

East Hanover Township, Lebanon County
Municipal Building
1117 School House Road
Annville, PA 17003

June 27, 2022

The Board of Supervisors convened in regular session at 7:30 pm. The meeting was open for the public to attend in person or via ZOOM. Chairman Heagy advised that the meeting was being recorded in order to aid in minute preparation afterwards.

Chairman	-	Edward Heagy	Present
Vice-Chairman	-	Stefan Wentling	Present
Secretary/Treasurer	-	Dennis Grubb	Present

The meeting was called to order by Chairman, Edward Heagy. Heagy led the group in the Pledge of Allegiance to the American Flag.

Resident's Forum

Heagy invited questions/comments from the public.

PA State Police -

A PSP Trooper was present and offered a year-to-date report on the happenings in the Township for the Board of Supervisors. A few highlighted items from that report are as follows:

77 criminal offenses
322 Traffic Stops
186 Warnings were Issued

Erik Harmon, Twp. Manager, inquired as to whether-or-not any Troopers have been out to Park Drive, as requested at a previous meeting, to enforce speed limits in that location. The Trooper replied that he knew it was put out on their mass email for attention, but he indicated exact numbers as to the service actually provided were not known by him.

Supervisor Heagy advised that the Supervisors have also received requests to have Old Jonestown Road, through the main Ono area, patrolled for speeding violations. Heagy acknowledged that he has seen evidence of troopers patrolling this area, but feels we could do better. The Trooper indicated that he will take the request back to his supervisor.

Debbie Schwenk – 23 Sherks Church Road

Re. On-lot, Non-pumping Matter

Ms. Schwenk advised the Board of Supervisors that she received a notice of violation regarding non-pumping of her on-lot septic system. She advised that she had the system pumped in May of 2022. She provided the proof of pumping and proper payment to the Lebanon County Planning Department. She contacted the Township and agreed to send a check to cover the court costs in the amount of \$57.00. She was told that after the \$57.00 is received the matter would be settled. She indicated that she did send the check, however, it was never received at the Township office. Ms. Schwenk admits that check has never cleared her bank account. Because the money was not received by the Township, a hearing was held and a \$300 judgement entered on the matter. Ms. Schwenk advised the Board of Supervisors that it was her intent to care for the matter. She acknowledged that she should have followed up to make sure the check cleared her bank. She advised that she is willing to issue a new check on this date for the \$57.00 and asked that the Board of Supervisors accept that as satisfying the manner and waive the additional \$243.00.

Wentling motioned to accept the \$57 and to waive the remaining \$243 in order to settle the matter. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Bed and Breakfast @ 23 Sherks Church Rd.

Ms. Schwenk advised that a prior owner of this property received a zoning hearing variance for this property to function as a Bed and Breakfast. The property is approved for four rental units at this time. Ms. Schwenk wants to establish a single campsite on the property to use as a rental. That’s not addressed in our zoning ordinance. Ms. Schwenk indicated that there are currently only three suites in use in the building. Ms. Schwenk asked if the new, single campsite could be allowed and if the that could be considered the fourth rental. Harmon clarified with Schwenk that the campsite space would utilize existing bathroom facilities inside the existing building. Schwenk did indicate that some of the tent options they are looking at, do have a small portable toilet that you remove and empty...again, clarifying that no new sewage facilities would be created.

Grubb moved to allow one of the four rental uses granted to the Bed and Breakfast Facility at 23 Sherks Church Road to be an outside camping site. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

The Board advised Ms. Schwenk that, while the use is now going to be permitted, if there is something required (i.e. permits, etc.) in order to set up the tent/yurt/etc. that must be dealt with separately. Ms. Schwenk indicated that she understood.

Meeting Minutes Approval

The meeting minutes from the May 23, 2022 Board of Supervisors’ monthly meeting were presented for approval.

Wentling motioned to approve the May 23, 2022 minutes as presented.

Grubb 2nd the motion and with all three Supervisors voting in favor, the minutes were approved.

