

**East Hanover Township, Lebanon County  
Municipal Building  
1117 School House Road  
Annville, PA 17003**

**April 25, 2022**

The Board of Supervisors met in regular session at the Township's Municipal Building at 7:30 pm. The meeting was also available via Zoom, upon request. The meeting was recorded to assist with minute preparation.

In attendance:	Chairman	-	Edward Heagy	Present
	Vice-Chairman	-	Stefan Wentling	Present
	Secretary/Treasurer	-	Dennis Grubb	Present

The meeting was called to order by the Chairman, Ed Heagy, who then led the group in Pledge of Allegiance to the American Flag.

**Resident's Forum –**

Heagy invited comments/questions from the public. The following individuals spoke:

***Scott Stouffer, 29 Park Drive*** – Stouffer advised the Board of Supervisors that he was present to discuss a problem with traffic on Park Drive. He indicated that he has been talking with Erik Harmon about the increased traffic going to and from Copart, many of which are traveling at a high rate of speed. Stouffer is requesting that signs be posted advising that no Copart traffic should be traveling on the eastern section of that road. Stouffer has also spoken to the manager at Copart, who he feels is very cooperative in trying to remedy the situation, but, is asking the township to help by posting signs that are enforceable by PA State Police. A representative from the PSP was present at the meeting and is now aware of the situation. They will try to monitor the situation. Harmon will work with the Road Foreman on creating some type of signage to help in that area.

***Dawn Orr, 35 Main Street, Ono, PA*** – Orr advised the Board of Supervisors that she was present to discuss a problem with traffic speeding in the Main Street, Ono area where the Speed Limit is set at 35 mph. According to Orr the traffic “flies through there.” Orr advised that she uses a cane to assist her when walking. Orr has to cross the street in that area to get to the Post Office for her mail and feels that it is a very dangerous area because of the rate of speed at which most cars travel in that section of the roadway. She is requesting that something be done...like speed bumps in the roadway. Orr has also been speaking with Erik Harmon about the matter. Harmon suggests that perhaps speed tables could be used in that area. A feasibility study could be done in that area to determine what the appropriate course of action should be to assist with this issue.

**Meeting Minutes Approval**

The March 28, 2022 meeting minutes were presented for approval.

Supervisor Grubb moved to approve the March 28, 2022 meeting minutes. Seconded by Supervisor Wentling. With all three Supervisors voting in favor, the motion passed and the minutes were approved.

**Payment of Bills**

The following April payments were presented for approval:

Township checks	#8826 through #8861	in the amount of \$75,409.34
	Automatic withdrawals	in the amount of \$7,932.03
Ono Sewer Fund checks	#3131 through #3138	in the amount of \$4,228.83
Ono Sewer – Capital Expenditure	No Checks were written from this account in April	
Recreation checks	#1720 through #1729	in the amount of \$3,086.26
Recreation – New Dev. check	No Checks were written from this account in April	
State check	#332 through #333	in the amount of \$5,455.68
Fire Tax Account check	#233	in the amount of \$2,070.69
Gaming Revenue checks	No Checks were written from this account in April	

Supervisor Grubb moved to pay the bills as presented. The motion was seconded by Supervisor Wentling and with all three Supervisors voting in favor, the motion passed.

**State Police - Corporal Stuart Koch Reporting**

Cpl. Koch provide the following YTD statistics:

- responded to 302 calls for service within the Township
- 10 DUI's
- 129 traffic citations
- 48 crashes.

As Cpl. Koch was present for both, Stouffer's and Orr's requests for traffic control, he will take these requests back to the Station Commander and see what they can do to help in the matter. Cpl. Koch did advise that their greatest difficulty at the current time is having the manpower to cover all the needs, but he assured that he would see what they could do to help in this matter. Cpl. Koch also asked if we have considered asking the Cleona Police Department to do traffic enforcement within the Township. He indicated that neighboring municipalities have done so and found it to be quite effective. Attorney Gallo advised that we have not asked Cleona to assist, but that it might be something worth our consideration.

Harmon offered that, if no other solution could be worked out, we could consider turning that section of the roadway into a "One Way" drive.

**Solicitor's Report – Colleen Gallo, Attorney**

***Re. Executive Session – Potential Litigation Regarding Land Development***

Attorney Gallo advised that the Board of Supervisors met in Executive Session just prior to tonight's regular monthly meeting to discuss a land development plan that could cause potential litigation for the Township.

***Re. On-Lot Sewer Non-Pumper List*** –Attorney Gallo stated that 19 properties remain non-compliant with the mandate to pump their systems as of this date. Gallo asked the Board of Supervisors how they would like to proceed with bringing these properties into compliance.

