

**AGENDA**  
**November 27, 2023 at 7:30 pm**  
**\*Amended\***

1. Meeting called to order – Public and Zoom formats
2. Resident’s Forum (Written and email accepted with name and address) **\*\*5 minute limit per resident\*\***
3. Meeting Minutes Approval:
  - A. Minutes of October 30, 2023, Board of Supervisors Meeting
4. Payment of Bills:

Township checks	#9821 through #9874	in the amount of	\$45,675.12
	Automatic withdrawals	in the amount of	\$ 7,330.36
Ono Sewer Fund checks	#3267 through #3273	in the amount of	\$3,848.38
Ono Sewer – Capital Expenditure	No Checks were written from this account in November.		
Recreation checks	#1899 through #1907	in the amount of	\$2,003.72
Recreation – New Dev. check	No Checks were written from this account in November.		
State check	#392	in the amount of	\$16,669.50
Fire Tax Account checks	No Checks were written from this account in November.		
Gaming Revenue checks	No Checks were written from this account in November.		
5. Solicitor’s Report – Colleen Gallo, Attorney
  - A. 10244 Allentown Blvd
  - B. 10360 Allentown Blvd
6. Township Manager’s Report – Erik Harmon
  - A. Written report submitted.
  - B. CD Investments
  - C. Resolution 2023-08 – Application for Local Share Account Statewide (Levitz Park)
  - D. Resolution 2023-09 – Application for County Liquid Fuels Aid
  - E. Resolution 2023-10 – Application for Local Share Account (NLFES)
  - F. 2024 Health Insurance Price Increase
7. Road Foreman’s Report – Howard Lerch
  - A. Written report submitted.
8. Road Projects – Jim Milot, Hanover Engineering
9. Planning Commission Report – Tom Ehrhart, Chairman
  - A. Zook Rentals, LLC, 10669 Jonestown Road – Minor Subdivision
    1. The Planning Commission recommends the Board of Supervisors approve the following requested modification:
      - a. Allowing the plan scale to be 1”=60’ instead of the 1”=50’ required by Section 185-15.C.5.
    2. Planning Commission also recommends the Board of Supervisors conditionally approve the subdivision plan contingent upon the following:
      - a. The applicant satisfactorily addressing all the comments in the Light-Heigel review memo dated November 16, 2023, and the Zoning Administration memo dated November 16, 2023.
      - b. The applicant provide screen plantings on the residual lot in accordance with the requirements in Section 250-252.C.3 of the ordinance.
      - c. The applicant includes a note on the plan that the Township is deferring the requirement for curbs and sidewalks at this time.
      - d. The applicant pays the Park and Recreation Fee in lieu of dedication prior to final plan approval.
      - e. The applicant pays any outstanding review fees due to the Township.
  - B. Streamline Properties, 21 Blacksmith Lane – Minor Land Development Plan
    1. The Planning Commission recommends the Board of Supervisors approve the requested modifications to include:
      - a. Allowing the maximum width of the access drive to be approximately 75’ instead of the 28’ specified in Section 179-30.B of the Streets and Sidewalks Ordinance.

- b. Allowing Final Plan approval without having preliminary plan approval as specified in Section 185-13 of the Subdivision and Land Development Ordinance.
  - c. Utilizing the PA DEP Post Construction Stormwater Management spreadsheet instead of the previous standard worksheets from the Pennsylvania stormwater BMP manual as specified in Section 172-23.b.1, b.3, and 172-24 of the Stormwater Management Ordinance.
  - d. Allowing the use of a Managed Release Concept basin in lieu of infiltration as specified in Section 172-23.b.1, b.3, and 172-24 of the Stormwater Management Ordinance.
- 2. The Planning Commission recommends the Board of Supervisors conditionally approve the plan contingent upon the following:
  - a. The applicant satisfactorily addressing all the comments in the Light-Heigel review memo dated November 16, 2023, and the Zoning Administration memo dated November 16, 2023.
  - b. The applicant pays any outstanding review fees due to the Township.

**C. Comprehensive Plan Update**

**D. Dalton Himmelberger, 10837 Jonestown Road – Request to Reduce Financial Security\***

- 1. Light-Heigel has performed construction inspections and provided a letter dated November 27, 2023 recommending the Township release \$105,351.53 of the financial security. The remaining amount of financial security held will be \$17,050.00.

**10. Property Maintenance & Zoning Report – Erik Harmon**

- A. Written report submitted.

**11. Ono Sanitary Sewer - Ono Pump Station**

- A. **Brad Youst, Hanover Engineering**
  - 1. Written report submitted.
- B. 2024 Rate Increase Notification - \$170 per Quarter

**12. Recreation Report - H.M. Levitz Memorial Park – Mike Rice**

- A. **Written Report** – Written report submitted.
- B. Review and approve the 2025 rental rates.
- C. 3<sup>rd</sup> Party Digital Payment Account
- D. Electrical Service Panel Replacement

**13. Northern Lebanon Fire and Emergency Services Reports**

- A. October Reports Submitted

**14. Greater Lebanon Refuse Authority – Frankleen Gibson**

**15. 2024 Budget**

- A. Presentation of the Budget and Approval for Adoption
- B. Tax Rate Certification Form Provided to Lebanon County – **No Tax Increase**

**16. 2023 Township Employee/Committee Member Gift**

- A. Consider the purchase of Christmas Hams for the Township employees, Planning Commission members, and Zoning Hearing Board members. The cost is estimated to be \$800.

**17. Correspondence/Other Items**

- A. FTIG Monthly Newsletter
- B. NLFES Annual Fund Drive Letter
- C. The Lebanon Valley Conservancy 2023 Review

**18. Upcoming Meeting Dates:**

Planning Commission (Public format)  
Board of Supervisors (Public format)

Thursday, December 14, 2023 @ 7:30 p.m.  
Monday, December 18, 2023 @ 7:30 p.m.

**Plan Expiration Dates:**

Zook Rentals – 1 Lot Subdivision Plan – 10669 Jonestown Road  
Streamline Properties – LDP Plan - 21 Blacksmith Lane  
Kreider Farms – Poultry Plan – Pleasant View/Homestead Roads

January 17, 2024  
January 17, 2024  
December 5, 2023

**19. Adjourn**