Payment of Bills

The following payments were presented for approval:

Township checks	#8912 through #8978	in the amount of	\$53,917.88
	Automatic withdrawals	in the amount of	\$6,146.46
Ono Sewer Fund checks	#3145 through #3152	in the amount of	\$17,568.40
Ono Sewer – Capital Expenditure	No Checks were written from this account in June		
Recreation checks	#1737 through #1749	in the amount of	\$4,507.05
Recreation – New Dev. check	No Checks were written from this account in June		
State check	#340 through #344	in the amount of	\$252,440.20
Fire Tax Account check	No Checks were written from this account in June		
Gaming Revenue check	No Checks were written from this account in June		

Grubb motioned to pay the bills as presented. Wentling 2nd the motion and with all three Supervisors voting in favor, the motioned carried.

Solicitor’s Report – Attorney Colleen Gallo Reporting

Re. 10244 Allentown Blvd – Attorney Gallo advised that there has been a change of hearing date due to a scheduling conflict for Marty Sowers. The hearing is now scheduled for August 11, 2022 at 10:30 am in Courtroom No. 1.

Re. On-Lot Sewer Non-Pumper List – Attorney Gallo advised that citations have been filed. Gallo stated that we are now down to four cases that they will continue working on. Two had issues with service and they will need to have the Constable serve those parties.

Re. Delinquent Sewer Accounts – Attorney Gallo advised that there are four delinquent Ono Sewer Accounts from which her office was seeking collection of funds. She indicated that her assistant failed to send out proper notice to the defendants when filing the actions, so therefore, her office would waive payment of the court costs for the defendants and they would assume the responsibility of paying those fees.

Attorney Gallo advised that through the process, all four property owners have paid their accounts in full. Sheila Seaman, Administrative Assistant, advised that the township did not get copies of the decisions rendered in these matters. Attorney Gallo will have her office send copies of those documents to the Township Office.

Township Manager’s Report – Erik Harmon

Harmon submitted a written report for the Board of Supervisors’ consideration.

Re. Credit Card Payments – Harmon requested approval to purchase additional workstation for card reader at a cost not to exceed \$2,200 through Executive Image Solutions in order to process credit card payments.

Wentling motioned to approve the purchase of an additional workstation for the card reader from Executive Image Solutions at a cost not to exceed \$2,200. Grubb 2nd the motion and with all three Supervisors voting in favor the motion passed.

Re. IT Services – Harmon advised that our current IT provider, Candoris, is transitioning away from servicing smaller companies. In light of that, we have consulted our web provider, Executive Image Solutions to determine if they would handle our IT needs. Their representatives came out and did a sit-down meeting with us. Harmon is asking the Board of Supervisors to consider the proposal from Executive Image Solutions, Inc. for managed IT services. The cost is \$375 per month for a 36-month term with an additional \$375 upfront cost to setup Sharepoint.

Grubb motioned to accept the proposal presented from Executive Image Solutions. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Request to approve a new fee schedule - The Board of Supervisors unanimously agreed to postpone until next month.

Re. 2022 Budget – Harmon advised that he has reviewed the 2022 Budget and finds that, at this time, we are running a little above in our revenue. A contributor to this increase is that the Earned Income Tax receipts are slightly higher than anticipated. Harmon indicated that we are also running a little high on expenses as of this date, but he stated that he does not feel we are far off of budget.

Re. American Rescue Plan (ARP) Funds - Harmon stated that the Board of Supervisors has approved various project payments from the ARP Funds in the past. Those approvals were given in exact dollar amounts. Harmon asked that the Board of Supervisors provide approval for payment of the following projects until completed out of the ARP funds, so that payment of those project costs can flow regularly through the ARP funds:

- Pine Road Bridge Replacement Permitting
- Reeds Creek Road – Replacement of Old Stone Culvert
- Pine Road – Adding a Headway to the Culvert

The approximate total of these three projects is \$22,000.

Wentling moved to pay the three projects listed above out of the ARP funds at an approximate cost of \$22,000 for all three projects. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Heagy suggested that the Board of Supervisors plan a meeting, separate from the regular monthly meeting, to review the budget. All three Supervisors were in agreement to plan such a meeting. Harmon agreed that a budget review meeting would be beneficial and advised that he would like to meet with the other municipalities and the NLFES representatives to discuss the NLFES needs and expectations before putting together our new year's budget. All agreed this would be a good idea.

Re. IRS Mileage Rate Update – Harmon advised that notification has been received that the official IRS mileage rate has increased to 62.5 cents per mile effective July 1, 2022.

Re. PA State Grange – A representative from the PA State Grange contacted the Township Office and asked to hold a Community Outreach Meeting on July 19, 2022 at 6:30 pm at the Township Office.

