

**East Hanover Township, Lebanon County
Municipal Building
1117 School House Road
Annville, PA 17003**

July 18, 2022

The Board of Supervisors convened in regular session at 7:30 pm. The meeting was open for the public to attend in person or via ZOOM. Chairman Heagy advised that the meeting was being recorded in order to aid in minute preparation afterwards.

Chairman	-	Edward Heagy	Present
Vice-Chairman	-	Stefan Wentling	Present
Secretary/Treasurer	-	Dennis Grubb	Present

The meeting was called to order by Chairman, Edward Heagy. Heagy led the group in the Pledge of Allegiance to the American Flag.

Resident's Forum

Heagy invited questions/comments from the public.

Tom Blauch, 23 Picnic Woods Road, had a question regarding permitting requirements for a hoop building. Erik Harmon, Township Manager, asked the Solicitor, Colleen Gallo, if hoop buildings are exempted from stormwater management requirements. The Solicitor confirmed that hoop buildings are exempted from stormwater management but a zoning permit is still required.

Meeting Minutes Approval

The meeting minutes from the June 27, 2022 Board of Supervisors' monthly meeting were presented for approval.

Wentling motioned to approve the June 27, 2022 minutes as presented.

Grubb 2nd the motion and with all three Supervisors voting in favor, the minutes were approved.

The meeting minutes from the July 11, 2022 Special Session of the Board of Supervisors were presented for approval.

Heagy motioned to approve the July 11, 2022 minutes as presented.

Grubb 2nd the motion and with all three Supervisors voting in favor, the minutes were approved.

Payment of Bills

The following payments were presented for approval:

Township checks	#8979 through #9011	in the amount of	\$101,872.26
	Automatic withdrawals	in the amount of	\$7,336.00
Ono Sewer Fund checks	#3153 through #3156	in the amount of	\$2,348.08
Ono Sewer – Capital Expenditure	No Checks were written from this account in July		
Recreation checks	#1750 through #1755	in the amount of	\$1,392.23
Recreation – New Dev. check	No Checks were written from this account in July		
State check	No Checks were written from this account in July		
Fire Tax Account check	No Checks were written from this account in July		
Gaming Revenue check	#180 through #182	in the amount of	\$92,997.20

Grubb motioned to pay the bills as presented. Wentling 2nd the motion and with all three Supervisors voting in favor, the motioned carried.

Resolution 2022-06, Additions to the Agricultural Security Area

Harmon stated that the resolution would need to be tabled because the Township's Planning Commission has not yet reviewed the applications. The resolution will be added to the agenda for the August 29, 2022 Board of Supervisors meeting.

Solicitor's Report – Attorney Colleen Gallo Reporting

Re. Executive Session – Potential Litigation

Attorney Gallo advised that the Board of Supervisors met in Executive Session just prior to tonight's regular monthly meeting to discuss potential litigation.

Re. On-Lot Sewer Non-Pumper List – Attorney Gallo advised that there will be a judgement entered for four cases. They are still having issues with service for two properties.

Township Manager's Report – Erik Harmon

Harmon submitted a written report for the Board of Supervisors' consideration.

Re. Sale of V-Plow on Municibid – Harmon requested approval to accept the winning bid of \$395.00 for the old V-Plow that the road crew no longer uses.

Wentling motioned to approve the sale of the V-Plow for \$395.00. Grubb 2nd the motion and with all three Supervisors voting in favor the motion passed.

Re. New Fee Schedule – Harmon presented a new fee schedule to the Board for consideration. Heagy asked the other Board members if they wanted to move forward with the new fee schedule or take more time for review. Grubb stated that he was comfortable moving forward. Wentling asked when the new schedule would take effect – immediately or at the beginning of 2023? Attorney Gallo suggested that the new fee schedule become effective on August 1, 2022.

Wentling motioned to approve the new fee schedule as presented, starting August 1, 2022 for any new applications or requests. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. PennDOT Connects, 2023-2026 Transportation Improvement Program Meeting – Harmon advised the Board that a virtual meeting with PennDOT is scheduled for 7/29/2022 at 8:45 am.

Re. 20 Homestead Road – A request for meeting with the Township was received. Grubb stated that he and Harmon would attend the meeting along with Attorney Gallo. Harmon will coordinate with Attorney Gallo to schedule the meeting.

