

**East Hanover Township, Lebanon County**  
**Municipal Building**  
**1117 School House Road**  
**Annville, PA 17003**  
**January 29, 2024**

The Board of Supervisors convened in regular session at 7:30 pm. The meeting was open for the public to attend in person or via ZOOM. Chairman Heagy advised that the meeting was being recorded in order to aid in minute preparation afterwards.

Chairman	-	Edward Heagy	Present
Vice-Chairman	-	Stefan Wentling	Present
Secretary/Treasurer	-	Dennis Grubb	Present

The meeting was called to order by Chairman, Edward Heagy. Heagy led the group in the Pledge of Allegiance to the American Flag.

**Resident's Forum**

Heagy invited questions/comments from the public.

*Jay Wenger - 757 Ono Rd* - Wenger asked if the road crew had changed their tactics for snowplowing. He expressed that he felt the response was awful slow during the recent storms. Harmon responded that he doesn't believe the crew did anything different, however, he explained that there was one time when we had two trucks down at the same time, so that may have delayed the response a bit.

**Meeting Minutes Approval**

Heagy advised that the following Meeting Minutes were ready for review and approval:

- December 18, 2023 - Public Hearing
- December 18, 2023 - Board of Supervisors Meeting
- January 2, 2024 - Reorganizational Meeting

Grubb motioned to approve the Meeting Minutes from all three meetings as stated above. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Payment of Bills**

The following payments were presented for approval:

Township checks	#9913 through #9997	in the amount of	\$71,008.60
	Automatic withdrawals	in the amount of	\$9,529.91
Ono Sewer Fund checks	#3280 through #3292	in the amount of	\$20,168.16
Ono Sewer – Capital Expenditure	Automatic withdrawals	in the amount of	\$2,799.45
Recreation checks	#1912 through #1922	in the amount of	\$3,662.08
Recreation – New Dev. check	No Checks were written from this account in January.		
State check	No Checks were written from this account in January.		
Fire Tax Account checks	No Checks were written from this account in January.		
Gaming Revenue check	#202	in the amount of	\$4,525.00

Wentling motioned to pay the bills as presented. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motioned carried.

**Solicitor's Report – Colleen Gallo, Attorney**

*Re. 10244 Allentown Blvd* – Attorney Gallo stated that she was pleased to advise the Board of Supervisors that the astro-turf has all been removed from this property and all fines associated with this matter have been paid.

*Re. 10360 Allentown Blvd* – Attorney Gallo advised that a status conference is scheduled for this matter next month, on February 22, 2024.

**Township Manager's Report – Erik Harmon**

Harmon submitted a written report for the Board of Supervisors to review.

**Re. Fort Indiantown Gap Army Compatible Use Buffer Program (ACUB)** – This is a program for preserving land. Representatives from this program were here before the meeting to share information about the program with the Board of Supervisors. Harmon advised that information is available for anyone interested in this program.

**Re. Consider Bid for 1987 Chevy 3500 Dump Truck (Park Truck)** – Harmon advised that the truck was listed for sale through Municibid. The top bid at the close of bidding was \$6,800.

Grubb moved to accept the bid of \$6,800 and sell the truck to that bidder. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

Harmon offered his thanks to Tom Ehrhart for fixing a switch on the truck prior to the sale.

**Re. Consider Bids for the 2024 Paving Projects** – Requests to receive bids for the 2024 Paving Projects were properly prepared and advertised. There are two proposed projects. Each project received three bids. The bids for these projects were opened at 2:45 pm on January 29, 2024 with Dennis Grubb, Erik Harmon, Howard Lerch and a representative from Construction Masters Services, LLC in attendance. The summary of the bids received is as follows:

<b>Indiantown Gap Road from PA 934 to National Cemetery Bridge</b>						
<b>Item #</b>	<b>Approx. QNTY</b>	<b>Unit</b>	<b>Description</b>	<b>Pennsy Supply, Inc.</b>	<b>H&amp;K Group, Inc.</b>	<b>CMS, Inc.</b>
1	145	CY	Excavation	\$59.46/CY (\$8,621.70)	\$51.91/CY (\$7,526.95)	\$139.00/CY (\$20,155.00)
2	218	ton	8" Compacted 2A Stone Subbase	\$37.11/ton (\$8,089.98)	\$40.96/ton (\$8,929.28)	\$42.00/ton (\$9,156.00)
3	128	ton	Superpave Asphalt Mixture Design 19 mm, PG 64S-22 BASE 0.0 to < 0.3 mil ESALS	\$84.73/ton (\$10,845.44)	\$100.62/ton (\$12,879.36)	\$95.00/ton (\$12,160.00)
4	155	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 LEVELING 0.0 to < 0.3 mil ESALS	\$87.03/ton (\$13,489.65)	\$98.35/ton (\$15,244.25)	\$116.00/ton (\$17,980.00)
5	310	ton	Superpave Asphalt Mixture Design 19 mm, PG 64S-22 BINDER 0.0 to < 0.3 mil ESALS	\$84.70/ton (\$26,257.00)	\$89.42/ton (\$27,720.20)	\$96.00/ton (\$29,760.00)
6	280	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 WEARING 0.0 to < 0.3 mil ESALS	\$91.07/ton (\$25,499.60)	\$110.64/ton (\$30,979.20)	\$102.50/ton (\$28,700.00)
<b>SUBTOTAL</b>				<b>\$ 92,803.37</b>	<b>\$ 103,279.24</b>	<b>\$ 117,911.00</b>
<b>Pennsy Supply, Inc. was recognized as the Low Bidder</b>						

<b>Blacksmith Ln. &amp; Race Horse Dr. from Ono Rd. to Jonestown Rd.</b>						
Item #	Approx. QNTY	Unit	Description	Pennsy Supply, Inc.	H&K Group, Inc.	CMS, Inc.
1	730	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 LEVELING 0.3 to< 3.0 mil ESALS	\$82.23/ton (\$60,027.90)	\$98.77/ton (\$72,102.10)	\$101.80/ton (\$74,314.00)
2	1450	ton	Superpave Asphalt Mixture Design 19 mm, PG 64S-22 BINDER 0.3 to< 3.0 mil ESALS	\$75.45/ton (\$109,402.50)	\$80.35/ton (\$116,507.50)	\$96.00/ton (\$139,200.00)
3	1090	ton	Superpave Asphalt Mixture Design 9.5 mm, PG 64S-22 WEARING 0.3 to< 3.0 mil ESALS	\$85.44/ton (\$93,129.60)	\$91.46/ton (\$99,691.40)	\$100.75/ton (\$109,817.50)
<b>SUBTOTAL (BLACKSMITH-RACE HORSE)</b>				<b>\$ 262,560.00</b>	<b>\$ 288,301.00</b>	<b>\$ 323,331.50</b>
<b>SUBTOTAL (INDIANTOWN GAP RD)</b>				<b>\$ 92,803.37</b>	<b>\$ 103,279.24</b>	<b>\$ 117,911.00</b>
<b>TOTAL</b>				<b>\$ 355,363.37</b>	<b>\$ 391,580.24</b>	<b>\$ 441,242.50</b>
<b>Pennsy Supply, Inc. was recognized as the Low Bidder</b>						

Harmon asked the Board of Supervisors to recognize Pennsy Supply, Inc. as the low bidder for each of the Paving Projects and award them both of the projects.

Wentling motioned to recognize Pennsy Supply as the low bidder for both of the paving projects planned for 2024 and to award the bids to them for both projects. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

***Re. Consider Bids for the Pine Road Precast Concrete Box Culvert***

Requests to receive bids for a precast concrete box culvert for a proposed project on Pine Road were properly prepared and advertised. Two bids were received. The bids for these projects were opened at 3:00 pm on January 29, 2024 with Dennis Grubb, Erik Harmon and Howard Lerch in attendance. The summary of the bids received is as follows:

	Bid Amount
Monarch Products	\$81,250.00
Keystone Concrete Products	\$81,700.00

Harmon asked the Board of Supervisors to recognize Monarch Products as the low bidder and award the contract conditioned upon a review of the bid documents and receipt of the required bonds and insurance certificate.