Re. PennDOT Connects, 2023-2026 Transportation Improvement Program Meeting – Harmon advised that PennDOT would like to have a virtual meeting with the Township to discuss potential projects within the Township. The Board of Supervisors authorized the Township Manager to schedule the meeting as is appropriate.

Re. PSATS Regional Forums – Harmon advised the Board of Supervisors of the upcoming workshop opportunities.

Re. Agricultural Security Area – Harmon advised that two applications have been received. A public notice was advertised and posted; the public comment period will end on June 30th.

Road Foreman's Report – Howard Lerch

Lerch provided a written report for the Board of Supervisors' consideration.

Re. FTIG Gate Project Update – Fisher Ave. detour begins on 6/27/2022. Fisher Ave. will be closed from Biddle Road to Service Road.

Re. Line Painting Update – Harmon stated that Lerch has learned that the low bidder for the line painting (Berks Traffic Inc.) is having supply issues and is unable to get paint to fulfill their project quote with the Township. Lerch was able to confirm that they would be willing to come out and do our “emergency roads” (the ones that had repairs and have no lines currently) with the supply of paint that they do have on hand. Harmon advised that there is County Aid money involved in this project in the amount of \$2,801. Harmon asked how the Board of Supervisors would advise them to proceed in this matter. After some discussion, Harmon was advised, first, to contact Berks Traffic Inc. and ask if they could do \$2,801 worth of line painting so that we would fulfill the County Aid obligation. If they can, then just do that amount of line painting this year, as Lerch feels the other roads are not in dire need of lines. If they cannot fulfill the \$2,801 amount, then the Board of Supervisors directed Harmon to inquire with the 2nd lowest bidder as to whether-or-not they will still honor their bid.

Road Projects – Jim Milot, Hanover Engineering

Milot submitted a written report for the Board of Supervisors' consideration.

Planning Commission Report – Tom Ehrhart, Chairman

Re. Kreider Farms Poultry Operation - Resolution #2022-05 was present to the Board of Supervisors. This resolution would allow the Township Manager to sign the PennDOT M-950AA form on behalf of the Township.

Grubb moved to adopt Resolution #2022-05, granting the Township Manager permission to sign the PennDOT M-950AA form on behalf of the Township. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Proposed Zoning Ordinance Amendments – Chapter 250, Article XX - Environmental Improvements and Energy Conservation Requirements

The Planning Commission has prepared amendments to the zoning ordinance pertaining to “Solar Energy Systems” and has recommended the BOS move forward with the steps to adopt the prepared amendments. The next step would be to ask the Lebanon County Planning Department to review and provide comments within 45 days.

Ehrhart advised that a public meeting/workshop was held on the matter. The Planning Commission reviewed the comments received from that meeting and made three changes to the proposal based on the comments.

Grubb moved to authorize Attorney Gallo to send the proposed ordinance to the Lebanon County Planning Department for review and to set-up/advertise for a Public Meeting to be held on the matter prior to the August 29, 2022 Board of Supervisors Meeting. If appropriate, the ordinance can be adopted at the 7:30 pm Board of Supervisors Meeting on that same date, August 29, 2022. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. PennDOT Connects – Harmon advised that he, the Board of Supervisors and the Planning Commission Members did participate in a workshop with PennDOT Connects. Harmon felt that it was a very good workshop advising about transportation studies and the funding for those studies.

Re. Mitchell Planning Module Exemption -1103 Gravel Hill Road

The Mitchell's would like to build a home at this location. The SEO sent a sewage planning module that he reviewed and recommends for approval.

Grubb motioned to approve the sewage planning module for 1103 Gravel Hill Road. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Property Maintenance & Zoning Report – Erik Harmon

Harmon submitted a written report for the Board of Supervisors’ consideration.

Re. 1790 N. State Rt. 934 (Conrad’s Old Mill) – A request for zoning determination has been submitted by an attorney representing a company that is contemplating purchasing the property. They are seeking to confirm that the property could continue to be used for automobile sales, automobile parts sales and as a salvage yard. The Board of Supervisors considered the matter and confirmed that the described use existed prior to the adoption of the Township’s Zoning Ordinance, and is therefore, considered to be an existing non-conforming use. The Township’s Solicitor advised that steps should be taken to determine the area of the use on the property as there are rules regarding growth of the usage. The Board of Supervisors asked Harmon to work on making that determination.

