------|-----------------------------------|--------------------|
| 10/28/2024 | ACH | Transfer to General Fund Checking | 40,000.00 |
| | | TOTAL | \$40,000.00 |

October 2024 – “ACH Transactions” - PLGIT Checking Account

No checks were written from this account in October 2024.

October 2024 – Ono Sewer Project – Checking Account

| Date | Check # | Description | Amount |
|-------------|----------------|-----------------------|-------------------|
| 10/15/2024 | 3345 | Hanover Engineering | 60.50 |
| 10/15/2024 | 3346 | Walters Environmental | 654.00 |
| 10/23/2024 | 3347 | Commonwealth of PA | 1,502.18 |
| 10/28/2024 | 3348 | Met-Ed | 253.80 |
| | | TOTAL | \$2,470.48 |

October 2024 – “ACH Transactions” - Ono Sewer Project

| Date | Check # | Description | Amount |
|-------------|----------------|--------------------------------------|-------------------|
| 10/21/2024 | ACH | East Hanover Township – General Fund | 1,500.00 |
| | | TOTAL | \$1,500.00 |

October 2024 – Ono Sewer Project – Capital Expenditure Fund

No Checks were written from this account in October 2024.

October 2024 Recreation Fund Checks

| Date | Check # | Description | Amount |
|------------|---------|-------------------------------|-------------------|
| 10/15/2024 | 2006 | Jono Hardware, LLC | 241.80 |
| 10/15/2024 | 2007 | Pure-Test Water Lab | 62.00 |
| 10/15/2024 | 2008 | Kreiser Fuel Service | 95.02 |
| 10/15/2024 | 2009 | Sattazahn Refuse Removal | 170.00 |
| 10/15/2024 | 2010 | Patriot Cable System | 149.95 |
| 10/22/2024 | 2011 | Bauman's Septic Tank Cleaning | 180.00 |
| 10/22/2024 | 2012 | Executive Image Solutions | 622.70 |
| 10/22/2024 | 2013 | Home Depot Credit Services | 120.44 |
| 10/25/2024 | 2014 | Executive Image Solutions | 159.98 |
| 10/28/2024 | 2015 | Met-Ed | 491.06 |
| | | TOTAL | \$2,292.95 |

October 2024 – Recreation Fund Checks (New Development – Recreation Fees)

No Checks were written from this account in October 2024.

October 2024 – H.M. Levitz Memorial Trust Fund – Checking

No Checks were written from this fund in October 2024.

October 2024 - State Fund Checks

No Checks were written from this fund in October 2024.

October 2024 – Fire Tax Fund Checks

No Checks were written from this fund in October 2024.

October 2024 – Gaming Income Fund Checks

| Date | Check # | Description | Amount |
|------------|---------|--------------------------------------|--------------------|
| 10/14/2024 | 258 | Pennsy Supply | 8,752.42 |
| 10/14/2024 | 259 | East Hanover Township – General Fund | 4,525.00 |
| 10/22/2024 | 260 | Hammaker East, LTD | 19,245.75 |
| | | TOTAL | \$32,523.17 |

October 2024 – “ACH Transactions” – Gaming Income Fund

| Date | Check # | Description | Amount |
|------------|---------|-----------------------------|---------------------|
| 10/04/2024 | ACH | Transfer to C.D. Investment | 300,000.00 |
| | | TOTAL | \$300,000.00 |