Re. Consider Act 31 of 2018 Truck Restriction on Old Jonestown Road from Pleasant View Road to the Dauphin County line – Heagy stated that the Township received a request from East Hanover Township, Dauphin County to enact a truck restriction on the portion of Old Jonestown Road (T601) within East Hanover Township, Lebanon County. East Hanover Township, Dauphin County has adopted a truck restriction on Old Jonestown Road throughout their municipality. This request was made due to an increase of truck & trailer traffic when there are traffic accidents on I-81. The Board is concerned that the restriction would not be effective unless a sign would be permitted to be installed at the intersection of Rt 22 and Old Jonestown Road, and Old Jonestown Road is state owned (SR4013) from Sherks Church Road to Pleasant View Road. Heagy asked Harmon to contact PennDOT to request permission to install a "Truck Restriction Ahead" sign along Old Jonestown Rd near the intersection of Rt 22. There was a discussion with the public about which portion of Old Jonestown Road is Township owned and which portion is State owned. Harmon stated that he will contact PennDOT to request permission to install the "Truck Restriction Ahead" sign. Attorney Gallo asked if a traffic study is required for the truck restriction. Harmon stated that per the LTAP technical bulletin, a study is recommended but not required.

Road Foreman's Report – Howard Lerch

Lerch provided a written report for the Board of Supervisors' consideration.

Re. Line Painting Updated Quotes – Heagy stated that the low bidder (awarded at the May 23, 2022 BOS meeting) is not able to perform the quoted quantity of line painting due to a material shortage. Updated bids were obtained because the original bids were only good for 30 days.

Updated quotes are provided below. All prices are for double yellow, PennDOT approved waterborne paint (approximately 80,000 LF).

1. D.E. Gemmill, Inc. - \$0.177 / ft
2. Alpha Space Control Co., Inc. - \$0.18 / ft

Harmon recommended that the Board approve a not to exceed amount of \$15,000.00. He stated that he has discussed the line painting with the Road Foreman, Howard Lerch, and Lerch believes that 80,000 LF of road will be adequate for this year.

Grubb motioned to award the bid to the lowest responsible bidder, D.E. Gemmill, Inc., at \$0.177 per foot for double yellow pavement markings, not to exceed \$15,000.00. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Road Projects – Jim Milot, Hanover Engineering

Milot submitted a written report for the Board of Supervisors' consideration.

Heagy stated that per Milot's report, the easements required for the Indiantown Gap Road culvert project have been approved and signed. Grubb asked if Lerch intended to install the culvert pipe this year. Harmon stated that due to time constraints and coordination efforts, the project will be scheduled for 2023.

Planning Commission Report – Tom Ehrhart, Chairman

Re. Keystone Service Systems, Subdivision Plan – A 120-day extension request of the plan review was received.

Grubb moved to grant the 120-day time extension request, with the new plan review deadline being December 16, 2022. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Keystone Service Systems, Land Development Plan – The Developer requested a final release of the financial security (\$297,700). John Poff of Light-Heigel & Associates, Inc., the Township's Engineer, reviewed the request and provided a letter to the Board, recommending all financial security be released for the project. Wentling asked for more information. Harmon stated that the financial security was provided by the developer to cover the construction cost of public improvements, as determined by a cost opinion prepared by the Developer's engineer. The Township engineer conducted a final site inspection and has recommended the security be released. Harmon recommended that the release of financial security be conditioned upon the Developer reimbursing the Township for engineering & legal fees incurred throughout the project.

Grubb motioned to release the financial security after the Developer has paid any outstanding invoices from the Township for professional services. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Proposed Zoning Ordinance Amendments – §250-51.F.(3) – Keeping of Animals in the RLD District

The Planning Commission has prepared amendments to the zoning ordinance pertaining to the dimensional requirements (setbacks) associated with the keeping of animals in the Low Density Residential zoning district. The Board had previously reviewed the amendments and decided to combine the amendments with the pending "Solar Farm" amendments. The Planning Commission had previously recommended the Supervisors move forward with the advertisement and public hearing.