Ono Sanitary Sewer - Ono Pump Station

Joshua Kreiser, Pump Station Operator

Harmon advised that we will send a note along with sewer bills this coming quarter reminding folks that no other sources of drainage (i.e. stormwater, etc) should be dispensed into the Ono Sanitary Sewer. This was decided as Kreiser has noted that flows have increased quite a bit during recent rainstorms.

Re. Ono Sanitary Sewer Loan – Jonestown Bank & Trust Co. provided us with notice of our adjustable-Rate Change Notice 2.11 % to 2.6%

Brad Youst, Hanover Engineering

Youst advised that the monthly FIG billing report for May was issued and peak day flows during rain events were notable but not alarming.

Recreation Report - H.M. Levitz Memorial Park – Ross Henderson

Henderson provided a written report for the Board of Supervisors’ consideration.

Re. Approval for Park Coverage during Vacation – Henderson requested approval to have Josh Kreiser cover the park tasks during Henderson’s vacations and be paid for his services. The vacation periods are:

1. June 24th through July 3rd
2. July 9th through July 18th

Wentling moved to grant approval for Josh Kreiser to cover park responsibilities for Henderson during his vacations and be compensated for his services. Grubb seconded the motion and with all three Supervisors voting in favor, the motion passed.

Re. Tennis Court Repairs – Harmon asked the Board of Supervisors to consider a proposal for resurfacing the tennis courts that was received from the Breneman Company dated May 12, 2022. It is a Costars price. The bid price for the work is \$32,000. Harmon noted that it would be paid from Recreation Funds and be supplemented with the \$15,000 Marcellus Shale Grant that awarded to the Township.

Grubb motioned to award the job to the Breneman Company at the bid price of \$32,000, utilizing Recreation Funds and Marcellus Shale Grant funds. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Internet Service to the Caretaker’s Cottage – Harmon asked the Board of Supervisors to consider two proposals provided from Patriot Cable for installing internet service at the caretaker’s cottage in H.M. Levitz Memorial Park.

Option 1	Fiber Optic	\$18,846.08 Installation Fee	\$158.95 Monthly Service Fee
Option 2	Coax Cable	\$7,793.97 Installation Fee	\$158.95 Monthly Service Fee

Harmon advised that both options listed above are quoted with the Township Work Crew purchasing and installing conduit, pull lines and vaults from riser pole to Caretaker's Cottage through coordinated plan with Patriot Cable. Harmon estimates the Township's cost for those services to be upwards of \$10,000.

Grubb motioned to accept Option 2 listed above and contract with Patriot Cable for the bid price of \$7,793.97 Installation and \$158.95 per month for the installation of internet service at the Levitz Park Caretaker's Cottage. Then, Grubb amended his motion to also authorized the Township work crew to purchase supplies and do the prep work for the project at an estimated cost of \$10,000. Funding for this project will come from ARP funds awarded to the Township. Wentling 2nd the motion as amended and with all three Supervisors voting in favor, the motion passed.

Broadband Infrastructure Expansion

Re. Crooked Road and Route 443/Levitz Park Expansion Project – Harmon advised that quotes have been received from Comcast for the Crooked Road/Groff Road broadband expansion as requested.

Project #1 – 16 properties along Crooked, Groff, and Blacks Bridge Roads. - \$59,986.00

Project #2 – 7 properties along Crooked Road. - \$19,207.00

The Board of Supervisors unanimously agreed to table this item until a future meeting.

Indiantown Gap Road – Culvert Repair Project -

Harmon advised that he neglected to include the Indiantown Gap Road – Culvert Repair Project – consultant fees and permitting fees in the previous request to name projects to be funded by ARP monies.

Grubb motioned to pay all costs for the Indiantown Gap Road – Culvert Repair Project – consultant fees and permitting fees from the ARP funds. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Northern Lebanon Fire and Emergency Services Reports - Rob Taylor, Fire Commissioner

Written reports were submitted by the NLFES for the month of May 2022 for the Board of Supervisors' consideration.