Grubb moved as requested above by Harmon. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. Nancy Frey – Agreement to Release and Waiver of Bond** – This matter is one where the County has been holding a bond for many years. The property owner is now seeking to have the bond released.

Grubb moved to approve the agreement to allow Lebanon Co. Planning to release the bond for Nancy Frey as requested. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. North Annville Township – Biosolids Coalition** - Heagy advised that the Board of Supervisors received a letter from an individual in North Annville Township about forming a biosolid coalition. It was agreed that the Board of Supervisors are not interested in joining the coalition at this time. Heagy indicated that if any individual from the township would like to attend such a meeting, they may do so on their own.

#### **Road Foreman’s Report – Howard Lerch**

Lerch submitted a written report for the Board of Supervisors’ consideration.

#### **Road Projects – Rettew**

Harmon advised that there is no update from Rettew this month, as Harmon will only be meeting with the new engineer for the first time on January 30<sup>th</sup>.

#### **Planning Commission Report – Tom Ehrhart, Chairman**

**Re. Requests to Reduce Financial Securities** - Harmon advised that three requests were received seeking reductions in financial security being held by the Township. The Township’s Engineer was notified. The engineer has inspected all projects and is in agreement to reduce all three of the securities being held. The matters were handled as follows:

##### ***Re. Silo View Farms, 769 Ono Road – Request to Reduce Financial Security***

Grubb motioned to reduce the financial security being held to \$18,817.05. Wentling 2<sup>nd</sup>. Heagy abstained from voting. With Grubb and Wentling both voting in favor, the motion passed.

##### ***Re. Skyler Garman, 5 Trout Lake Lane - Request to Reduce Financial Security***

Wentling moved to reduce the financial security being held to \$22,880.00. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

##### ***Re. Amanda Blatt, 16 Crooked Road - Request to Reduce Financial Security***

Wentling moved to reduce the financial security being held to \$7,012.72. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. Comprehensive Plan Update – Tom Ehrhart** – Ehrhart indicated that the Planning Commission should have a final draft for the updated Comprehensive Plan at their next meeting.

Ehrhart indicated that they are also considering updating the official zoning map.

Ehrhart expressed two other matters the Planning Commission is considering looking at in upcoming meetings:

1. The boundaries for the Ft. Indiantown Gap ACUB.
2. Looking to change the keeping of livestock in the Residential Forest Area

#### **Property Maintenance & Zoning Report – Erik Harmon**

Harmon submitted a written report for the Board of Supervisors to review.

#### **Ono Sanitary Sewer - Ono Pump Station**

**Re. Brad Youst, Hanover Engineering** – Harmon advised that he has received multiple written contacts from Youst throughout the past month on various topics, including a Draft Copy of the Chapter 94 Report.

**Re. Resolution 2024-03 – Connection & Tapping Fees** – Harmon presented the Board of Supervisors with Resolution #2024-03 which sets the Connection Fee for new Ono Sewer System customers at \$5,819.00 or the actual costs of connection incurred by the Township. The resolution also sets the Tapping Fees for new Ono Sewer System customers at \$5,561.00 per EDU. This resolution was prepared based on J. Bradley Youst’s review of the previously established costs and his recommendation for going forward in this matter.

Wentling motioned to approve Resolution #2024-03. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. Sewer Reservation Agreement – 10780 Jonestown Road** – Harmon advised that the property owner at this location has a Sewer Reservation Agreement that she would like to extend an additional 3 years. Attorney Gallo has prepared the new agreement and the property owner has signed and paid for the agreement.

Grubb motioned to approve the agreement to extend the Sewer Reservation Agreement for 1 EDU at 10780 Jonestown Road. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Recreation Report - H.M. Levitz Memorial Park – Mike & Niccole Rice**

A written report was submitted for the Board of Supervisors to review.