Wentling moved to authorize Attorney Gallo to set-up/advertise for a Public Meeting to be held on the matter prior to the August 29, 2022 Board of Supervisors Meeting. If appropriate, the ordinance can be adopted at the 7:30 pm Board of Supervisors Meeting on that same date, August 29, 2022. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Re. Mark Sallada & Joan Sallada, 10496 Allentown Blvd – Lot Addition Plan

The plan proposes to add 2.0 acres from Mark & Joan Sallada to the property owned by Justin & Brooke Soulier. The Planning Commission has recommended approval of the plan, conditioned upon satisfaction of the items identified in the review letters from Light-Heigel, East Hanover, and the Lebanon County Planning Department. The Planning Commission also recommended approval of the sewage facilities planning module exemption.

Grubb motioned to approve the plan conditioned upon the applicant satisfying the conditions identified in the review letters named above. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Grubb motioned to approve the sewage facilities planning module exemption. Heagy 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Property Maintenance & Zoning Report – Erik Harmon

Harmon submitted a written report for the Board of Supervisors’ consideration.

Ono Sanitary Sewer - Ono Pump Station

Joshua Kreiser, Pump Station Operator

Brad Youst, Hanover Engineering

Youst advised that the monthly FIG billing report for June was issued.

Recreation Report - H.M. Levitz Memorial Park – Ross Henderson

Re. Tennis Court Repairs, Change Order – Heagy explained that the original bid for resurfacing and striping the courts did not include the pickle ball markings. The quote to add the pickle ball markings is \$2,400.00.

Wentling moved to approve the change order at the price of \$2,400.00, utilizing Recreation Funds and Marcellus Shale Grant funds. Grubb 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Northern Lebanon Fire and Emergency Services Reports

Written reports were submitted by the NLFES for the month of June 2022 for the Board of Supervisors’ consideration.

Re. Request for Additional Funding for New Station 12 Ladder Truck – A request was received from the NLFES for the Township to help fund the additional cost of the new ladder truck. Commissioner Rob Taylor has informed the Township that the price of the new ladder truck has increased \$220,000 above the original contracted price. The NLFES has an agreement to sell the current ladder truck for \$70,000, so they are asking the three municipalities that participate in the NLFES to contribute an additional \$150,000, split by the previously agreed per capita calculation. East Hanover Township’s portion of the \$150,000 would be \$53,830. The NLFES has notified the Township that they are currently conducting fundraising efforts, and the amount requested from the municipalities may decrease.

Grubb motioned to approve a payment not to exceed \$53,830 from ARP funds towards the new Station 12 Ladder Truck. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed.

Greater Lebanon Refuse Authority – Frankleen Gibson

Re. Electronics Recycling Facility Dedication - Opening Ceremony planned for September 13, 2022 at 6pm.

Upcoming Meeting Dates:

Planning Commission (Public format) Thursday, August 18, 2022 @ 7:30 p.m.
Board of Supervisors (Public format) Monday, August 29, 2022 @ 7:30 p.m.

Plan Expiration Dates:

Sallada/Soulier – 10486 Allentown Blvd – Lot Addition Plan September 14, 2022
Patrick & Kristin Mitchell – 1103 Gravel Hill Rd – SWM Exemption October 12, 2022
Brian Miller & Scott Miller – 4 & 21 Blacksmith Ln – Lot Addition Plan October 12, 2022
Dalton Himmelberger – 10387 Jonestown Road - Poultry Operation October 25, 2022
Kreider Farms – Poultry Plan – Pleasant View/Homestead Roads December 10, 2022
Keystone System Services, Inc. – 1078 Gravel Hill Road – Subdivision December 16, 2022

July 2022 - List of Checks – General Fund

Date	Check #	Description	Amount
07/12/2022	8986	Executive Image Solutions	2,195.63
07/12/2022	8987	Media One	223.12
07/12/2022	8988	Candoris Technologies	328.00
07/12/2022	8989	Jonestown AG Supply	195.98
07/12/2022	8990	TOSHIBA	28.11
07/12/2022	8991	Jono Hardware	44.51