Re. Request for Additional Funding for New Air Packs – A request was received from the NLFES for the Township to help fund the cost of new air packs for the firefighters. NLFES has some of the funds needed for this purchase. However, they are seeking assistance to fund \$200,000 of the cost from the local municipalities. Taylor advised that Union Township agreed to pay \$79,410 (their per capita portion of the expense) and Jonestown Borough will pay \$25,000. He is asking this Township to consider providing \$71,775, which is the per capita calculation of this expense. Each air pack costs \$7,000 - \$8,000.

Grubb motioned to approve payment of \$71,775 from ARP funds for the purchase of new air packs for the NLFES firefighters. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Commissioner Taylor offered his "Thanks" to the Board for their approval of this expenditure.

Re. Funding for New Ladder Truck for Station 12 – Initial cost \$1.2 million, with 3 municipalities to pay 10% of that cost, which totaled \$120,000 and would be divided by per capita.

Harmon advised that the Board of Supervisors previously agreed to pay the Township's per capita share of 10% of the cost of a new ladder truck, which totaled \$43,065 (\$120,000 x 35.88725%). In 2020, East Hanover Township paid \$20,000 toward this cost out of Gaming Funds. A balance of \$23,065 remains due on our initial commitment.

After some discussion, Grubb moved to approve payment of the remaining \$23,065 due for the Station 12 Ladder Truck (our remaining share of the \$43,065) from Gaming Funds. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Commission Taylor advised that they have now been informed that the cost of the Ladder Truck has gone up and they are now in need of an additional \$150,000 to make the purchase. Taylor asked the Board of Supervisors to consider how they can help with this newly incurred cost.

After some discussion, the Board of Supervisors advised Taylor that they would like to take some time to review their budget and consider this request and they will get back to him on what they determine regarding this matter.

Heagy suggested that the NLFES consider putting their need for funding for the Ladder Truck out to the public and see if they can receive any additional support that way.

Taylor advised the Board of Supervisors that the NLFES does apply for available grants every year in an effort to secure funding.

Greater Lebanon Refuse Authority – Frankleen Gibson

Gibson submitted a written report for the Board of Supervisor’s consideration.

- Free Paper Shredding Event July 14, 8:00 am to 12:00 pm
- GLRA is looking into a battery recycling program
- Lebanon Co. residents can schedule at-home collection of Household Hazardous Waste for \$15. Limit 1 per year.
- New Electronic Recycling Facility is planning to open July 1, 2022. Opening Ceremony planned for September 13, 2022.
- Plant bedding and wood mulch is available in limited supplies.

Correspondence/Other Items

The following items were available for the Board of Supervisors’ consideration”

- The Lebanon Valley Conservancy Newsletter
- PSATS News Bulletin
- June 15, 2022 Comcast Correspondence

Upcoming Meeting Dates:

Planning Commission (Public format) Thursday, July 14, 2022 @ 7:30 p.m.
 Board of Supervisors (Public format) Monday, July 18, 2022 @ 7:30 p.m.

Plan Expiration Dates:

Keystone System Services, Inc. – 1078 Gravel Hill Road – LDP August 19, 2022
 Dalton Himmelberger – 10387 Jonestown Road - Poultry Operation October 25, 2022
 Kreider Farms – Poultry Plan – Pleasant View/Homestead Roads December 10, 2022

Budget Meeting

After some discussion, it was determined to hold a budget meeting to review the current year’s budget and discuss the possibility of assisting the NLFES with their requested items.

Grubb motioned to meet Monday, July 11, 2022 at 7:00 pm for a budget meeting and to have Harmon advertise the meeting. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

June 2022 - List of Checks – General Fund

Date	Check #	Description	Amount
06/10/2022	8930	Meyer Oil Company	237.50
06/10/2022	8931	Candoris Technologies	328.00
06/10/2022	8932	Shuey’s Body Works	455.00
06/10/2022	8933	AutoWorks Exhaust	37.08
06/10/2022	8934	Jono Hardware, LLC	236.83
06/10/2022	8935	Meyer Oil Company	2,203.20
06/10/2022	8936	Charles Bomgardner	205.00
06/10/2022	8937	Chemung Supply Co.	1,264.22
06/10/2022	8938	TOSHIBA	28.09
06/10/2022	8939	Lebanon Co. Dept. of Emergency Services	1,860.60
06/10/2022	8940	Verizon Wireless	295.33
06/10/2022	8941	PA Townships Health	6,454.20
06/13/2022	8942	Bryan Blatt	1,534.41
06/13/2022	8943	Howard Lerch	1,649.31
06/13/2022	8944	Joshua Kreiser	574.22