Grubb moved to authorize Attorney Gallo to issue citations against the 19 non-compliant property owners. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Ordinance #2022-02 - Amending the Streets and Sidewalks Ordinance Regarding Driveways with Steep Slopes...Section 179-31(D)***

Attorney Gallo indicated that the Board of Supervisors wished to amend their existing Streets and Sidewalks Ordinance with regards to driveways with steep slopes...Section 179-31(D). The current ordinance requires the local Fire Chief to sign off on driveways that exceed the maximum slope allowance, however, the NLFES Fire Commissioner has advised that they have been instructed by their legal advisor not to make those decisions due to liability concerns. Attorney Gallo indicated that she has prepared Ordinance #2022-02 to reflect the changes requested by the Board of Supervisors and has properly advertised the Ordinance. The Ordinance is ready for adoption.

Wentling motioned to adopt Ordinance #2022-02 amending the Streets and Sidewalks Ordinance regarding driveways with steep slopes...section 179-31(D). Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Ordinance #2022-03 to Repeal Ordinance #2015-2 related to Pension Matters***

Attorney Gallo advised that the recent pension audit determined that in the past, a PSATS pension trust Ordinance #2015-2 was passed, however, we are not a participant in that plan. Therefore, Attorney Gallo prepared Ordinance #2022-03 to repeal the prior ordinance. Ordinance #2022-03 was properly advertised and is ready for adoption.

Wentling motioned to adopt Ordinance #2022-03 to repeal Ordinance #2015-2. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Resolution #2022-04 - Extending Worker's Comp. Benefits to Non-Emergency Participants of NLFES***

Attorney Gallo advised that this Resolution would extend worker's compensation benefits to an individual who is a participating member of the Volunteer Fire Department or Volunteer Fire Company who provides necessary operational support to the Volunteer Fire Department or Volunteer Fire Company but, who does not respond to emergency calls.

Grubb motioned to adopt Resolution #2022-04. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. 10473 Jonestown Road – April 26<sup>th</sup> Hearing to be Rescheduled***

Attorney Gallo indicated that this Hearing was scheduled as a result of a citation written by Marty Sowers, Code Enforcement Officer. The defendant retained a lawyer. The Hearing needs to be rescheduled. Attorney Gallo believes it will probably be scheduled for some time in the middle of May 2022.

**Township Manager's Report – Erik Harmon**

***Re. Pension Audit*** – Harmon reported that the state auditor was at the Township office on April 13, 2022. The exit conference will be held on April 26, 2022 at 9:30 a.m.

***Re. Appointing Erik Harmon to the Ag Security Committee*** – Harmon indicated that Howard Lerch has resigned his position on the Ag Security Committee. It was suggested that Erik Harmon be appointed to fill the vacant position.

Wentling motioned to appoint Erik Harmon to the Ag Security Committee. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Blue Mountain Velo, Bicycle Race Planned for 8/13/22 – Request for “No Objection” Letter Along Route 443***

Harmon advised that he was contacted about a bicycle race planned for 8/13/22 that will happen along Route 443 in our Township. They will not be closing the road for this event, but they are required to provide a “No Objection” letter from the Township in order to proceed with the race.

Wentling motioned to approve providing the requested “No Objections” letter for the event sponsors, upon the condition that they meet the Penn DOT specifications in place to carry out the race. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Review Escrow Agreement – Authorization for Manager to Sign***

Harmon stated that he worked with Attorney Gallo to prepare a new template for Escrow Agreements to be used by the Township. The new procedure will require an initial escrow payment to be provided along with the application and the additional application fee. Permission was requested for Harmon to be the authorized Township Official to sign the Escrow Agreements.

Wentling motioned to approve use of the newly designed template and procedure for Escrow Agreements and to approve Erik Harmon as the official Township representative who can sign off on those agreements. Grubb 2<sup>nd</sup> the motion, and with all three Supervisors voting in favor, the motion passed.

***Re. Copart Truck Traffic on Park Drive – Request to install sign along Park Drive at Mountain Road***

Harmon requested permission from the Board of Supervisors to purchase and install a sign that reads “No Copart Traffic” at the east end of Park Drive. The sign should be a larger sign (36” x 36”) and be printed in English and Spanish.

Grubb motioned to grant permission for a sign to be ordered and installed along Park Drive indicating “No Copart Traffic” in English and Spanish. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Easement / O&M Agreement for Drainage Pipe, 21 Blacksmith Lane – Request Authorization for the Solicitor to Prepare the Draft Agreement***

Harmon stated that there is a need to install pipe over private property along Blacksmith Lane in order to correct a drainage issue. Harmon and Lerch have talked to the property owners at that location, and they are not opposed to the installation of the pipe. The property owners would like to see the agreement for the work, prior to giving final consent. Harmon asked the Board of Supervisors to grant permission to Attorney Gallo to prepare the agreement for this work ... covering construction and maintenance.

Wentling motioned to grant Attorney Gallo permission to prepare the Construction and Maintenance Agreement for the work that will be done along Blacksmith Lane. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Lindley Murray School – Request to Open School to Public on Weekends in August (Golden 50's)***

Harmon received a request from Tom Donmoyer, of the Golden 50's group, requesting permission to open the Lindley Murray School for public tours on the weekends in August 2022.

Grubb motioned to approve opening the Lindley Murray School for tours on the weekends in August 2022.