**Re. Quote for New Park Truck & Snow Plow**

Harmon advised that the 2024 Budget included provisions for the purchase of a new truck to be used at H.M. Levitz Memorial Park. Harmon received a quote from Hondru Ford (a certified Costars dealer) for a 2024 F150 Truck. The quote was \$43,975.00. In talking to Lerch, it was determined that a snow plow should be purchase to be used on that truck, as that is what it will be needed for during the winter weather season at the park. However, in order to use a plow, the truck should be upgraded to a F250. Harmon received another quote from Hondru Ford for a 2024 F250 Truck in the amount of \$50,865.00. Harmon also gathered pricing for plows as follows:

8' Straight Plow	from AJ's Truck & Trailer	\$6,735.00
8' Straight Plow	from Jonestown Ag	\$6,899.00
Hinged V-Plow	from Jonestown Ag	\$7,899.00

Harmon advised that he was told the wait for the truck is approximately 4-6 months. Harmon asked the Board of Supervisors how they wished to proceed in this matter, as the plow was not originally budgeted for 2024.

Grubb moved to purchase the F250 truck from Hondru Ford (Costars Dealer) for \$50,865.00 and wait to purchase the plow at a later date. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. Verify 2024 Wage for Niccole Rice** – Harmon advised the Board of Supervisors that when the employee wages were reviewed and approved for 2024, Niccole Rice's name and wage were excluded from that list unintentionally. Harmon asked the Board of Supervisors to verify that N. Rice's wage could be raised by 4% as the others were for 2024.

Wentling moved to grant Niccole Rice a 4% pay raise in 2024. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Re. Park Caretaker's Comments** - Niccole Rice was present at the meeting. She advised that they are chipping away at the beginning preparations for the Apple Cider Festival that will be held October 13, 2024 at the park. Meetings were held to form committees. The following committee heads were established:

<b><i>Kitchen Committee</i></b>	<b><i>– Mike Long</i></b>
<b><i>Venders and Crafters</i></b>	<b><i>– Angelina Marko</i></b>
<b><i>Advertising and Sponsors</i></b>	<b><i>– Stephanie Sechman</i></b>
<b><i>Children's Games</i></b>	<b><i>– Summit School of Ministry (1<sup>st</sup> opportunity)</i></b>

N. Rice advised that they will be doing the Advertising Booklet/Program as they have in other years. She said they are thinking of adding different levels of giving and will set the levels up by names of apples, with different perks being offered at each level.

**Northern Lebanon Fire and Emergency Services Reports**

Heagy advised that the following items were received for the Board of Supervisors to review:

- December 2024 Reports
- 4<sup>th</sup> Quarter Municipal Financial Reports
- Letter Received re: 2024 Municipal Donation Expenses

**Greater Lebanon Refuse Authority – Frankleen Gibson (absent due to illness)**

Christmas Tree Recycling continues through February 17, 2024

**Lebanon County Hazard Mitigation Plan Adoption**

Harmon advised that Lebanon County has finalized preparation of their 2023 Hazard Mitigation Plan and they are now asking the Township to adopt that plan. Therefore, Resolution #2024-04 – Adoption of the Lebanon County Hazard Mitigation Plan is being presented for approval.

Wentling moved to approve Resolution #2024-04. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**2024 Lebanon County Tire Collection – Wednesday, May 1, 2024, from 8am – 4pm**

The annual Lebanon County Tire Collection has been scheduled. The Lebanon County Commissioners fund the initial \$192 worth of tires contributed by each Township. The cost for normal tires is \$4 and \$40 for oversized tires. Municipalities may contribute additional funds to cover the cost of contributed tires from their residents. In 2023 the Board of Supervisors chose to pay the additional funds to cover all tires donated by East Hanover Township residents. The cost to East Hanover in 2023 was \$1,382.00.

Wentling moved to participate in the 2024 Tire Recycling program, with no cost to our residents, by having the Township pay what is due, above and beyond the \$192 paid by the Lebanon County Commissioners. Grubb 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed.

**Correspondence/Other Items**

The following items of correspondence were received at the Township Building and were available for inspection at this meeting if anyone so desired:

*-FTIG Monthly Newsletter*

*-4<sup>th</sup> Qtr. 2023 Gaming Fund Payment Received - \$18,162.25 from Table Games*

*-Lebanon County Liquid Fuels Aid Payment Received (\$6923.06)*

Harmon explained that he was advised that Lebanon County is changing the way they will distribute the County Liquid Fuels funds starting in this year. He said that municipalities can still submit requests for funds, but that the County will be concentrating on County Bridges and will give those projects priority this year.