06/13/2022	8945	Larry Shuey	433.88
06/13/2022	8946	Erik A. Harmon	2,919.30
06/13/2022	8947	Sheila M. Seaman	1,023.37
06/21/2022	8948	VOID	0
06/21/2022	8949	NTouchtel.com	154.50
06/21/2022	8950	Executive Image Solutions	100.00
06/21/2022	8951	Cardmember Services	127.41
06/21/2022	8952	Hanover Engineering	57.75
06/21/2022	8953	Hanover Engineering	997.12
06/21/2022	8954	Hanover Engineering	917.16
06/22/2022	8955	Light-Heigel & Associates	3,040.00
06/22/2022	8956	Kreiser Fuel Service	40.00
06/22/2022	8957	H.M. Levitz Memorial Park	135.00
06/24/2022	8958	Cardmember Services	7.38
06/24/2022	8959	Meyer Oil Company	1,277.64
06/24/2022	8960	Light-Heigel & Associates	2,917.56
06/27/2022	8961	G & S Safety Products	383.39
06/27/2022	8962	Crystal Springs	23.44
06/27/2022	8963	Met-Ed	299.58
06/27/2022	8964	Moyer's Service Center	199.00
06/27/2022	8965	Bryan Blatt	1,458.20
06/27/2022	8966	Daryl Emrich	159.43
06/27/2022	8967	Howard Lerch	1,607.07
06/27/2022	8968	Larry Shuey	184.55
06/27/2022	8969	Erik A. Harmon	1,937.22
06/27/2022	8970	Dennis L. Grubb	156.44
06/27/2022	8971	Ross Henderson	779.69
06/27/2022	8972	Ross Henderson	216.57
06/27/2022	8973	Dennis L. Grubb	132.42
06/27/2022	8974	Edward L. Heagy	132.42
06/27/2022	8975	Stefan L. Wentling	132.42
06/27/2022	8976	Erik A. Harmon	1,114.78
06/27/2022	8977	Howard Lerch	1,285.05
06/27/2022	8978	Sheila M. Seaman	769.86
06/27/2022	8979	Joshua Kreiser	1,052.60
06/30/2022	8980	Principal Funds	714.01
06/30/2022	8981	Principal Funds	5,315.55
06/30/2022	8982	Moyer's Service Center	44.00
06/30/2022	8983	Verizon Wireless	295.33
06/30/2022	8984	Reilly Wolfson Attorneys	118.50
06/30/2022	8985	Reilly Wolfson Attorneys	90.00
		TOTAL	\$50,112.58

June 2022 – “ACH Transactions” – General Fund

Date	Check #	Description	Amount
06/13/2022	ACH	Dept. of the Treasury	2,551.06
06/13/2022	E-Pay	PA Dept. of Revenue	326.87
06/28/2022	ACH	Dept. of the Treasury	3,327.92
06/28/2022	ACH	PA UC Fund	40.21
06/28/2022	ACH	Keystone Municipal Collections	683.75
06/28/2022	E-pay	PA Dept. of Revenue	439.66
		TOTAL	\$7,369.47

June 2022 – Ono Sewer Project – Checking Account

Date	Check #	Description	Amount
06/21/2022	3147	VOID	0
06/21/2022	3148	Commonwealth of PA	2,293.61
06/21/2022	3149	Hanover Engineering	57.75
06/21/2022	3150	ALS Group USA	409.00
06/27/2022	3151	Met-Ed	259.98
06/27/2022	3152	Verizon	55.90
		TOTAL	\$3,076.24

June 2022 – Ono Sewer Project – Capital Expenditure Fund

No Checks were written from this account in June 2022.

June 2022 Recreation Fund Checks

Date	Check #	Description	Amount
06/21/2022	1740	VOID	0
06/21/2022	1741	Stouffer Equipment	1,590.00
06/21/2022	1742	SJ Moyer	99.00
06/21/2022	1743	Jono Hardware	674.28
06/21/2022	1744	Sattazahn Refuse	155.00
06/21/2022	1745	Pure-Test Water Lab	98.00
06/22/2022	1746	Bauman's Septic	185.00
06/27/2022	1747	Lebanon Valley Chimney Sweeps	224.00
06/27/2022	1748	Met-Ed	555.91
06/27/2022	1749	Verizon	137.37
		TOTAL	\$3,718.56

June 2022 – Recreation Fund Checks
(New Development – Recreation Fees)

No Checks were written from this account in June 2022.