Wentling 2<sup>nd</sup> the motion, and with all three Supervisors voting in favor, the motion passed.

**Road Foreman's Report – Howard Lerch ... Presented by Erik Harmon**

Harmon advised that advertisements were properly initiated seeking sealed bids for the 2022 Paving Projects, as well as, for stone and oil products. The bids were opened and reviewed at 3:00 p.m. on this date. The following persons were present for the opening of the bids:

Erik Harmon, Township Manager  
Howard Lerch, Road Foreman  
Dennis Grubb, Township Supervisor

***Awarding of Bids:***

Advertisements were properly run in the local newspaper to receive bids for the 2022 Paving Projects. Stone Products and Bituminous Products. Dennis Grubb, Erik Harmon, Howard Lerch and a representative from EK Services were present at the Township Building at 3:00 pm for the bid opening. The results of the opening were as follows:

**Paving Bids** – There are two paving projects proposed for 2022:

1. Indiantown Gap Road – The portion of roadway where paving is needed is from Allentown Blvd. to the Bridge over Interstate 81.
2. Sherks Church Road – The portion of roadway where paving is needed is from Lindley Murray Road to Coon Creek Road.

Harmon reviewed the bids that were received for the Board of Supervisors.

**Indiantown Gap Road from I81 Bridge to Rt 22**

Item #	Approx. QNTY	Unit	Description	H&K Group, Inc.	EK Services, Inc.	Pennsy Supply, Inc.	CMS, Inc.
1	400	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 Leveling 0.0 to< 0.3 mil ESALS	\$101.03/ton (\$40,412.00)	\$98.90/ton (\$39,560.00)	\$99.10/ton (\$39,640.00)	\$107.35/ton (\$42,940.00)
2	790	ton	Superpave Asphalt Mixture Design 19 mm, PG 64S-22 Binder 0.0 to< 0.3 mil ESALS	\$83.04/ton (\$65,601.60)	\$88.70/ton (\$70,073.00)	\$90.54/ton (\$71,526.60)	\$99.50/ton (\$78,605.00)
3	600	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 Wearing 0.0 to< 0.3 mil ESALS	\$92.21/ton (\$55,326.00)	\$97.80/ton (\$58,680.00)	\$103.64/ton (\$62,184.00)	\$115.65/ton (\$69,390.00)
<b>SUBTOTAL</b>				<b>\$ 161,339.60</b>	<b>\$ 168,313.00</b>	<b>\$ 173,350.60</b>	<b>\$ 190,935.00</b>
<b>H&amp;K Group, Inc. was recognized as the Low Bidder</b>							

Sherks Church Road from Lindley Murray Rd to Coon Creek Rd							
Item #	Approx. QNTY	Unit	Description	H&K Group, Inc.	EK Services, Inc.	Pennsy Supply, Inc.	CMS, Inc.
1	180	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 Leveling 0.0 to< 0.3 mil ESALS	\$104.06/ton (\$18,730.80)	\$98.85/ton (\$17,793.00)	\$101.05/ton (\$18,189.00)	\$109.65/ton (\$19,737.00)
2	350	ton	Superpave Asphalt Mixture Design 19 mm, PG 64S-22 Binder 0.0 to< 0.3 mil ESALS	\$84.32/ton (\$29,512.00)	\$88.70/ton (\$31,045.00)	\$92.39/ton (\$32,336.50)	\$99.85/ton (\$34,947.50)
3	270	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 Wearing 0.0 to< 0.3 mil ESALS	\$93.66/ton (\$25,288.20)	\$103.50/ton (\$27,945.00)	\$105.23/ton (\$28,412.10)	\$123.25/ton (\$33,277.50)
<b>SUBTOTAL (SHERKS CHURCH RD)</b>				<b>\$ 73,531.00</b>	<b>\$ 76,783.00</b>	<b>\$ 78,937.60</b>	<b>\$ 87,962.00</b>
<b>SUBTOTAL (INDIANTOWN GAP RD)</b>				<b>\$ 161,339.60</b>	<b>\$ 168,313.00</b>	<b>\$ 173,350.60</b>	<b>\$ 190,935.00</b>
<b>TOTAL</b>				<b>\$ 234,870.60</b>	<b>\$ 245,096.00</b>	<b>\$ 252,288.20</b>	<b>\$ 278,897.00</b>
<b>H&amp;K Group, Inc. was recognized as the Low Bidder</b>							

Wentling motioned to award both paving projects to H & K Group, Inc. at a total cost of \$234,870.60, subject to review of the bid by Road Foreman, Howard Lerch and Solicitor, Colleen Gallo. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Stone & Oil Bids –**