OCTOBER 2024 DEPOSITS

| Date of Deposit | Description | Amount |
|---|--|--------------------|
| 10/01/2024 | Commonwealth of PA – PURTA Distribution | 528.39 |
| 10/01/2024 | Recorder of Deeds | 17,561.22 |
| 10/04/2024 | P&Z Customers: | 0 |
| | -Barnhart, Glenn | 372.00 |
| | -Smith, Stuart | 315.00 |
| | -Wagner, Andrew | 93.00 |
| | -302 Inv. Group | 740.00 |
| | -Miller, Richard | 275.00 |
| | -Patel, Dipakkumar | 700.00 |
| 10/04/2024 | Driveway Permits: | 0 |
| | -Seaman, Donna | 25.00 |
| 10/11/2024 | Lebanon County Probation | 63.26 |
| 10/11/2024 | District Court - #52-3-04 | 21.28 |
| 10/15/2024 | District Court - #52-3-05 | 64.94 |
| 10/15/2024 | East Hanover Twp. – Gaming Fund (Reimb) | 4,525.00 |
| 10/21/2024 | East Hanover Twp. – Ono Sewer Fund | 1,500.00 |
| 10/21/2024 | P & Z Customers: | 0 |
| | -Buffenmeyer, Donalyn | 108.00 |
| | -Hower, Randolph | 75.00 |
| | -Hower, Randolph | 250.00 |
| 10/21/2024 | Lebanon County Commissioners: | 0 |
| | -Del. Taxes: Muni | 75.10 |
| | -Del. Taxes: Fire Tax | 149.98 |
| 10/28/2024 | Transfer from Prime Investor | 40,000.00 |
| | Lebanon Co. Treasurer – R.E. Property Tax (muni) | 119.88 |
| | Interest | 56.49 |
| | TOTAL | \$67,618.54 |
| General Fund–Prime Investor | | |
| Date of Deposit | Description | Amount |
| | Keystone Municipal Collections – EIT - Current | 25,602.87 |
| | Interest | 601.08 |
| | TOTAL | \$26,203.95 |
| Traffic Impact Fee - West – Checking Acct. | | |
| Date of Deposit | Description | Amount |
| | Interest | 0 |
| | TOTAL | \$0 |
| PLGIT – Main Fund | | |
| Date of Deposit | Description | Amount |
| | Transfer from General Fund Prime Investor | 0 |
| | Interest | 42.04 |
| | TOTAL | \$42.04 |
| Ono Sewer Project – Checking Acct. | | |
| Date of Deposit | Description | Amount |
| 10/08/2024 | Usage Fees, Reservation Fees & Penalties | 1,700.00 |
| 10/11/2024 | Usage Fees, Reservation Fees & Penalties | 4,420.00 |
| 10/11/2024 | Usage Fees, Reservation Fees & Penalties - cc | 170.00 |
| 10/14/2024 | Usage Fees, Reservation Fees & Penalties – cc | 90.00 |
| 10/15/2024 | Usage Fees, Reservation Fees & Penalties | 2,310.07 |
| 10/15/2024 | Usage Fees, Reservation Fees & Penalties | 190.00 |
| 10/16/2024 | Usage Fees, Reservation Fees & Penalties | 350.49 |
| 10/16/2024 | Usage Fees, Reservation Fees & Penalties | .99 |
| 10/21/2024 | Usage Fees, Reservation Fees & Penalties | 1,840.00 |
| 10/22/2024 | Usage Fees, Reservation Fees & Penalties | 1,700.00 |
| 10/29/2024 | Usage Fees, Reservation Fees & Penalties | 2,720.00 |

| | | |
|------------------------|--|--------------------|
| 10/30/2024 | Usage Fees, Reservation Fees & Penalties | 850.00 |
| | Interest | 115.54 |
| | TOTAL | \$16,457.09 |
| | Ono Sewer Project – Capital Expenditure Acct. | |
| Date of Deposit | Description | Amount |
| | Interest | 34.50 |
| | TOTAL | \$34.50 |
| | Recreation Fund – Checking | |
| Date of Deposit | Description | Amount |
| 10/07/2024 | Park Customers – checks | 3,565.00 |
| 10/15/2024 | Park Customers – cc | 145.00 |
| 10/15/2024 | Park Customers – cash | 165.00 |
| 10/16/2024 | Donation – Patricia Spahr | 55.00 |
| | Interest | 3.63 |
| | TOTAL | \$3,933.63 |
| | Recreation Fund – Prime Investor | |
| Date of Deposit | Description | Amount |
| | Interest | 145.70 |
| | TOTAL | \$145.70 |
| | Recreation – Levitz Park Trust Fund | |
| Date of Deposit | Description | Amount |
| | Interest Received | 13.69 |
| | Dividends Received | 0 |
| | TOTAL | \$13.69 |
| | Recreation - New Development Fees | |
| Date of Deposit | Description | Amount |
| | New Development Fees – | 0 |
| | Interest | 1.03 |
| | TOTAL | \$1.03 |
| | State Fund – Checking | |
| Date of Deposit | Description | Amount |
| | Commonwealth of PA – Liquid Fuels Funds | 0 |
| | Commonwealth of PA – Road Turnback | 0 |
| | Transferred from Prime Investor | 0 |
| | Interest | 25.22 |
| | TOTAL | \$25.22 |
| | State Fund – Prime Investor | |
| Date of Deposit | Description | Amount |
| | Commonwealth of PA – Liquid Fuels Funds | 0 |
| | Commonwealth of PA – Road Turnback | 0 |
| | Interest | 147.78 |
| | TOTAL | \$147.78 |
| | Fire Tax Fund – Checking | |
| Date of Deposit | Description | Amount |
| 10/04/2024 | Jonestown Borough – W/C Audit Refund | 1,428.29 |
| | East Hanover Twp – General Fund (Del. Taxes) | 0 |
| | Lebanon County Treasurer – Fire Tax | 229.08 |
| | Interest | 21.98 |
| | TOTAL | \$1,679.35 |
| | Gaming Income Fund – Checking Acct. | |
| Date of Deposit | Description | Amount |
| | Commonwealth of PA – Slots | 0 |
| 10/31/2024 | Commonwealth of PA – Table Games | 32,088.40 |
| | Interest | 566.45 |
| | TOTAL | \$32,654.85 |