June 2022 - State Fund Checks

Date	Check #	Description	Amount
06/21/2022	340	H & K Group, Inc.	240,376.91
06/21/2022	341	Pennsy Supply	2,502.79
06/21/2022	342	Pennsy Supply	3,904.10
06/21/2022	343	American Rock Salt	1,669.74
06/24/2022	344	Pennsy Supply	3,986.66
		TOTAL	\$252,440.20

June 2022 – Fire Tax Fund Checks

No Checks were written from this fund in June 2022.

June 2022 – Gaming Income Fund Checks

No Checks were written from this fund in June 2021.

JUNE 2022 DEPOSITS

Date of Deposit	Description	Amount
06/02/2022	Recorder of Deeds	3356.01
06/07/2022	District Court	986.46
06/07/2022	Commonwealth of PA – State Police Fines	1324.01
06/07/2022	Planning & Zoning Customers:	0
	-Cash M. Stables	159.00
06/07/2022	On-lot Sewer, Non-Pumper Fees:	0
	-King, Daniel	69.00
	-Geesaman, Willis	69.00
	-Herr, Brian	69.00
	-Pete & Gerry's Organics LLC	57.00
06/10/2022	Lebanon Co. Probation	495.70
06/15/2022	On-lot Sewer, Non-Pumper Fees:	0
	-Planken, Michael	69.00
06/15/2022	Lebanon Co. Commissioners:	0
	-Del. Taxes: Municipal	29.43
	-Del. Taxes: Fire Protection	57.70
06/15/2022	Planning & Zoning Customers:	0
	-Warner, David	315.00
	-Sallada, Mark	1,000.00
	-Erdman, Anita	165.00
	-Heagy, Dale	225.00
	-Harpster-Bisiago, Jennie	117.00
06/20/2022	Planning & Zoning Customers:	0
	-Heagy, Dale	345.00
	-Jernigan, Jocelyn	186.00
06/20/2022	On-lot Sewer, Non-Pumper Fees:	0
	-McCloskey, Nathan	69.00
06/29/2022	On-lot Sewer, Non-Pumper Fees:	0
	-Schwenk, William	57.00
	Lebanon Co. Treasurer – R.E. Property Tax (muni)	461.42
	Interest	24.45
	TOTAL	\$9,706.18

General Fund–Prime Investor		
Date of Deposit	Description	Amount
	Keystone Municipal Collections – EIT - Current	20,442.75
	Interest	241.79
	TOTAL	\$20,684.54

Traffic Impact Fee - West – Checking Acct.		
Date of Deposit	Description	Amount
	Interest	0.07
	TOTAL	\$0.07

Fire Tax Fund – Checking		
Date of Deposit	Description	Amount
	East Hanover Twp – General Fund (Del. Taxes)	0
	Lebanon County Treasurer – Fire Tax	922.87
	Interest	22.02
	TOTAL	\$944.89

State Fund – Checking		
Date of Deposit	Description	Amount
06/22/2022	Transferred from Prime Investor	260,000.00
	Interest	34.13
	TOTAL	\$260,034.13

State Fund – Prime Investor		
Date of Deposit	Description	Amount
	Commonwealth of PA – Liquid Fuels Funds	0
	Commonwealth of PA – Road Turnback	0
	Interest	84.71
	TOTAL	\$84.71

Recreation Fund – Checking		
Date of Deposit	Description	Amount
06/10/2022	Fulton Financial Advisors – Required Distribution	7,842.00
06/22/2022	Park Customers	1,067.50
06/22/2022	Park Customers	160.00
	Interest	19.85
	TOTAL	\$9,089.35

Recreation Fund – Prime Investor		
Date of Deposit	Description	Amount
	Interest	5.58
	TOTAL	\$5.58

Recreation – Levitz Park Trust Fund		
Date of Deposit	Description	Amount
	Interest Received	.26
	Dividends Received	897.46
	TOTAL	\$897.72

Recreation - New Development Fees		
Date of Deposit	Description	Amount
	New Development Fees –	0
	Interest	.17
	TOTAL	\$.17