07/12/2022	8992	NLFES	71,774.50
07/12/2022	8993	Erik Harmon (reimb)	15.89
07/12/2022	8994	Penn State Health	4,525.00
07/12/2022	8995	Long's Tree Service	525.00
07/12/2022	8996	Light-Heigel & Assoc.	34.50
07/12/2022	8997	Light-Heigel & Assoc.	69.00
07/12/2022	8998	Light-Heigel & Assoc.	560.38
07/12/2022	8999	Bryan Blatt	1,594.02
07/12/2022	9000	Daryl Emrich	84.39
07/12/2022	9001	Howard Lerch	1,758.09
07/12/2022	9002	Joshua Kreiser	1,448.90
07/12/2022	9003	Larry Shuey	300.85
07/12/2022	9004	Erik A. Harmon	1,937.20
07/12/2022	9005	Sheila M. Seaman	1,046.90
07/16/2022	9006	Hanover Engineering	1,575.38
07/16/2022	9007	Hanover Engineering	57.75
07/16/2022	9008	Jonestown AG Supply	86.79
07/16/2022	9009	Moyer's Service Center	20.00
07/16/2022	9010	Blatt & Tillett	1,372.96
07/16/2022	9011	Hanover Engineering	2,439.42
07/27/2022	9012	Met-Ed	295.02
07/27/2022	9013	Cardmember Service	10.94
07/27/2022	9014	Meyer Oil Company	492.19
07/27/2022	9015	Meyer Oil Company	1,262.83
07/27/2022	9016	Light-Heigel & Assoc.	8,931.28
07/27/2022	9017	B & G Machine Company	120.00
07/27/2022	9018	Executive Image Solutions	100.00
07/27/2022	9019	Jonestown AG Supply	301.84
07/27/2022	9020	Chemung Supply Co.	553.96
07/27/2022	9021	Kreiser Fuel Service	56.75
07/27/2022	9022	Crystal Springs	30.44
07/27/2022	9023	NTouchtel.com	161.53
07/29/2022	9024	Bryan Blatt	1,733.74
07/29/2022	9025	Daryl Emrich	337.60
07/29/2022	9026	Howard Lerch	1,922.50
07/29/2022	9027	Joshua Kreiser	2,140.88
07/29/2022	9028	Larry Shuey	325.97
07/28/2022	9029	Dennis L. Grubb	132.41
07/28/2022	9030	Edward L. Heagy	132.41
07/28/2022	9031	Stefan L. Wentling	132.41
07/28/2022	9032	Dennis L. Grubb	156.44
07/28/2022	9033	Ross Henderson	779.71
07/28/2022	9034	Erik A. Harmon	1,937.21
07/28/2022	9035	Ross Henderson	170.25
07/28/2022	9036	Sheila M. Seaman	754.15
07/31/2022	9037	Principal Funds	533.81
		TOTAL	\$117,748.54

July 2022 – “ACH Transactions” – General Fund

Date	Check #	Description	Amount
07/12/2022	ACH	Dept. of the Treasury	2,519.32
07/12/2022	E-Pay	PA Dept. of Revenue	325.14
07/27/2022	ACH	Cardmember Services	136.17
07/29/2022	ACH	PA Dept. of Revenue	420.19
07/29/2022	ACH	Dept. of the Treasury	3,252.02
		TOTAL	\$6,652.84

July 2022 – Ono Sewer Project – Checking Account

Date	Check #	Description	Amount
07/12/2022	3153	Commonwealth of PA	1619.82
07/12/2022	3154	Reilly Wolfson Attorneys	465.00
07/12/2022	3155	Commonwealth of PA	65.00
07/16/2022	3156	Hanover Engineering	198.26
07/27/2022	3157	Walters	634.00
07/27/2022	3158	Met-Ed	233.43
07/27/2022	3159	Verizon	58.30
07/27/2022	3160	Reilly Wolfson Attorneys	30.00
		TOTAL	\$3,303.81

July 2022 – Ono Sewer Project – Capital Expenditure Fund

No Checks were written from this account in July 2022.