<b>STONE PRODUCTS - 2022 BIDS</b>							
ITEM #	APPROX. QUANTITY	UNIT	DESCRIPTION	REMARKS	RUSSELL STANDARD (HAMMAKER)	PENNSY SUPPLY	LOW BIDDER
1	3,000	TON	PDT SPEC - 2RC	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 14.16	PENNSY SUPPLY
2	5,000	TON	PDT SPEC - 2A SUBBASE	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 17.16	PENNSY SUPPLY
3	5,000	TON	PDT SPEC - AASHTO NO. 3	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 18.51	PENNSY SUPPLY
4	4,000	TON	PDT SPEC - AASHTO NO. 67	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 20.66	PENNSY SUPPLY
5	3,000	TON	PDT SPEC - AASHTO NO. 57	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 20.66	PENNSY SUPPLY
6	4,000	TON	PDT SPEC - AASHTO NO. 8 (WASHED)	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 28.47	PENNSY SUPPLY
7	500	TON	ANTI-SKID, TYPE AS2, AS3, OR AS4	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 18.66	PENNSY SUPPLY
8	200	TON	R-4 LIMESTONE	UNIT PRICE DELIVERED AS DIRECTED	n/a	\$ 24.16	PENNSY SUPPLY

Grubb motioned to award Items #1, #2, #3, #4, #5, #6, #7 and #8 on the chart above to Pennsy Supply who presented as the lowest bidder. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

<b>BITUMINOUS PRODUCTS - 2022 BIDS</b>							
ITEM #	APPROX. QUANTITY	UNIT	DESCRIPTION	REMARKS	RUSSELL STANDARD (HAMMAKER)	PENNSY SUPPLY	LOW BIDDER
1	25,000	GAL	E-3 EMULSION	FURNISHED & APPLIED	\$ 3.75	n/a	Russell Standard
2	25,000	GAL	E-3M EMULSION	FURNISHED & APPLIED	\$ 4.05	n/a	Russell Standard
3	5,000	GAL	RC-250 ASPHALT	FURNISHED & APPLIED	\$ 4.85	n/a	Russell Standard
4	200	TON	SUPERPAVE ASPHALT, 25MM	UNIT PRICE FOB PLANT	n/a	\$ 62.50	Pennsy Supply
5	200	TON	SUPERPAVE ASPHALT, 19MM	UNIT PRICE FOB PLANT	n/a	\$ 66.50	Pennsy Supply
6	200	TON	SUPERPAVE ASPHALT, 9.5MM	UNIT PRICE FOB PLANT	n/a	\$ 74.50	Pennsy Supply

Grubb motioned to award Bituminous Products for 2022, Items #1, #2 and #3 on the chart above to Russell Standard who presented as the low bidder. Wentling 2<sup>nd</sup> the motion, and with all three Supervisors voting in favor, the motion passed.

***Re. Liquid Fuels - County Aid Approved for \$2,801 (Line Painting)***

Harmon advised the Board of Supervisors that Lebanon County has approved our request to receive County Liquid Fuels funding in the amount of \$2,801 for road line painting purposes in 2022.

***Re. Lebanon County Tire Collection***

The Lebanon County Tire Recycling collection was held on April 13<sup>th</sup>. The amount owed by the Township for our contribution to this effort is \$791.00 (945.00 – 154.00 = \$791.00). East Hanover Township turned in 12 oversized tires and 215 regular size tires.

**Road Projects – Jim Milot, Hanover Engineering**

A written report was submitted by Milot for the Board of Supervisors' consideration.

***Re. FTIG Traffic Signal*** – Milot advised in his report, that on March 29, 2022, notice was received confirming that the transfer of ownership of the traffic signal located at Fisher Ave. (SR4020) and Service Road, to the Department of Military & Veterans Affairs, is now complete.

**Planning Commission Report – Tom Ehrhart, Chairman**

***Re. Kreider Farms Poultry Operation*** - No action is required at this time. PennDOT Cycle 2 review comment letter was issued on 3/25/2022. Hanover Engineering will contact the Applicant regarding the M-950AA.

***Re. Justin Sauder, 80 Homestead Road – Request to release remaining financial security (\$1,570.00)***

Sauder advised that his building project is complete and requested that the remaining financial security being held be released to him. The request was sent to John Poff, Engineer, for review. Poff issued a letter to the Board of Supervisors recommending the release of the financial security in the amount of \$1,570.00.

Grubb motioned to release the financial security in the amount of \$1,570.00 to Sauder. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Michael Matlosz, 10518 Mountain Road – SWM Exemption*** - The Planning Commission has recommended approval of the SWM exemption request and execution of the Stormwater Management Exemption Agreement.

Wentling moved to approve the Stormwater Management Exemption for 10518 Mountain Road, provided that the property owner complies with the terms of the Stormwater Management Exemption Agreement. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Cash Stables, 90 Pleasant View Road – SWM Plan for a Building Addition***

The Planning Commission has recommended granting approval of the Stormwater Management Plan, conditioned upon the satisfaction of the items identified in the 4/21/22 review comment letter prepared by Light-Heigel & Associates, Inc.

Grubb moved to grant the approval of the Stormwater Management Plan, upon the condition that the items identified in the 4/21/22 review comment letter prepared by Light-Heigel & Associates are satisfied.

Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Official Township Map*** – Tom Ehrhart advised the Board of Supervisors that Erik Harmon is working diligently to gather information regarding the establishment of an official township map. Ehrhart indicated that future seminars on this matter can be expected.

**Other Planning Matters -**

***Special Public Workshop (Zoning Ordinance Amendments re: “Solar Farms”)*** - The public workshop has been scheduled for May 11, 2022, 7:00 PM, at the Ono Fire Hall.

**Property Maintenance & Zoning Report – Erik Harmon Reporting**

Harmon submitted a written report for the Board of Supervisors' consideration.

***Re. 10352 Allentown Blvd – Z.E.N. and N.O.V. for unpermitted structure (mobile home)***

Harmon advised that one of the equitable owners of this property is working with them to remedy this issue. He suggested that a 30 day extension be granted in this matter for continued negotiations and actions to take place.

Grubb motioned to grant an extension of 30 days in this matter. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.



### **Ono Sanitary Sewer - Ono Pump Station**

**Joshua Kreiser, Pump Station Operator** – Harmon advised that he and Kreiser are aware that there is still a problem with the low-level alarm at the pump station. He asked for permission to continue efforts to remedy the issue.

Wentling moved to hire an electrician to troubleshoot the alarm problem at the pump station and to pay for those services from the ARP money. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

### ***Brad Youst, Hanover Engineering***

Youst provided the following information:

1. Hanover communicated with the Township Manager and FIG staff regarding the Snitz Creek Brewery facility sanitary sewer connection to the Ono Sewer System force main, for conveyance to the FIG treatment plant.
2. Hanover reviewed the March operator's log for the Ono PS and relayed the monthly flow data to FIG for billing.

### **Recreation Report - H.M. Levitz Memorial Park – Ross Henderson**

Henderson submitted a written report for the Board's consideration. A few highlights from that report are as follows:

-Diamond Tex was ordered for the ballfields at the park. The total cost is \$400 more than what was approved in the budget. Henderson asked for the Board's approval of the additional cost.

Grubb moved to approve the additional \$400 for the Diamond Tex. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

-The seniors from Northern Lebanon High School will be at the park on May 23<sup>rd</sup> for Sr. Work Day.

-Park rentals are going well, with the lodge booked all Saturdays and Sundays through September 2022 and pavilions being 60% booked during that same timeframe.

-Boltz Tree Farm donated a flowering cherry tree for the front of the lodge.

**Re. Court Date set for 2<sup>nd</sup> Person (Vandalism)** – A court date has been set for May 3, 2022 for a 2<sup>nd</sup> individual who was involved in the vandalism that occurred at H.M. Levitz Park.

### ***Re. FTIG Park Usage – Approve Landowner Agreement for permission to land a helicopter in the park (7/29)***

FTIG will be holding a family picnic July 29<sup>th</sup> and would like to have a helicopter land in the park that day. A landowner agreement is needed in order to do this.

Wentling moved to approve the landowner agreement granting permission to land a helicopter in the park. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

### **UPDATE: Review tennis court proposals and request to award contract.**

Harmon advised that telephonic quotes were obtained and previously reviewed. The low bidder, Saul Paving, was contacted to award the project to them, however, the business owner did not accept the project as he refused to provide the bonds required by the Township. Harmon will now pursue obtaining an updated quote from the next lowest bidder, Brenneman Co.

**Re. Internet Service to Caretaker's Cottage** – Harmon advised that we still have not received a cost analysis from Comcast. Harmon continues to investigate other options (i.e. Patriot Cable, Starlink Internet).

### **Broadband Infrastructure Expansion**

**Re. Crooked Road and Route 443/Levitz Park Expansion Project** – Still waiting for the cost analysis to be received from Comcast.

Harmon advised that other options being considered for internet service are:

**Starlink Satellite** – Cost would be about \$700 up front, plus the installation fee to hook up. Then, approximate cost of \$110 per month to maintain service.

**Patriot Cable** – Harmon advised that this company already does provide service in the northern part of the Township and he will proceed with gathering information from them regarding their services.

**Northern Lebanon Fire and Emergency Services Reports**

Written reports for March 2022 activities were submitted for the Board’s review.

**Re. The NLFES Request for Additional Funding for New Air Packs** – Harmon advised the Board of Supervisors that he will be meeting with representatives from other townships on May 4<sup>th</sup> at 10 am at Union Township to discuss the request that was received for new air packs by the NLFES. Harmon invited the Board of Supervisors to also attend the meeting, if they so desired. The Board of Supervisors unanimously agreed to wait until after the May 4<sup>th</sup> meeting to make a decision regarding assistance for the air packs.

**Greater Lebanon Refuse Authority – Frankleen Gibson**

Gibson was not present at the meeting as she is still recovering at home after a recent hospitalization. Her husband, Robert, was present and advised that she has been participating in the GLRA meetings by telephone.

**Correspondence/Other Items**

The following items of correspondence were received and were available at the meeting for inspection by any interested party:

- Lobar – Notice construction on Rt 72.
- National Cemetery – Invitation to Memorial Day Ceremony.