Ono Sewer Project – Checking Acct.		
Date of Deposit	Description	Amount
06/20/2022	Usage Fees, Reservation Fees & Penalties	873.62
06/20/2022	Usage Fees, Reservation Fees & Penalties	345.48
06/27/2022	Usage Fees, Reservation Fees & Penalties	900.00
06/29/2022	Usage Fees, Reservation Fees & Penalties	2,212.04
	Interest	43.77
	TOTAL	\$4,374.91

Ono Sewer Project – Capital Expenditure Acct.		
Date of Deposit	Description	Amount
	Interest	12.39
	TOTAL	\$12.39

Gaming Income Fund – Checking Acct.		
Date of Deposit	Description	Amount
	Commonwealth of PA – Slots	0
	Commonwealth of PA – Table Games	0
	Interest	154.96
	TOTAL	\$154.96

ACCOUNT BALANCES

General Fund Balances

	General Checking	General Prime Investor	Traffic Impact Fee (West)
06/01/22 Balance	\$93,114.51	\$885,242.24	\$2,166.24
June Deposits	9,681.73	20,442.75	0
June Interest	24.45	241.79	.07
Total June Funds	\$102,820.69	\$905,926.78	\$2,166.31
June Expenses	-50,112.58	0	0
June Withdrawals	-7,369.47	0	0
06/30/22 Balance	45,338.64	905,926.78	2,166.31
Misc. Adjustment	0	0	0
07/01/22 Balance	\$45,338.64	\$905,926.78	\$2,166.31

Ono Sewer Fund Balances

	Ono Sewer Fund Checking Account	Ono Sewer Fund Capital Expenditures
06/01/22 Balance	\$162,311.55	\$66,536.29
June Deposits	4,331.14	0
June Interest	43.77	12.39
Total June Funds	\$166,686.46	\$66,548.68
June Expenses	-3,076.24	0
June Withdrawals	0	0
06/30/22 Balance	163,610.22	66,548.68
Misc. Adjustment	0	0
07/01/22 Balance	\$163,610.22	\$66,548.68

State Fund Balances

	State Checking	State Prime Investor
06/01/22 Balance	\$43,595.03	\$408,302.11
June Deposits	260,000.00	0
June Interest	34.13	84.71
Total June Funds	\$303,629.16	\$408,386.82
June Expenses	-252,440.20	0
June Withdrawals	0	-260,000.00
06/30/22 Balance	51,188.96	148,386.82
Misc. Adjustment	0	0
07/01/22 Balance	\$51,188.96	\$148,386.82

Recreation Fund Balances

	Recreation Checking	Recreation Prime Investor	Recreation H.M. Levitz Park Trust Fund	Recreation New Development Recreation Fees
06/01/22 Balance	\$74,510.74	\$29,948.14	\$31,940.71	\$9,508.09
June Deposits	9,069.50	0	0	0
June Interest	19.85	5.58	.26	.17
June Dividends	0	0	897.46	0
Total June Funds	\$83,600.09	\$29,953.72	\$32,838.43	\$9,508.26
June Expenses	-3,718.56	0	0	0
June Withdrawals	0	0	0	0
06/30/22 Balance	79,881.53	29,953.72	32,838.43	9,508.26
Misc. Adjustment	0	0	-22	0
07/01/22 Balance	\$79,881.53	\$29,953.72	\$32,838.21	\$9,508.26

Fire Tax Fund Balance

	Fire Tax Fund Checking
06/01/22 Balance	\$81,609.11
June Deposits	922.87
June Interest	22.02
Total June Funds	\$82,554.00
June Expenses	0
June Withdrawals	0
06/30/22 Balance	82,554.00
Misc. Adjustment	0
07/01/22 Balance	\$82,554.00

Gaming Revenue Fund Balance

	Gaming Revenue Checking
06/01/22 Balance	\$577,056.46
June Deposits	0
June Interest	154.96
Total June Funds	\$577,211.42
June Expenses	0
June Withdrawals	0
06/30/22 Balance	577,211.42
Misc. Adjustment	0
07/01/22 Balance	\$577,211.42

Adjourn

With no further business to discuss, Grubb motioned to adjourn the meeting. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed at 9:15 p.m.

Respectfully Submitted,

Sheila M. Seaman
Administrative Assistant