**Upcoming Meeting Dates:**

Planning Commission (Public format) Thursday, February 15, 2024 @ 7:30 p.m.  
Board of Supervisors (Public format) Monday, February 26, 2024 @ 7:30 p.m.

**Plan Expiration Dates:**

Kreider Farms – Poultry Plan – Pleasant View/Homestead Roads June 2, 2024  
Kevin & Pamela Zearfoss – SWM Plan – 34 Park Drive March 13, 2024

**January 2024 - List of Checks – General Fund**

Date	Check #	Description	Amount
01/02/2024	9950	Stephenson Equipment	20.61
01/02/2024	9951	TOSHIBA	35.96
01/02/2024	9952	Light-Heigel & Assoc.	1,279.36
01/02/2024	9953	G & S Safety Products	555.66
01/15/2024	9954	Erik A. Harmon	2,042.45
01/15/2024	9955	Michael RJ Rice	497.62
01/15/2024	9956	Bryan Blatt	1,970.97
01/15/2024	9957	Daryl Emrich	81.89
01/15/2024	9958	Evan C. Schwenk	1,764.71
01/15/2024	9959	Howard Lerch	2,205.31
01/15/2024	9960	Joshua Kreiser	322.67
01/15/2024	9961	Larry Shuey	81.89
01/15/2024	9962	Sheila M. Seaman	1,026.30
01/19/2024	9963	East Hanover Township – Fire Tax Fund	53.20
01/23/2024	9964	Meyer Oil Company	1,951.05

01/23/2024	9965	Media One PA	1,238.40
01/23/2024	9966	Kreiser Fuel Service	17.43
01/23/2024	9967	PA One Call System	22.68
01/23/2024	9968	Executive Image Solutions	200.00
01/23/2024	9969	Executive Image Solutions	847.00
01/23/2024	9970	Jonestown Ag Supplies	393.75
01/23/2024	9971	Blatt & Tillett	279.15
01/23/2024	9972	Executive Image Solutions	1,343.06
01/23/2024	9973	RJ Hall Company	1,250.00
01/26/2024	9974	Light-Heigel & Assoc.	1,396.12
01/26/2024	9975	Sheila Seaman	36.56
01/26/2024	9976	Fisher Auto Parts, Inc.	20.69
01/26/2024	9977	Elan Financial Services	150.99
01/26/2024	9978	NTouchtel.com	175.56
01/26/2024	9979	Hanover Engineering	793.51
01/26/2024	9980	Hanover Engineering	573.80
01/26/2024	9981	Met-Ed	408.00
01/29/2024	9982	Verizon Wireless	295.54
01/29/2024	9983	Bryan Blatt	1,956.93
01/29/2024	9984	Daryl Emrich	245.69
01/29/2024	9985	Evan C. Schwenk	1,764.70
01/29/2024	9986	Howard Lerch	2,205.31
01/29/2024	9987	Joshua Kreiser	775.97
01/29/2024	9988	Larry Shuey	112.63
01/29/2024	9989	Erik A. Harmon	3,068.67
01/29/2024	9990	Michael RJ Rice	744.75
01/29/2024	9991	Jenny L. Arnold	8.82
01/29/2024	9992	Kelly S. McFeaters	8.82
01/29/2024	9993	Dennis L. Grubb	156.42
01/29/2024	9994	Dennis L. Grubb	132.41
01/29/2024	9995	Edward L. Heagy	132.41
01/29/2024	9996	Stefan L. Wentling	132.41
01/29/2024	9997	Sheila M. Seaman	1,145.21
01/29/2024	9998	Niccole H. Rice	59.62
01/31/2024	9999	Principal Funds	840.37
		<b>TOTAL</b>	<b>\$36,823.03</b>