**Upcoming Meeting Dates:**

**Planning Commission** (Public format) Thursday, May 19, 2022 @ 7:30 p.m.

**Board of Supervisors** (Public format) Monday, May 23, 2022 @ 7:30 p.m.

**Plan Expiration Dates:**

**Kreider Farms** – Poultry Plan – Pleasant View/Homestead Roads June 13, 2022

**Cash Stables** – SWM Plan – 90 Pleasant View Road June 15, 2022

**Steven Franzone** – Lot Addition Plan – 10391 Jonestown Road July 20, 2022

**Keystone System Services, Inc.** – 1078 Gravel Hill Road – LDP August 19, 2022

**Dalton Himmelberger** – 10387 Jonestown Road - Poultry Operation October 25, 2022

**April 2022 - List of Checks – General Fund**

Date	Check #	Description	Amount
04/06/2022	8833	Michael D. Smith	712.00
04/11/2022	8834	Candoris Technologies	328.00
04/11/2022	8835	AIA Alera Group	1,105.00
04/11/2022	8836	AIA Alera Group	27,228.00
04/11/2022	8837	AIA Alera Group	7,666.00
04/11/2022	8838	SEK, CPAs & Advisors	7,965.00
04/11/2022	8839	Jono Hardware	44.22
04/11/2022	8840	TOSHIBA	28.09
04/11/2022	8841	Moyer’s Service Center	105.00
04/11/2022	8842	Hanover Engineering	842.16
04/11/2022	8843	Hanover Engineering	806.92
04/11/2022	8844	Meyer Oil Company	1,280.55
04/12/2022	8845	Bryan Blatt	1,619.42
04/12/2022	8846	Howard Lerch	1,785.91
04/12/2022	8847	Joshua Kreiser	395.59
04/12/2022	8848	Larry Shuey	150.04
04/12/2022	8849	Erik A. Harmon	1,937.20
04/12/2022	8850	Sheila M. Seaman	1,015.52
04/13/2022	8851	Reilly Wolfson Attorneys	450.00
04/25/2022	8852	Chemung Supply	6,210.00
04/25/2022	8853	Monarch Products	3,112.00

04/25/2022	8854	Plasterer Equipment	15.51
04/25/2022	8855	Cardmember Services	71.96
04/25/2022	8856	NTouchtel.com	154.50
04/25/2022	8857	Cardmember Services	175.00
04/25/2022	8858	Media One PA	344.56
04/25/2022	8859	Meyer Oil Company	553.74
04/25/2022	8860	Lebanon County Conservation	791.00
04/25/2022	8861	Met-Ed	245.12
04/29/2022	8862	Bryan Blatt	1,594.02
04/29/2022	8863	Howard Lerch	1,758.09
04/29/2022	8864	Joshua Kreiser	884.99
04/29/2022	8865	Larry Shuey	678.23
04/29/2022	8866	Dennis L. Grubb	132.42
04/29/2022	8867	Edward L. Heagy	132.42
04/29/2022	8868	Stefan L. Wentling	132.42
04/29/2022	8869	Dennis L. Grubb	156.44
04/29/2022	8870	Ross Henderson	779.70
04/29/2022	8871	Ross Henderson	280.55
04/29/2022	8872	Erik A. Harmon	1,937.21
04/29/2022	8873	Sheila M. Seaman	1,104.25
04/29/2022	8874	Principal Funds	550.00
		<b>TOTAL</b>	<b>\$77,258.75</b>

### **April 2022 – “ACH Transactions” – General Fund**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
04/05/2022	ACH	PA UC Fund	42.48
04/05/2022	ACH	Keystone Municipal Collections	720.11
04/12/2022	E-pay	PA Dept. of Revenue	275.58
04/13/2022	ACH	Dept. of the Treasury	2,116.46
04/29/2022	ACH	Dept. of the Treasury	2,824.98
04/29/2022	E-pay	PA Dept. of Revenue	375.86
		<b>TOTAL</b>	<b>\$6,355.47</b>

### **April 2022 – Ono Sewer Project – Checking Account**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
04/11/2022	3132	Hanover Engineering	53.88
04/11/2022	3133	Hanover Engineering	232.77
04/13/2022	3134	Walters Environmental Services	634.00
04/25/2022	3135	Met-Ed	297.63
04/25/2022	3136	Verizon	57.07
04/25/2022	3137	Commonwealth of PA	1,718.05
04/25/2022	3138	Pumping Solutions Inc.	484.00
		<b>TOTAL</b>	<b>\$3,477.40</b>

