

East Hanover Township, Lebanon County
Municipal Building
1117 School House Road
Annville, PA 17003

Reorganizational Meeting
January 5, 2026

The Board of Supervisors met here in regular session at 8:00 pm.

Chairman	-	Edward Heagy	Present
Vice-Chairman	-	Stefan Wentling	Present
Secretary/Treasurer	-	Dennis Grubb	Present

The meeting was called to order by Ed Heagy. Heagy led the group in the Pledge of Allegiance to the American Flag. Heagy advised the group that the meeting was being recorded in order to aid with minute preparation.

Announcement of Newly Elected or Re-elected Officials - Ed Heagy indicated that he has been re-elected to a new term as Township Supervisor. Heagy's term will run from 2026-2031.

Heagy then yielded leadership of the meeting to Sheila Seaman, Administrative Assistant.

Nominate/Elect Chairman – Sheila Seaman, Administrative Assistant, called for nominations for Chairman of the Board of Supervisors. Wentling nominated Ed Heagy for the position of Chairman of the Board of Supervisors. Grubb 2nd the nomination and with all three Supervisors voting in favor, Heagy was voted into the position of Chairman of the Board of Supervisors.

Seaman then turned leadership of the meeting over to Heagy, the newly elected Chairman of the Board of Supervisors.

Nominate/Elect Vice-Chairman – Heagy then called for nominations for the position of Vice-Chairman of the Board of Supervisors. Grubb nominated Stefan Wentling for the position of Vice-Chairman of the Board of Supervisors. Heagy 2nd the nomination and with all three Supervisors voting in favor, Wentling was voted into the position of Vice-Chairman of the Board of Supervisors.

Nominate/Elect Secretary/Treasurer – Heagy then called for nominations for the position of Secretary/Treasurer of the Board of Supervisors. Wentling nominated Dennis Grubb for the position of Secretary/Treasurer of the Board of Supervisors. Heagy 2nd the nomination and with all three Supervisors voting in favor, Grubb was voted into the position of Secretary/Treasurer of the Board of Supervisors.

Public Forum - Heagy opened the floor for public comment or concerns. No comments or concerns were raised.

Acknowledgement of 2026 Meeting Dates/Times – The following meeting dates and times were approved at the December 29, 2025 Board of Supervisors Meeting and were acknowledged at the reorganizational meeting as the 2026 schedule of meetings:

2026 Board of Supervisors Meeting Dates:

(All meetings will be held at the Township Municipal Building)

Mon, January 5, Reorganization Meeting @ 8:00 pm	
Mon, January 26	Mon, July 27
Mon, February 23	Mon, August 31
Mon, March 30	Mon, September 28
Mon, April 27	Mon, October 26
Tue, May 26 (Memorial Day 25th)	Mon, November 30
Mon, June 29	Mon, December 28

2026 Meeting Times:

6:15 pm caucus
7:30 pm meeting

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***2026 Planning Commission Meeting Dates:***

*(All meetings will be held at the Township Municipal Building)*

|                    |                     |
|--------------------|---------------------|
| Thurs, January 15  | Thurs, July 16      |
| Thurs, February 19 | Thurs, August 20    |
| Thurs, March 19    | Thurs, September 17 |
| Thurs, April 16    | Thurs, October 15   |
| Thurs, May 21      | Thurs, November 19  |
| Thurs, June 18     | Thurs, December 17  |

***2026 Planning Commission Meeting Time:***

7:30 pm meeting  
\*Highlighted dates are out of the ordinary routine of meeting days

All three Supervisors were in agreement that the above-stated dates shall be the approved schedule of meeting dates for 2026.

**Name 2026 Depository** – Grubb motioned to name Jonestown Bank & Trust Co., Fulton Bank, & Pennsylvania Local Government Investment Trust (PLGIT) as depository locations for the Township. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Solicitor** – Wentling motioned to name Attorney Colleen Gallo, of the Barley Snyder Law Firm, as Solicitor for the Township in 2026. Attorney Gallo's fee statement for 2026 has been provided. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Public Sewer Engineer & Township Planning Consultant** – Wentling motioned to name Hanover Engineering Associates as the Public Sewer Engineer and Township Planning Consultant for the year 2026. Hanover Engineering has provided their 2026 Fee Schedule to the Township Manager. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Traffic, Subdivision & Land Development, and Stormwater Engineer** – Wentling motioned to name Rettew Associates, Inc. as the Engineering Firm to serve East Hanover Township in following capacities: Traffic, Subdivision & Land Development and Stormwater Engineer. Rettew Associates, Inc. provided their 2026 Fee Scale. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Zoning Officer** – Erik Harmon