ACCOUNT BALANCES

General Fund Balances

| | General Checking | General Prime Investor | Traffic Impact Fee (West) | PLGIT |
|----------------------------|-----------------------------|-----------------------------------|--------------------------------------|--------------------|
| 10/01/24 Balance | \$26,638.16 | \$346,965.67 | \$2,170.60 | \$10,470.47 |
| October Deposits | 67,562.05 | 25,602.87 | 0 | 0 |
| October Interest | 56.49 | 601.08 | 0 | 42.04 |
| Total October Funds | \$94,256.70 | \$373,169.62 | 2,170.60 | \$10,512.51 |
| October Expenses | -44,304.71 | 0 | 0 | 0 |
| October Withdrawals | -12,957.60 | -40,000.00 | 0 | 0 |
| 10/31/24 Balance | 36,994.39 | 333,169.62 | 2,170.60 | 10,512.51 |
| Misc. Adjustment | 0 | 0 | 0 | 0 |
| 11/01/24 Balance | \$36,994.39 | \$333,169.62 | \$2,170.60 | \$10,512.51 |

Ono Sewer Fund Balances

| | Ono Sewer Fund Checking Account | Ono Sewer Fund Capital Expenditures |
|----------------------------|--|--|
| 10/01/24 Balance | \$82,458.92 | \$54,158.19 |
| October Deposits | 16,341.55 | 0 |
| October Interest | 115.54 | 34.50 |
| Total October Funds | \$98,916.01 | \$54,192.69 |
| October Expenses | -2,470.48 | 0 |
| October Withdrawals | -1,500.00 | 0 |
| 10/31/24 Balance | 94,945.53 | 54,192.69 |
| Misc. Adjustment | 0 | 0 |
| 11/01/24 Balance | \$94,945.53 | \$54,192.69 |

State Fund Balances

| | State Checking | State Prime Investor |
|----------------------------|---------------------------|---------------------------------|
| 10/01/24 Balance | \$39,582.17 | \$115,926.02 |
| October Deposits | 0 | 0 |
| October Interest | 25.22 | 147.78 |
| Total October Funds | \$39,607.39 | \$116,073.80 |
| October Expenses | 0 | 0 |
| October Withdrawals | 0 | 0 |
| 10/31/24 Balance | 39,607.39 | 116,073.80 |
| Misc. Adjustment | 0 | 0 |
| 11/01/24 Balance | \$39,607.39 | \$116,073.80 |

Recreation Fund Balances

| | Recreation Checking | Recreation Prime Investor | Recreation H.M. Levitz Park Trust Fund | Recreation New Development Recreation Fees |
|----------------------------|--------------------------------|--------------------------------------|---|---|
| 10/01/24 Balance | \$17,826.69 | \$114,292.84 | \$18,799.79 | \$12,530.80 |
| October Deposits | 3930.00 | 0 | 0 | 0 |
| October Interest | 3.63 | 145.70 | 13.69 | 1.03 |
| October Dividends | 0 | 0 | 0 | 0 |
| Total October Funds | \$21,760.32 | \$114,438.54 | \$18,813.48 | \$12,531.83 |
| October Expenses | -2,292.95 | 0 | 0 | 0 |
| October Withdrawals | 0 | 0 | 0 | 0 |
| 10/31/24 Balance | 19,467.37 | 114,438.54 | 18,813.48 | 12,531.83 |
| Misc. Adjustment | 0 | 0 | 0 | 0 |
| 11/01/24 Balance | \$19,467.37 | \$114,438.54 | \$18,813.48 | \$12,531.83 |

Fire Tax Fund Balance

| | Fire Tax Fund Checking |
|----------------------------|-----------------------------------|
| 10/01/24 Balance | \$33,105.95 |
| October Deposits | 1,657.37 |
| October Interest | 21.98 |
| Total October Funds | \$34,785.30 |
| October Expenses | 0 |
| October Withdrawals | 0 |
| 10/31/24 Balance | 34,785.30 |
| Misc. Adjustment | 0 |
| 11/01/24 Balance | \$34,785.30 |

Gaming Revenue Fund Balance

| | Gaming Revenue Checking |
|----------------------------|------------------------------------|
| 10/01/24 Balance | \$583,877.70 |
| October Deposits | 32,088.40 |
| October CD Interest | 0 |
| October Interest | 566.45 |
| Total October Funds | \$616,532.55 |
| October Expenses | -32,523.17 |
| October Withdrawals | -300,000.00 |
| 10/31/24 Balance | 284,009.38 |
| Misc. Adjustment | 0 |
| 11/01/24 Balance | \$284,009.38 |

Certificate of Deposits with Jonestown Bank & Trust Co.

| East Hanover Twp Account Name | Amount Invested | Date of Initial Investment | Terms |
|--|----------------------------|---------------------------------------|------------------|
| General Fund – Prime Investor | \$350,000.00 | 12/07/2023 | 12 months, 5.00% |
| Ono Sewer Fund Account | \$102,477.23 | 06/27/2024 | 6 months, 4.980% |
| Gaming Fund Account | \$300,000.00 | 10/02/2024 | 12 months, 4.49% |

Certificate of Deposit with PLGIT

| East Hanover Twp Account Name | Amount Invested | Date of Initial Investment | Terms |
|--|----------------------------|---------------------------------------|-----------------|
| General Fund – Prime Investor | \$240,000 | 04/11/2024 | 9 months, 5.45% |

With no further business to discuss, Grubb motioned to adjourn the meeting. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed and the meeting was adjourned at 9:03 p.m.

Respectfully Submitted,

Sheila M. Seaman
Administrative Assistant