

AGENDA
March 31, 2025 at 7:30 pm
(Amended)

1. Meeting called to order – Public and Zoom formats
2. Resident’s Forum (Written and email accepted with name and address) ****5 minute limit per resident****
3. Meeting Minutes Approval:
 - A. Minutes from February 24, 2025 Board of Supervisors Meeting
4. Payment of Bills:
5. Solicitor’s Report – Colleen Gallo, Attorney
 - A. Executive Session regarding potential litigation.
 - B. **On-Lot Sewer Non-Pumper List** – 24 non-compliant property owners remain.
 - C. Consider Supervisor compensation increase.
6. Township Manager’s Report – Erik Harmon
 - A. Written report submitted.
 - B. Consider quote from Executive Image Solutions to replace office desktop computer.
 - a. \$1,367.34
 - C. Consider additional COPART truck restriction sign at west end of Park Drive.
 - D. Consider JBT Digital Business Banking Plus for \$20/month.
7. Road Foreman’s Report – Howard Lerch
 - A. Written report submitted.
 - B. Request approval to advertise for bids for stone & asphalt (road oil) products.
8. Road Projects – Rettew
9. Planning Commission Report – Marvin Smith, Chairman
 - A. **Prairie Fire Farms Foundation, Inc., 201 & 217 Angle Road – Zoning Hearing Application:** The applicant has submitted a variance request of §250-184 to establish one (1) travel trailer on each lot (201 & 217 Angle Road) to be used as dwelling units (temporary housing).
 1. The Planning Commission some questions regarding the definition of “temporary housing”, but the Commission did not have any specific comments to send to the Zoning Hearing Board.
 - B. **Cindy Bohn, 61 Bullfrog Road – Minor Subdivision Plan:** The applicant proposes a two-lot subdivision of the existing 115.557 acre tract. The existing single-family dwelling and farm buildings would be located on Lot #1, which would be 64.774 acres in size. Lot #2, which would be 50.783 acres in size, is proposed as an “Agricultural Lot”, with no improvements. The Commission passed three motions related to the Plan:
 1. The Commission recommends the Board of Supervisors approve the following waivers:
 - a. To allow a location map at a scale of 1”=2000’ instead of the 1”=800’ required by §185-15.C.1.
 - b. To allow a plan scale of 1”=100’ instead of the 1”=50’ required by §185-15.C.5.
 2. The Commission recommends the Board of Supervisors approve the Sewage Facilities Planning Waiver & Non-Building Declaration.
 3. The Commission recommends the Board of Supervisors approve the minor subdivision plan contingent upon the applicant satisfactorily addressing all comments in the review memos.
 - C. **Mike & Stacy Shope, 183 County Line Road – Stormwater Management Exemption Plan**
 1. The Planning Commission recommends the Board of Supervisors approve the revised exemption plan contingent upon the applicant satisfactorily addressing all comments in the March 20, 2025 Light-Heigel review memo.
 - D. **Scott Stouffer, Park Drive – Subdivision / Lot Addition Plan**
 1. The applicant has requested a 92-day extension to the plan review deadline. The current deadline is April 27, 2025. The extended deadline would be July 28, 2025.

10. Property Maintenance & Zoning Report – Erik Harmon

- A. Written report submitted.

11. Ono Sanitary Sewer - Ono Pump Station

- A. **Brad Youst, Hanover Engineering**
 - 1. Written report submitted.
- B. Consider quote from Ditchcreek Utility Services to jet/vac clean sewer lines:
 - 1. \$2500 to clean 1600 LF of 8” PVC sewer

12. Recreation Report - H.M. Levitz Memorial Park – Mike & Niccole Rice

- A. **Written Report** – Written report submitted.
- B. Change order from Andrew Martin Builder to install new electrical wiring in conduit in Pavilion #1.
 - 1. \$1,100.00
- C. Request approval to solicit bids for the addition to the Rec Shed.
- D. Consider participation in volunteer work program through PA L&I Office of Vocational Rehabilitation.
- E. Approval sale of benches on Municibid.
- F. Consider changing checkout time for overnight guests starting in 2026.
- G. Request approval for the Go and Color Your World program with WellSpan and the Lebanon County Libraries.
- H. Request approval to host a senior citizen’s exercise class at the park. (Date TBD)
- I. Approval to host story time at the park. (Dates TBD)

13. Northern Lebanon Fire and Emergency Services Reports

- A. February report submitted.

14. Greater Lebanon Refuse Authority – Frankleen Gibson

15. Correspondence/Other Items

- A. FTIG Monthly Newsletter
- B. PSATS News Bulletin
- C. JOY Pantry thank you letter.
- D. Annville Free Library thank you letter.
- E. First Aid & Safety Patrol letter re: safety courses available.

16. Upcoming Meeting Dates:

Zoning Hearing Board (Public format)	Thursday, April 3, 2025 @ 7:00 p.m.
Planning Commission & BOS (Public format)	Thursday, April 17, 2025 @ 7:30 p.m.
Board of Supervisors (Public format)	Monday, April 28, 2024 @ 7:30 p.m.

Plan Expiration Dates:

Scott Stouffer – Minor Subdivision (Lot Addition – Park Drive)	April 27, 2025
Cindy Bohn – Minor Subdivision (61 Bullfrog Road)	May 21, 2025
Kreider Farms – Poultry Plan – Pleasant View/Homestead Roads	May 28, 2025
Donald & Christine Eisenhauer – Stormwater Plan (Hilltop Drive)	June 18, 2025

17. Adjourn