*Alternate Zoning Officer – Light-Heigel & Associates*

Grubb motioned to name Erik Harmon as the Zoning Officer for the year 2026 and to name Light-Heigel & Associates as the Alternate Zoning Officer. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Property Maintenance Code Enforcement Official– Light-Heigel & Associates -** Wentling motioned to name Light-Heigel & Associates as the Property Maintenance Code Enforcement Officials for 2026. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Building Code Enforcement Officer & Flood Plain Administrator** – Wentling motioned to name Light-Heigel & Associates as the Building code Enforcement Officer and as the Flood Plain Administrator for East Hanover Township for the year 2026. Light-Heigel & Associates provided their 2026 Fee Schedule. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 On-Lot Sewer Administration and Enforcement** – Grubb motioned to name the Lebanon County Planning Department as the On-Lot Sewer Administration and Enforcement agent for East Hanover Township for 2026. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name Auditing Firm – SEK CPAs and Advisors** – Wentling motioned to name SEK CPAs and Advisors as the auditing firm for East Hanover Township for 2026. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name 2026 Vacancy Board Member – Jay Wenger (1 year term)** – Grubb motioned to name Jay Wenger as the Vacancy Board Member for the year 2026. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name Zoning Hearing Board Solicitor – Attorney Amy Leonard, Henry & Beaver -** Wentling motioned to name Attorney Amy Leonard, of Henry & Beaver Law Firm, as the Zoning Hearing Board Solicitor for 2026. Attorney Leonard’s fee statement has been provided. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Zoning Hearing Board - (3 year term, 2026-2028)** – Ken Hebel will be not be seeking reappointment of his position on the Zoning Hearing Board. Delton Sensenig, who is currently serving as an alternate for the Zoning Hearing Board, is willing to serve on the Board. Grubb motioned to name Delton Sensenig to a 3-year term on the Zoning Hearing Board. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Zoning Hearing Board Alternate Members** – It was acknowledged that Matt Hossler continues to serve as an Alternate Member to the Zoning Hearing Board through 2026. He is currently serving a 3-year term, 2024-2026.

As Delton Sensenig will now be serving as a full member on Zoning Hearing Board, the Board of Supervisors will look for an individual to fill the vacant Alternate Position.

**Planning Commission – Mike Long (5 year term, 2026-2030)** – Wentling motioned to name Mike Long to a new 5-year term on the Planning Commission. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed. Long’s term will run from 2026 through 2030.

**Name UCC Appeals Board – Lee Shuey (2 year term, 2026-2027)**

Grubb motioned to appoint Lee Shuey to the UCC Appeals Board for a 2 year term (2026-2027). Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

In the future, the Board of Supervisors would like to adjust the terms for the UCC Appeals Board members to three year terms so that the ending of terms is staggered. This must be done by Resolution. Harmon will prepare that Resolution at the end of 2026 to present for approval going forward.

**Name Agricultural Security Area Board (5 members)**

*Supervisor Ed Heagy, Erik Harmon, Daniel Seaman,  
Lawanda Hostetter and Jeff Wenger*

Grubb moved to reappoint Heagy, Harmon, Seaman, Hostetter and Wenger to the Agricultural Security Area Committee for 2026. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

Harmon advised that there is currently one request for inclusion in the Ag Security Area for the committee to review.

**Name 2026 Dog Pound** – Grubb motioned to utilize the services of the PA Dept. of Agriculture – Lauren Vincent, State Dog Warden, Lebanon County, for animal issues in 2026. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Tax Collection Committee Board (TCC) – James Shotzberger (indefinite term)**

*Alternate: Jennifer Harding*

Wentling moved to appoint James Shotzberger to the TCC Board and Jennifer Harding as the alternate for that position. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**EMA Coordinator Acknowledgement – Brent Hostetter** - Grubb motioned to name Brent Hostetter as the EMA Coordinator for 2026. Wentling 2<sup>nd</sup> the motion and with all three supervisors voting in favor, the motion passed.

**Acknowledge GLRA Representative – Frankleen Gibson** – All three Supervisors acknowledged that Frankleen Gibson continues to serve in her role as GLRA Representative through this year, 2026. (5 year term, 2022-2026)

**Open Records Representative – Erik Harmon** –  
*Alternate – Sheila Seaman*

Grubb motioned to name Erik Harmon as the Open Records Representative for the Township for 2026, with Sheila Seaman serving as the alternate to this position. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Treasurer’s Bond - \$2,500,000, covering Dennis Grubb**

Wentling motioned to approve the Treasurer’s Bond with coverage for Dennis Grubb, Treasurer, in the amount of \$2,500,000. Heagy 2<sup>nd</sup>, the motion and with all three Supervisors voting in favor, the motion passed.