July 2022 Recreation Fund Checks

Date	Check #	Description	Amount
07/12/2022	1750	Weaver's Lawn & Garden	674.27
07/12/2022	1751	Jono Hardware	277.96
07/12/2022	1752	Ehrlich	187.00
07/12/2022	1753	Pure-Test Water Lab.	98.00
07/12/2022	1754	Sattazahn Refuse - VOID	0
07/12/2022	1755	Sattazahn Refuse	155.00
07/27/2022	1756	Pure-Test Water Lab	52.00
07/27/2022	1757	Sattazahn Refuse	155.00
07/27/2022	1758	Met-Ed	511.35
07/27/2022	1759	Verizon	142.54
07/27/2022	1760	The Breneman Company	32,000.00
		TOTAL	\$34,253.12

July 2022 – Recreation Fund Checks **(New Development – Recreation Fees)**

No Checks were written from this account in July 2022.

July 2022 - State Fund Checks

No Checks were written from this fund in July 2022.

July 2022 – Fire Tax Fund Checks

No Checks were written from this fund in July 2022.

July 2022 – Gaming Income Fund Checks

Date	Check #	Description	Amount
07/12/2022	180	NLFES	23,064.70
07/12/2022	181	Hammaker East	65,407.50
07/12/2022	182	East Hanover Township – General Fund	4,525.00
		TOTAL	\$92,997.20

JULY 2022 DEPOSITS

Date of Deposit	Description	Amount
07/08/2022	Recorder of Deeds	3925.99
07/08/2022	Lebanon County Probation	295.91
07/08/2022	Planning & Zoning Customers:	0
	-Mitchell, Patrick	1,000.00
07/12/2022	Transfer from Prime Investor	80,000.00
07/16/2022	District Court	925.09
07/16/2022	East Hanover Twp. – Gaming Fund	4,525.00
07/26/2022	Commonwealth of PA – ARP Funds	491.61
07/26/2022	Lebanon County Commissioners – Del. Taxes:	0
	-Municipal Tax	89.36
	-Fire Tax	178.93
07/26/2022	Planning & Zoning Customers:	0
	-Smith, Tim	99.00
	-Mitchell, Patrick	75.00
	-Miller, Scott A.	1,000.00
	-Mitchell, Patrick	700.00
07/26/22	On-lot, Non-Pumper Fees:	0
	-Yordy, Randy	57.00
	-Conrad, James	69.00
07/29/2022	Roupp, Joe – Purchase of V-plow	395.00
	Lebanon Co. Treasurer – R.E. Property Tax (muni)	407.17
	Interest	19.94
	TOTAL	\$94,254.00

General Fund–Prime Investor		
Date of Deposit	Description	Amount
	Keystone Municipal Collections – EIT - Current	32,323.77
	Interest	295.49
	TOTAL	\$32,619.26

Traffic Impact Fee - West – Checking Acct.		
Date of Deposit	Description	Amount
	Interest	0.00
	TOTAL	\$0.00

Fire Tax Fund – Checking		
Date of Deposit	Description	Amount
	East Hanover Twp – General Fund (Del. Taxes)	0
	Lebanon County Treasurer – Fire Tax	814.35
	Interest	28.23
	TOTAL	\$842.58

State Fund – Checking		
Date of Deposit	Description	Amount
	Transferred from Prime Investor	0
	Interest	13.39
	TOTAL	\$13.39

State Fund – Prime Investor		
Date of Deposit	Description	Amount
	Commonwealth of PA – Liquid Fuels Funds	0
	Commonwealth of PA – Road Turnback	0
	Interest	50.42
	TOTAL	\$50.42

Recreation Fund – Checking		
Date of Deposit	Description	Amount
07/27/2022	Park Customers	965.00
	Interest	27.28
	TOTAL	\$992.28

Recreation Fund – Prime Investor		
Date of Deposit	Description	Amount
	Interest	7.64
	TOTAL	\$7.64

Recreation – Levitz Park Trust Fund		
Date of Deposit	Description	Amount
	Interest Received	.28
	Dividends Received	0
	TOTAL	\$.28

Recreation - New Development Fees		
Date of Deposit	Description	Amount
	New Development Fees –	0
	Interest	.36
	TOTAL	\$.36

Ono Sewer Project – Checking Acct.		
Date of Deposit	Description	Amount
07/08/2022	Usage Fees, Reservation Fees & Penalties	2,880.00
07/12/2022	Usage Fees, Reservation Fees & Penalties	2,720.00
07/16/2022	Usage Fees, Reservation Fees & Penalties	1,280.00
07/22/2022	Usage Fees, Reservation Fees & Penalties	1,600.00
07/26/2022	Usage Fees, Reservation Fees & Penalties	480.00
07/29/2022	Usage Fees, Reservation Fees & Penalties	1,760.00
07/29/2022	Usage Fees, Reservation Fees & Penalties	160.00
	Interest	57.60
	TOTAL	\$10,937.60