### **January 2024 – “ACH Transactions” – General Fund**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
01/15/2024	ACH	Keystone Municipal Collections	878.74
01/15/2024	ACH	PA UC Fund	56.77
01/16/2024	ACH	PA Dept. of Revenue	399.83
01/16/2024	ACH	Dept. of the Treasury	3,112.08
01/30/2024	ACH	PA Dept. of Revenue	504.36
01/31/2024	ACH	Dept. of the Treasury	3,871.02
		<b>TOTAL</b>	<b>\$8,822.80</b>

## **January 2024 – Ono Sewer Project – Checking Account**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
01/02/2024	3282	Williamson Pump	2,799.45
01/23/2024	3283	Met-Ed	577.08
01/23/2024	3284	Verizon	61.88
01/23/2024	3285	Commonwealth of PA	2,635.60
01/23/2024	3286	East Hanover Township – General Fund	10,000.00
01/26/2024	3287	Hanover Engineering	720.00
01/26/2024	3288	Elan Financial Services	132.00
01/26/2024	3289	Walters Environmental Services	654.00
01/26/2024	3290	Lech Brothers	1,785.00
01/26/2024	3291	Hanover Engineering	232.00
01/26/2024	3292	Hanover Engineering	52.00
		<b>TOTAL</b>	<b>\$19,649.01</b>

## **January 2024 – Ono Sewer Project – Capital Expenditure Fund**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
01/03/2024	Fund Transfer	East Hanover Twp – General Fund	2,799.45
		<b>TOTAL</b>	<b>\$2,799.45</b>

## **January 2024 Recreation Fund Checks**

<b>Date</b>	<b>Check #</b>	<b>Description</b>	<b>Amount</b>
01/23/2024	1917	Met-Ed	687.75
01/23/2024	1918	Sattazahn Refuse Removal	155.00
01/23/2024	1919	Jono Hardware, LLC	44.14
01/23/2024	1920	Patriot Cable System	149.95
01/26/2024	1921	Kreiser Fuel Service	136.61
01/26/2024	1922	Sattazahn Refuse Removal	170.00
		<b>TOTAL</b>	<b>\$1,343.45</b>

## **January 2024 – Recreation Fund Checks** **(New Development – Recreation Fees)**

**No Checks were written from this account in January 2024.**

## **January 2024 – H.M. Levitz Memorial Trust Fund – Checking**

**No Checks were written from this fund in January 2024.**

## **January 2024 - State Fund Checks**

**No Checks were written from this fund in January 2024.**

## January 2024 – Fire Tax Fund Checks

**No Checks were written from this fund in January 2024.**

## December 2023 – Gaming Income Fund Checks

Date	Check #	Description	Amount
01/02/2024	202	East Hanover Twp – General Fund – Reimb.	4,525.00
		<b>TOTAL</b>	<b>\$4,525.00</b>

## JANUARY 2024 DEPOSITS

Date of Deposit	Description	Amount
01/02/2024	Recorder of Deeds	7,497.00
01/03/2024	East Hanover Twp – Gaming Fund	4,525.00
01/17/2024	District Court - #52-3-04	60.97
01/17/2024	District Court - #52-3-05	64.30
01/19/2024	P & Z Customers:	0
	-Kreider, Carl	78.00
01/19/2024	Lebanon County Commissioners:	0
	-Del. Taxes: Municipal	16.22
	-Del. Taxes: Fire Tax	32.41
01/19/2024	Court Ordered Fines – Re-Match Farm Goods	2,700.00
01/31/2024	Troutman, Gary R. (Sale of 1987 Truck)	6,800.00
01/31/2024	Ono Sewer Fund	10,000.00
01/31/2024	Lebanon County Probation	139.91
	Transfer from Prime Investor	0
	Lebanon Co. Treasurer – R.E. Property Tax (muni)	90.93
	Interest	35.40
	<b>TOTAL</b>	<b>\$32,040.14</b>

General Fund–Prime Investor		
Date of Deposit	Description	Amount
	Keystone Municipal Collections – EIT - Current	28,529.35
	Interest	1,487.20
	<b>TOTAL</b>	<b>\$30,016.55</b>