**Set 2026 Employee Wages -**

***Re. Full-time and Part-time Employees:***

Wentling motioned to approve salary increases for all full-time and part-time employees in the amount of \$.75 per hour, with the exception of Evan Schwenk, who Wentling motioned should receive an increase of \$1.25 per hour. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Resolution #2026-01 – Township Manager’s Salary:***

Wentling motioned to approve Resolution #2026-01 which sets the Township Manager’s salary, effective January 1, 2026, at \$80,000.00, along with any other benefits and compensation afforded to any full-time Township employee. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Elected Officials that serve in other Township Paid Positions:***

The Board of Supervisors unanimously agreed to recommend to the Auditors that salaries remain unchanged for Ed Heagy and Dennis Grubb in the following year. Current positions and salaries are as follows:

|                            |                                     |                                |
|----------------------------|-------------------------------------|--------------------------------|
| <b><i>Dennis Grubb</i></b> | <b><i>Treasurer</i></b>             | <b><i>\$2,400 annually</i></b> |
| <b><i>Ed Heagy</i></b>     | <b><i>Road Crew (if needed)</i></b> | <b><i>\$19.00 per hour</i></b> |

***Re. Township Supervisors:***

The Board of Supervisors acknowledge the adoption of Ordinance #205-02 in May of 2025 which authorizes Supervisors to be paid \$3,145.00 annually, effective with incoming officials in 2026. Therefore, Heagy would begin receiving the new amount of pay with his new election to this office.

***Re. Auditors:***

The Board of Supervisors noted that newly appointed auditors would be paid at a rate of \$18.00 per hour, as per Resolution #2024-10 adopted in December 2024.

**Name Pension Administrators - R.J. Hall Company, Inc., Carlisle, PA**

Acknowledge Pension Package:

- For any employee working more than 500 hours/year
- 11% of base pay & overtime

Wentling motioned to name R.J. Hall Company, Inc. as the Pension Administrator for 2026. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Resolution #2026-02 - Escalator Clause for all bituminous and oil products**

Grubb motioned to approve Resolution #2026-02 regarding an escalator clause for all bituminous and oil products. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Resolution #2026-03 - Disposition of Records** - Wentling motioned to approve Resolution #2026-03 which approves the disposition of records prior to January 1, 2019. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name Northern Lebanon Fire and Emergency Services - Fire Police for 2026**

Heagy advised that the 2026 Personnel List has been provided from the NLFES. Grubb moved to approve the entire list of individuals as authorized Fire Police for 2026. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Acknowledge Life Lion – Ambulance Service Provider -**

***Contract term (1 yr automatic renewal)***

Wentling motioned to continue utilizing the Life Lion Ambulance Service under the contract that automatically renews annually. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Acknowledge Elected Auditors** – The Board of Supervisors acknowledged that Jenny Arnold continues to fulfill her 4 year term (2024-2027) as Auditor.

Kelly McFeaters' term expired at the end of 2025 and Wyatt Beakler has moved from the Township, therefore, there were to be 2 vacancies on the ballot at this past election. Only one position was posted on the ballot. There was one person elected to the position through write-in votes, however, they turned down the position.

Based on all of the afore-mentioned information, the Supervisors had two auditor vacancies to fill. Grubb motioned to appoint:

***Kelly McFeaters - to fill the vacancy of a 6 year term***

***Anita Barr - to fill the vacancy of what's left of Wyatt Beakler's term, which is 4 more years.***

***The appointment for McFeaters and Barr will run until the next Primary Election when these positions will be posted to the ballot.***

Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

The Auditors will meet on Tuesday, January 6, 2026 at 7:00 p.m. to set salaries of Township Officials and review the Treasurer's Bond.

**Insurance Package** – Harmon requested permission from the Board of Supervisors to begin looking at insurance for the new year.

Grubb motioned to grant approval to begin looking at insurance coverage for the new cycle. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Approval to pay normal and customary bills as needed prior to final approval at Board of Supervisors monthly meeting** – Wentling motioned to grant approval to pay normal and customary bills as needed prior to final approval at Board of Supervisors monthly meetings.

Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Name Voting Delegate – 2026 PSATS Annual Conference April 19-22, 2026** - Registration for this event opens January 13<sup>th</sup> . All three Supervisors were in agreement to continue this matter until the January 26, 2026 meeting.

**Financial Securities – Increase all active Financial Securities 10% as permitted by MPC**

Wentling motioned to increase all active Financial Securities by 10% as permitted by the MPC. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**2026 Mileage Rate - IRS Mileage Rate for 2026 (Currently 72.5 cents per mile) -**

Grubb motioned to set the mileage reimbursement rate for 2026 at the 2026 approved IRS rate. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Other Business:**

**Humane Society of Lebanon County:** The Humane Society sent a request for the Township to make payment of animal intake fees for two animals surrendered in December at a cost of \$50 per animal; total of \$100.00.

Grubb motioned to deny the payment to the agency, as the Township is not in a contract with that agency. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Upcoming Meeting Dates:**

|                      |                                         |
|----------------------|-----------------------------------------|
| Auditor Meeting      | Tuesday, January 6, 2026 @ 7:00 p.m.    |
| Planning Commission  | Thursday, January 15, 2026 @ 7:30 p.m.  |
| Zoning Hearing Board | Wednesday, January 21, 2026 @ 6:00 p.m. |
| Board of Supervisors | Monday, January 26, 2026 @ 7:30 p.m.    |

Having no further business to discuss at the time, Grubb motioned to adjourn the meeting. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Sheila M. Seaman  
Administrative Assistant