Ono Sewer Project – Capital Expenditure Acct.		
Date of Deposit	Description	Amount
	Interest	16.96
	TOTAL	\$16.96

Gaming Income Fund – Checking Acct.		
Date of Deposit	Description	Amount
	Commonwealth of PA – Slots	0
	Commonwealth of PA – Table Games	0
	Interest	183.29
	TOTAL	\$183.29

ACCOUNT BALANCES

General Fund Balances

	General Checking	General Prime Investor	Traffic Impact Fee (West)
07/01/22 Balance	\$45,338.64	\$905,926.78	\$2,166.31
July Deposits	94,234.06	32,323.77	0
July Interest	19.94	295.49	0
Total July Funds	\$139,592.64	\$938,546.04	2,166.31
July Expenses	-117,748.54	0	0
July Withdrawals	-6,652.84	-80,000.00	0
07/31/22 Balance	15,191.26	858,546.04	2,166.31
Misc. Adjustment	0	0	0
08/01/22 Balance	\$15,191.26	\$858,546.04	\$2,166.31

Ono Sewer Fund Balances

	Ono Sewer Fund Checking Account	Ono Sewer Fund Capital Expenditures
07/01/22 Balance	\$163,610.22	\$66,548.68
July Deposits	10,880.00	0
July Interest	57.60	16.96
Total July Funds	\$174,547.82	\$66,565.64
July Expenses	-3,303.81	0
July Withdrawals	0	0
07/31/22 Balance	171,244.01	66,565.64
Misc. Adjustment	1.00	0
08/01/22 Balance	\$171,245.01	\$66,565.64

State Fund Balances

	State Checking	State Prime Investor
07/01/22 Balance	\$51,188.96	\$148,386.82
July Deposits	0	0
July Interest	13.39	50.42
Total July Funds	\$51,202.35	\$148,437.24
July Expenses	0	0
July Withdrawals	0	0
07/31/22 Balance	51,202.35	148,437.24
Misc. Adjustment	0	0
08/01/22 Balance	\$51,202.35	\$148,437.24

Recreation Fund Balances

	Recreation Checking	Recreation Prime Investor	Recreation H.M. Levitz Park Trust Fund	Recreation New Development Recreation Fees
07/01/22 Balance	\$79,881.53	\$29,953.72	\$32,838.21	\$9,508.26
July Deposits	965.00	0	0	0
July Interest	27.28	7.64	.28	.36
July Dividends	0	0	0	0
Total July Funds	\$80,873.81	\$29,961.36	\$32,838.49	\$9,508.62
July Expenses	-34,253.12	0	0	0
July Withdrawals	0	0	0	0
07/31/22 Balance	46,620.69	29,961.36	32,838.49	9,508.62
Misc. Adjustment	1.00	0	0	0
08/01/22 Balance	\$46,621.69	\$29,961.36	\$32,838.49	\$9,508.62

Fire Tax Fund Balance

	Fire Tax Fund Checking
07/01/22 Balance	\$82,554.00
July Deposits	814.35
July Interest	28.23
Total July Funds	\$83,396.58
July Expenses	0
July Withdrawals	0
07/31/22 Balance	83,396.58
Misc. Adjustment	0
08/01/22 Balance	\$83,396.58

Gaming Revenue Fund Balance

	Gaming Revenue Checking
07/01/22 Balance	\$577,211.42
July Deposits	0
July Interest	183.29
Total July Funds	\$577,394.71
July Expenses	-92,997.20
July Withdrawals	0
07/31/22 Balance	484,397.51
Misc. Adjustment	0
08/01/22 Balance	\$484,397.51

Adjourn

With no further business to discuss, Grubb motioned to adjourn the meeting. Wentling 2nd the motion and with all three Supervisors voting in favor, the motion passed at 7:58 p.m.

Respectfully Submitted,

Sheila M. Seaman
Administrative Assistant