### **April 2022 – Ono Sewer Project – Capital Expenditure Fund**

**No Checks were written from this account in April 2022.**

## April 2022 Recreation Fund Checks

Date	Check #	Description	Amount
04/01/2022	1720	Espenshade's Plumbing	173.90
04/01/2022	1721	Eagle Rental, Inc.	125.00
04/11/2022	1722	Hackman Fire Equipment	75.00
04/11/2022	1723	Jono Hardware, LLC	523.70
04/11/2022	1724	Pure-Test Water Lab	86.00
04/11/2022	1725	Kreiser Fuel Service	125.01
04/13/2022	1726	Sattazahn Refuse Removal	155.00
04/25/2022	1727	Met-Ed	551.89
04/25/2022	1728	Verizon	136.73
04/25/2022	1729	General Recreation	1,134.03
		<b>TOTAL</b>	<b>\$3,086.26</b>

## April 2022 – Recreation Fund Checks (New Development – Recreation Fees)

**No Checks were written from this account in April 2022.**

## April 2022 - State Fund Checks

Date	Check #	Description	Amount
04/01/2022	332	Pennsy Supply	3,079.33
04/25/2022	333	Pennsy Supply	2,376.35
		<b>TOTAL</b>	<b>\$5,455.68</b>

## April 2022 – Fire Tax Fund Checks

**No Checks were written from this fund in April 2022.**

## April 2022 – Gaming Income Fund Checks

**No Checks were written from this fund in April 2021.**

## APRIL 2022 DEPOSITS

Date of Deposit	Description	Amount
04/04/2022	Recorder of Deeds	7,033.22
04/08/2022	Planning & Zoning Customers:	0
	-Barnhart, Glenn	852.00
	-Hostetter, Bryan	105.00
	-Harmon, Erik	375.00
04/08/2022	District Court	1,153.70
04/12/2022	Lebanon County Commissioners (Del. Taxes):	0
	-Municipal	100.88
	-Fire Tax	192.59
04/12/2022	Planning & Zoning Customers:	0
	-Snader, Donald	171.00

04/19/2022	Lebanon County Probation	434.73
04/19/2022	Planning & Zoning Customers:	0
	-Moyer, Chelsea	885.00
	-Osvela, Ronald	99.00
04/27/2022	Transfer from the Prime Investor	130,000.00
04/29/2022	Planning & Zoning Customers:	0
	-Allison, Donald	1,000.00
	-Allison, Scott	78.00
	-Matlosz, Michael	300.00
	-Matlosz, Michael	1,000.00
	-Franzone, Steven	1,000.00
	Lebanon Co. Treasurer – R.E. Property Tax (muni)	5,871.55
	Interest	9.37
	<b>TOTAL</b>	<b>\$150,661.04</b>

<b>General Fund–Prime Investor</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Keystone Municipal Collections – EIT - Current	26,297.77
	Interest	152.33
	<b>TOTAL</b>	<b>\$26,450.10</b>

<b>Traffic Impact Fee - West – Checking Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest	0.00
	<b>TOTAL</b>	<b>\$0.00</b>

<b>Fire Tax Fund – Checking</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	East Hanover Twp – General Fund (Del. Taxes)	0
	Lebanon County Treasurer – Fire Tax	11,743.39
	Interest	2.65
	<b>TOTAL</b>	<b>\$11,746.04</b>

<b>State Fund – Checking</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Transferred from Prime Investor	30,000.00
	Interest	.29
	<b>TOTAL</b>	<b>\$30,000.29</b>

<b>State Fund – Prime Investor</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Commonwealth of PA – Liquid Fuels Funds	0
	Commonwealth of PA – Road Turnback	0
	Interest	77.94
	<b>TOTAL</b>	<b>\$77.94</b>

<b>Recreation Fund – Checking</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
04/02/2022	Park Customers:	210.00
04/19/2022	Park Customers	1,440.00
04/26/2022	Park Customers	150.00
	Interest	12.72
	<b>TOTAL</b>	<b>\$1,812.72</b>

<b>Recreation Fund – Prime Investor</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest	1.23
	<b>TOTAL</b>	<b>\$1.23</b>

<b>Recreation – Levitz Park Trust Fund</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest Received	.26
	Dividends Received	0
	<b>TOTAL</b>	<b>\$.26</b>

<b>Recreation - New Development Fees</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	New Development Fees –	0
	Interest	.17
	<b>TOTAL</b>	<b>\$.17</b>

<b>Ono Sewer Project – Checking Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
04/08/2022	Usage Fees, Reservation Fees & Penalties	2,090.68
04/12/2022	Usage Fees, Reservation Fees & Penalties	2,400.00
04/19/2022	Usage Fees, Reservation Fees & Penalties	4,820.00
04/26/2022	Usage Fees, Reservation Fees & Penalties	350.00
04/29/2022	Usage Fees, Reservation Fees & Penalties	160.00
04/29/2022	Usage Fees, Reservation Fees & Penalties	2,400.00
04/30/2022	Usage Fees, Reservation Fees & Penalties	2,720.00
	Interest	28.23
	<b>TOTAL</b>	<b>\$14,968.91</b>

<b>Ono Sewer Project – Capital Expenditure Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest	2.73
	<b>TOTAL</b>	<b>\$2.73</b>