Traffic Impact Fee - West – Checking Acct.		
Date of Deposit	Description	Amount
	Interest	0
	<b>TOTAL</b>	<b>\$0</b>

Fire Tax Fund – Checking		
Date of Deposit	Description	Amount
	East Hanover Twp – General Fund (Del. Taxes)	53.20
	Lebanon County Treasurer – Fire Tax	169.82
	Interest	2.23
	<b>TOTAL</b>	<b>\$225.25</b>

State Fund – Checking		
Date of Deposit	Description	Amount
	Transferred from Prime Investor	0
01/24/2024	Lebanon County Commissioners – County Liquid \$	6,923.06
	Interest	6.87
	<b>TOTAL</b>	<b>\$6,929.93</b>

<b>State Fund – Prime Investor</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Commonwealth of PA – Liquid Fuels Funds	0
	Commonwealth of PA – Road Turnback	0
	Interest	207.15
	<b>TOTAL</b>	<b>\$207.15</b>

<b>Recreation Fund – Checking</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Park Customers (cc – Certified Payments)	0
	Park Customers	0
	Interest	2.42
	<b>TOTAL</b>	<b>\$2.42</b>

<b>Recreation Fund – Prime Investor</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest	116.25
	<b>TOTAL</b>	<b>\$116.25</b>

<b>Recreation – Levitz Park Trust Fund</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest Received	7.68
	Dividends Received	0
	<b>TOTAL</b>	<b>\$7.68</b>

<b>Recreation - New Development Fees</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	New Development Fees –	0
	Interest	.88
	<b>TOTAL</b>	<b>\$.88</b>

<b>Ono Sewer Project – Checking Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
01/01/2024	Usage Fees, Reservation Fees & Penalties - CC	90.00
01/03/2024	Ono Sewer Cap. Exp. – Reimbursement	2,799.45
01/16/2024	Usage Fees, Reservation Fees & Penalties	7,357.36
01/17/2024	Usage Fees, Reservation Fees & Penalties	342.02
01/20/2024	Usage Fees, Reservation Fees & Penalties	880.02
01/23/2024	Usage Fees, Reservation Fees & Penalties	2,040.00
01/24/2024	Usage Fees, Reservation Fees & Penalties - CC	340.00
01/26/2024	Usage Fees, Reservation Fees & Penalties	1,360.00
01/30/2024	Usage Fees, Reservation Fees & Penalties	1,360.00
	Interest	58.89
	<b>TOTAL</b>	<b>\$16,627.74</b>

<b>Ono Sewer Project – Capital Expenditure Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Interest	38.95
	<b>TOTAL</b>	<b>\$38.95</b>

<b>Gaming Income Fund – Checking Acct.</b>		
<b>Date of Deposit</b>	<b>Description</b>	<b>Amount</b>
	Commonwealth of PA – Slots	0
	Commonwealth of PA – Table Games	0
	Interest	631.64
	<b>TOTAL</b>	<b>\$631.64</b>

## ACCOUNT BALANCES

### General Fund Balances

	<b>General Checking</b>	<b>General Prime Investor</b>	<b>Traffic Impact Fee (West)</b>
<b>01/01/24 Balance</b>	<b>\$42,280.74</b>	<b>\$689,205.22</b>	<b>\$2,168.97</b>
January Deposits	32,004.74	28,529.35	0
January Interest	35.40	1,487.20	0
<b>Total January Funds</b>	<b>\$74,320.88</b>	<b>\$719,221.77</b>	<b>\$2,168.97</b>
January Expenses	-36,823.03	0	0
January Withdrawals	-8,822.80	0	0
<b>01/31/24 Balance</b>	<b>28,675.05</b>	<b>719,221.77</b>	<b>2,168.97</b>
Misc. Adjustment	0	0	0
<b>02/01/24 Balance</b>	<b>\$28,675.05</b>	<b>\$719,221.77</b>	<b>\$2,168.97</b>

### Ono Sewer Fund Balances

	<b>Ono Sewer Fund Checking Account</b>	<b>Ono Sewer Fund Capital Expenditures</b>
<b>01/01/24 Balance</b>	<b>\$66,259.75</b>	<b>\$63,746.61</b>
January Deposits	16,568.85	0
January Interest	58.89	38.95
<b>Total January Funds</b>	<b>\$82,887.49</b>	<b>\$63,785.56</b>
January Expenses	-19,649.01	0
January Withdrawals	0	-2,799.45
<b>01/31/24 Balance</b>	<b>63,238.48</b>	<b>60,986.11</b>
Misc. Adjustment	0	0
<b>02/01/24 Balance</b>	<b>\$63,238.48</b>	<b>\$60,986.11</b>

### State Fund Balances

	<b>State Checking</b>	<b>State Prime Investor</b>
<b>01/01/24 Balance</b>	<b>\$19,737.42</b>	<b>\$162,497.26</b>
January Deposits	6,923.06	0
January Interest	6.87	207.15
<b>Total January Funds</b>	<b>\$26,667.35</b>	<b>\$162,704.41</b>
January Expenses	0	0
January Withdrawals	0	0
<b>01/31/24 Balance</b>	<b>26,667.35</b>	<b>162,704.41</b>
Misc. Adjustment	0	0
<b>02/01/24 Balance</b>	<b>\$26,667.35</b>	<b>\$162,704.41</b>

## Recreation Fund Balances

	<b>Recreation Checking</b>	<b>Recreation Prime Investor</b>	<b>Recreation H.M. Levitz Park Trust Fund</b>	<b>Recreation New Development Recreation Fees</b>
<b>01/01/24 Balance</b>	<b>\$2,931.82</b>	<b>\$91,192.42</b>	<b>\$10,075.79</b>	<b>\$11,021.76</b>
January Deposits	0	0	0	0
January Interest	2.42	116.25	7.68	.88
January Dividends	0	0	0	0
<b>Total January Funds</b>	<b>\$2,934.24</b>	<b>\$91,308.67</b>	<b>\$10,083.47</b>	<b>\$11,022.64</b>
January Expenses	-1,343.45	0	0	0
January Withdrawals	0	0	0	0
<b>01/31/24 Balance</b>	<b>1,590.79</b>	<b>91,308.67</b>	<b>10,083.47</b>	<b>11,022.64</b>
Misc. Adjustment	0	0	0	0
<b>02/01/24 Balance</b>	<b>\$1,590.79</b>	<b>\$91,308.67</b>	<b>\$10,083.47</b>	<b>\$11,022.64</b>

## Fire Tax Fund Balance

	<b>Fire Tax Fund Checking</b>
<b>01/01/24 Balance</b>	<b>\$13,004.06</b>
January Deposits	223.02
January Interest	2.23
<b>Total January Funds</b>	<b>\$13,229.31</b>
January Expenses	0
January Withdrawals	0
<b>01/31/24 Balance</b>	<b>13,229.31</b>
Misc. Adjustment	0
<b>02/01/24 Balance</b>	<b>\$13,229.31</b>

## Gaming Revenue Fund Balance

	<b>Gaming Revenue Checking</b>
<b>01/01/24 Balance</b>	<b>\$375,778.61</b>
January Deposits	0
January Interest	631.64
<b>Total January Funds</b>	<b>\$376,410.25</b>
January Expenses	-4,525.00
January Withdrawals	0
<b>01/31/24 Balance</b>	<b>371,885.25</b>
Misc. Adjustment	0
<b>02/01/24 Balance</b>	<b>\$371,885.25</b>

## Certificate of Deposits with Jonestown Bank & Trust Co.

<b>East Hanover Twp Account Name</b>	<b>Amount Invested</b>	<b>Date of Initial Investment</b>	<b>Terms</b>
General Fund – Prime Investor	\$350,000	12/07/2023	12 months, 5.00%
Ono Sewer Fund Account	\$100,000	12/07/2023	6 months, 5.00%
Gaming Fund Account	\$300,000	12/07/2023	9 months, 5.00%

With no further business to discuss, Grubb moved to adjourn the meeting. Wentling 2<sup>nd</sup> the motion and with all three Supervisors voting in favor, the motion passed and the meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

Sheila M. Seaman  
Administrative Assistant