<b>Gaming Income Fund – Checking Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Commonwealth of PA – Slots	0
	Commonwealth of PA – Table Games	0
	Interest	63.52
	<b>TOTAL</b>	<b>\$63.52</b>

## ACCOUNT BALANCES

### General Fund Balances

	<b>General Checking</b>	<b>General Prime Investor</b>	<b>Traffic Impact Fee (West)</b>
<b>04/01/22 Balance</b>	<b>\$61,822.50</b>	<b>\$932,249.83</b>	<b>\$2,166.24</b>
April Deposits	150,651.67	26,297.77	0
April Interest	9.37	152.33	0
<b>Total April Funds</b>	<b>\$212,483.54</b>	<b>\$958,699.93</b>	<b>\$2,166.24</b>
April Expenses	-77,258.75	0	0
April Withdrawals	-6,355.47	-130,000.00	0
<b>04/30/22 Balance</b>	<b>128,869.32</b>	<b>828,699.93</b>	<b>2,166.24</b>
Misc. Adjustment (Add Back: Voided ck#8832)	450.00	0	0
<b>05/01/22 Balance</b>	<b>\$129,319.32</b>	<b>\$828,699.93</b>	<b>\$2,166.24</b>

## Ono Sewer Fund Balances

	<b>Ono Sewer Fund Checking Account</b>	<b>Ono Sewer Fund Capital Expenditures</b>
<b>04/01/22 Balance</b>	<b>\$165,148.26</b>	<b>\$66,528.54</b>
April Deposits	14,940.68	0
April Interest	28.23	2.73
<b>Total April Funds</b>	<b>\$180,117.17</b>	<b>\$66,531.27</b>
April Expenses	-3,477.40	0
April Withdrawals	0	0
<b>04/30/22 Balance</b>	<b>176,639.77</b>	<b>66,531.27</b>
Misc. Adjustment	0	0
<b>05/01/22 Balance</b>	<b>\$176,639.77</b>	<b>\$66,531.27</b>

## State Fund Balances

	<b>State Checking</b>	<b>State Prime Investor</b>
<b>04/01/22 Balance</b>	<b>\$5,820.54</b>	<b>\$478,140.50</b>
April Deposits	30,000.00	0
April Interest	.29	77.94
<b>Total April Funds</b>	<b>\$35,820.83</b>	<b>\$478,218.44</b>
April Expenses	-5,455.68	0
April Withdrawals	0	-30,000.00
<b>04/30/22 Balance</b>	<b>30,365.15</b>	<b>478,218.44</b>
Misc. Adjustment	0	0
<b>05/01/22 Balance</b>	<b>\$30,365.15</b>	<b>\$448,218.44</b>

## Recreation Fund Balances

	<b>Recreation Checking</b>	<b>Recreation Prime Investor</b>	<b>Recreation H.M. Levitz Park Trust Fund</b>	<b>Recreation New Development Recreation Fees</b>
<b>04/01/22 Balance</b>	<b>\$76,962.33</b>	<b>\$29,944.66</b>	<b>\$31,940.18</b>	<b>\$9,507.78</b>
April Deposits	1,800.00	0	0	0
April Interest	12.72	1.23	.26	.17
April Dividends	0	0	0	0
<b>Total April Funds</b>	<b>\$78,775.05</b>	<b>\$29,945.89</b>	<b>\$31,940.44</b>	<b>\$9,507.95</b>
April Expenses	-3,086.26	0	0	0
April Withdrawals	0	0	0	0
<b>04/30/22 Balance</b>	<b>75,688.79</b>	<b>29,945.89</b>	<b>31,940.44</b>	<b>9,507.95</b>
Misc. Adjustment	0	0	0	0
<b>05/01/22 Balance</b>	<b>\$75,688.79</b>	<b>\$29,945.89</b>	<b>\$31,940.44</b>	<b>\$9,507.95</b>

## **Fire Tax Fund Balance**

	<b>Fire Tax Fund Checking</b>
<b>04/01/22 Balance</b>	<b>\$62,081.64</b>
April Deposits	11,743.39
April Interest	2.65
<b>Total April Funds</b>	<b>\$73,827.68</b>
April Expenses	0
April Withdrawals	0
<b>04/30/22 Balance</b>	<b>73,827.68</b>
Misc. Adjustment	0
<b>05/01/22 Balance</b>	<b>\$73,827.68</b>

## **Gaming Revenue Fund Balance**

	<b>Gaming Revenue Checking</b>
<b>04/01/22 Balance</b>	<b>\$386,403.34</b>
April Deposits	0
April Interest	63.52
<b>Total April Funds</b>	<b>\$386,466.86</b>
April Expenses	0
April Withdrawals	0
<b>04/30/22 Balance</b>	<b>386,466.86</b>
Misc. Adjustment	0
<b>05/01/22 Balance</b>	<b>\$386,466.86</b>

With no further business to discuss, Grubb motioned to adjourn the meeting. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed and the meeting was adjourned at 8:29 pm.

Respectfully Submitted,

Sheila M. Seaman  
Administrative Assistant